

MINUTES

FLORIDA KEYS MOSQUITO CONTROL DISTRICT

**REGULAR MEETING
FEBRUARY 16, 2016
FKMCD MARATHON OFFICE
503 107TH ST, MARATHON, FL**

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on February 16, 2016.

PRESENT WERE: Phil Goodman, Chairman; Steve Smith, Commissioner; Jill Cranney-Gage, Commissioner; Tom McDonald, Commissioner; Bill Shaw, Commissioner; Michael Doyle, Executive Director; and Scott Black, Board Attorney's office.

EMPLOYEES PRESENT WERE: Bruce Holden, Financial Director; Beth Ranson, PEIO; Tammy Hollander, Executive Assistant; Andrea Leal, Operations Director; Juliana Waldrop, QA & Safety Coordinator; Steve Bradshaw, Middle Keys Supervisor; James Zdan, Aerial Supervisor

GUESTS PRESENT: Will Axford, several other guests were present with only LV Zettwoch signing in.

APPROVAL OF AGENDA: A motion was made by Commissioner Shaw, seconded by Commissioner Smith, and passed unanimously to approve the agenda.

COMMUNITY INPUT: none

APPROVAL OF MINUTES: A motion was made by Commissioner Smith, seconded by Commissioner McDonald, and passed unanimously to approve the minutes for the January 19 Regular meeting, pending a correction to the Audit Committee names.

APPROVAL OF FINANCIAL REPORTS: A motion was made by Commissioner Shaw, seconded by Commissioner McDonald, and passed unanimously to bulk the Financial Reports. A motion was made by Commissioner Cranney-Gage, seconded by Commissioner Shaw, and passed unanimously to approve the bulk items.

ATTORNEY'S REPORT: Comments would be given during discussion.

DIRECTOR'S REPORT: Michael Doyle, Executive Director addressed the Board regarding Operations, *Aedes albopictus*, GM mosquito status, Sage Software updates, and Research Projects. Mr. Doyle also discussed with the board his upcoming trip to Zika conferences in Brazil. Commissioner McDonald asked Mr. Doyle to look into the money the government is setting aside to battle Zika. The Fish & Wildlife restrictions were discussed. Mr. Doyle mentioned budgeting next year for 2 more inspectors to help specifically with *Aedes*. The commissioners instructed him to move forward with this now, if he feels like it is needed, rather than wait for the next budget year.

ITEMS FOR BOARD DISCUSSION

Item 9a "Upcoming educational programs and conferences" – Commissioner Smith handed out information on the AMCA conference to give the other Commissioners an idea of what type of information is shared at these events.

Item 9b "Commissioners' role, budgets, Zika and responsibility of mosquito control programs" - Commissioner Smith shared some handouts with the board regarding the role of a commissioner, and responsibility of mosquito control districts. The handouts are included with the minutes.

ITEMS FOR BOARD REVIEW AND ACTION

Item 10a “3-year extension to Oropeza and Parks” – The wrong letter was received from Oropeza and Parks so the board decided to table this until the March meeting

Item 10b “Future of FKMCD Headquarters at 5224 College Rd.” – We are requesting something in writing stating how long we will be allowed to stay in the building. *A motion was made by Commissioner Shaw, seconded by Commissioner McDonald, and passed unanimously* to officially end purchase negotiations with the City of Key West about the property at 5224 College Road.

Item 10c “Biltmore Construction Contract” – Scott Black reviewed the contract for Biltmore Construction to act as our CM at Risk for the Big Coppitt project. This formally engages Biltmore, authorizing them to perform pre-construction services up to a “not to exceed” amount \$49,527.00. The district is authorizing them to work with the Bill Horn and Bill Sprague to come back with a presentation on budget, schedule, scope, and potential phasing opportunities. If we go beyond four months, it would have to come back to the board to authorize additional monies. *A motion was made by Commissioner Smith, seconded by Commissioner Shaw, and passed unanimously* to approve the Biltmore Construction Contract.

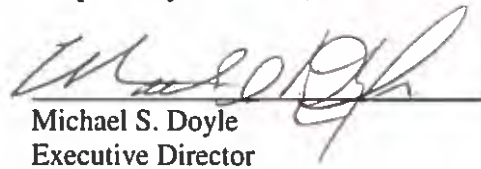
Item 10d “Commissioner Conference Schedule” – The list of upcoming conferences and estimated costs was reviewed. If everyone attends the conferences in which they have an interest, and the estimates are accurate, we will end the year approximately \$200 over budget in this category. *A motion was made by Commissioner Smith, seconded by Commissioner Shaw, to table this for now. The motion failed by 3-2. A motion was made by Commissioner McDonald, seconded by Chairman Goodman, and passed 4-1* to approve the conference schedule as presented.

GOOD OF THE ORDER – Commissioner Cranney-Gage wished the Director good luck on his Brazil trip.

MEETING ADJOURNED

There being no further business to come before the meeting was adjourned.

Respectfully submitted,



Michael S. Doyle
Executive Director

Board of Commissioners
Florida Keys Mosquito Control District



Phil Goodman, Chairman



Tom McDonald, Secretary-Treasurer

For more specific information or detail of meeting, please refer to the digital recording of the meeting at www.keysmosquito.org.