

MINUTES

FLORIDA KEYS MOSQUITO CONTROL DISTRICT

**REGULAR MEETING
JANUARY 19, 2016
FKMCD MARATHON OFFICE
503 107TH ST, MARATHON, FL**

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on January 19, 2016.

PRESENT WERE: Jill Cranney-Gage, Chairman; Steve Smith, Commissioner; Phil Goodman, Commissioner; Tom McDonald, Commissioner; Bill Shaw, Commissioner; Michael Doyle, Executive Director, and Dirk Smits and Dale Coburn, Board Attorney's office.

EMPLOYEES PRESENT WERE: Bruce Holden, Financial Director; Beth Ranson, PEIO; Tammy Hollander, Executive Assistant; Andrea Leal, Operations Director; Juliana Waldrop, QA & Safety Coordinator; Steve Bradshaw, Middle Keys Supervisor; James Zdan, Aerial Supervisor

GUESTS PRESENT: LV Zettwoch, Douglas Rudolph, Marlo DeMoss, Will Axford

APPROVAL OF AGENDA: *A motion was made by Commissioner Shaw, seconded by Commissioner Smith, and passed unanimously to approve the agenda.*

COMMUNITY INPUT: Douglas Rudolph addressed the board, not on an agenda item, but for general purposes.

APPROVAL OF MINUTES: *A motion was made by Commissioner McDonald, seconded by Commissioner Shaw, and passed unanimously to approve the minutes for the December 11, 2015 Regular meeting, pending a correction to Commissioner Goodman's vote on the Rotary Dues.*

APPROVAL OF FINANCIAL REPORTS: *A motion was made by Commissioner Smith, seconded by Commissioner McDonald, and passed unanimously to approve the Budget Analysis. The other reports were not received in time to be included in the board packet.*

ATTORNEY'S REPORT: Dirk Smits informed the board that they have completed the contract with Biltmore Construction. At this time, Biltmore can provide their comments and return it to Vernis & Bowling. Mr. Sprague has been in contact with them and this should be received very soon.

DIRECTOR'S REPORT: Michael Doyle, Executive Director addressed the Board regarding Operations, the Big Coppitt Property, *Aedes albopictus*, open pilot position, visitors from the Department of Parasitology in Brazil, and the BG-Counter.

ELECTION OF 2016 BOARD OFFICERS:

- Commissioner McDonald nominated Commissioner Goodman as Chairman. Commissioner Smith nominated Commissioner Shaw as Chairman. Commissioner Smith moved that the nominations for Chairman be closed. After a roll call vote, Commissioner Goodman was approved as the 2015 Chairman with a 3-2 vote.
- Commissioner Shaw nominated Commissioner Smith as Vice-Chair. With no other nominations, Commissioner Smith moved that the nominations for Vice-Chair be closed. After a roll call vote, Commissioner Smith was approved as the 2015 Vice-Chair by a unanimous vote.
- Commissioner McDonald nominated Commissioner Cranney-Gage as Secretary/Treasurer. Commissioner Smith nominated Commissioner McDonald as Secretary/Treasurer. Commissioner

Cranney-Gage informed the board that she wished to decline her nomination. With no other nominations, Chairman Goodman closed the nominations. After a roll call vote, Commissioner McDonald was approved as the 2015 Secretary/Treasurer by a unanimous vote.

ELECTION OF 2016 AUDIT COMMITTEE MEMBERS:

- Commissioner McDonald nominated Commissioner Cranney-Gage. Commissioner Smith nominated Commissioner Shaw. With no other nominations, Chairman Goodman closed the nominations. After a roll call vote, Commissioner Cranney-Gage and Commissioner Shaw were elected by a unanimous vote.

ITEMS FOR BOARD DISCUSSION

Item 11a “RFQ for auditors” – Bruce Holden explained that at the last meeting it was determined that we have the option to go out for RFQ for District auditor. After discussion, the Board decided that they were satisfied with the work done by Oropeza and Parks and to move forward with a 3 year extension. This will be added to the February agenda for approval.

Item 11b “Discussion on Senate Bill 516” – Commissioner Smith discussed the bills that were included in the board packet. Andrea Leal gave a status update. She will send the board a list of who will be on the committee so that the Commissioners can contact them to express our position. The financial aspects of what would happen should this pass were discussed. That is the primary concern.

Item 11c “Emergency Response Plan & Update on Chemical Handling” Juliana Waldrop reviewed the table of contents from the Emergency Response Plan. She will send a copy of the full document to the Commissioners.

Item 11d “Applied Innovation Summary” – Director Doyle gave an update via a PowerPoint slide showing projects from the 2013 event that are in progress. He explained the groups that were formed at the 2016 event, and their goals.

ITEMS FOR BOARD REVIEW AND ACTION

Item 12a “Resolution Regarding Purchase of FKMCD Headquarters at 5224 College Rd” – After much discussion, it was determined that Director Doyle would present an offer to the City of Key West of \$2.3 million for the property. *A motion was made by Commissioner Smith, seconded by Commissioner Cranney-Gage, and passed by a 4-1 vote to make the offer.*

Item 12b “2016 Commissioner Conference Schedule” – Chairman Goodman explained that he wanted to board to review upcoming conferences and determine who may wish to attend. He asked that each Commissioner send Director Doyle a list of the conferences they wish to attend. It will be brought back on the February agenda.

Item 12c “2016 Holiday Schedule” - *A motion was made by Commissioner Smith, seconded by Commissioner McDonald, and passed unanimously to postpone this item indefinitely.*

GOOD OF THE ORDER – None

MEETING ADJOURNED

There being no further business to come before the meeting was adjourned.

Respectfully submitted,


Michael S. Doyle
Executive Director

Board of Commissioners
Florida Keys Mosquito Control District



Phil Goodman, Chairman



Tom McDonald, Secretary-Treasurer

For more specific information or detail of meeting, please refer to the digital recording of the meeting at www.keysmosquito.org.