

**MINUTES
FLORIDA KEYS MOSQUITO CONTROL DISTRICT**

**REGULAR MEETING
March 15, 2016
FKMCD MARATHON OFFICE
503 107TH ST, MARATHON, FL**

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on March 15, 2016.

PRESENT WERE: Phil Goodman, Chairman; Steve Smith, Commissioner; Jill Cranney-Gage, Commissioner; Tom McDonald, Commissioner; Bill Shaw, Commissioner; Michael Doyle, Executive Director; and Dirk Smits, Board Attorney's office.

EMPLOYEES PRESENT WERE: Bruce Holden, Financial Director; Beth Ranson, PEIO; Tammy Hollander, Executive Assistant; Andrea Leal, Operations Director

GUESTS PRESENT: Derric Nimmo

APPROVAL OF AGENDA: A motion was made by Commissioner McDonald, seconded by Commissioner Cranney-Gage, and passed unanimously to bulk the financial reports. A motion was made by Commissioner Cranney-Gage, seconded by Commissioner Shaw, and passed unanimously to approve the agenda.

COMMUNITY INPUT: There were six speakers on the subject of item 9b (Oxitec Update) and 10a (Director's contract).

APPROVAL OF MINUTES: A motion was made by Commissioner McDonald, seconded by Commissioner Cranney-Gage, and passed unanimously to approve the minutes for the February 16 Regular meeting, pending a typo correction to the number on the Oropeza & Parks extension item.

APPROVAL OF FINANCIAL REPORTS: A motion was made by Commissioner Cranney-Gage, seconded by Commissioner McDonald, and passed unanimously to approve the bulk items (financial reports).

ATTORNEY'S REPORT: Comments would be given during discussion.

DIRECTOR'S REPORT: Michael Doyle, Executive Director addressed the Board regarding the Fieldseeker Database Software, Ae. Albopictus and the hiring of 2 inspectors, GM mosquito update, his travels to Brazil and New York, the potential Florida-Guatemala-Brazil field trial, Monroe County School Superintendent and Safety & Security Coordinator visits, Research projects, and BG Counter Traps.

ITEMS FOR BOARD DISCUSSION

Item 9a "Big Coppitt Building Options" – This was moved to be combined with item 10c.

Item 9b "Oxitec Update" – Derric Nimmo from Oxitec discussed the Environmental Assessment.

Item 9c "Discussion of Michael Doyle's contract with FKMCD" – Each commissioner gave input.

ITEMS FOR BOARD REVIEW AND ACTION

Item 10a "Michael Doyle's contract with FKMCD" – The evaluation process and timeline were discussed. The board instructed staff to send the evaluation forms out to them right away. The 2016 evaluation would take place at the May 17 meeting. The 2017 evaluation will be sent out in January and completed in February to meet the 120 day timelines. A motion was made by Commissioner Smith, seconded by Commissioner Shaw, and passed unanimously to start the process and have the 2015 evaluation in April and May, with the final evaluation presented at the May meeting.

Item 10b “City Lease Proposal for 5224 College Road” – A motion was made by Commissioner Smith, seconded by Commissioner Cranney-Gage, and passed unanimously to approve entering into the discussion of the proposed lease. The board suggested that it include “Acts of God” regarding unforeseen delays in the language for the lease agreement.

Item 10c “Big Coppitt Site Plan – A motion was made by Commissioner Shaw, seconded by Commissioner Smith, and passed by a 3-2 vote to move forward with Option 1 (VE items) for the building. This authorizes the CM and Biltmore to move forward in the pre-construction process to prepare everything in accordance with Option 1. The GMP will come back based upon the items and square footage in Option 1.

Item 10d “3-year Extension to Oropeza and Parks” –A motion was made by Commissioner McDonald, seconded by Commissioner Smith, to approve the extension and rate increase.

Item 10e “Budget Amendment” - A motion was made by Commissioner Shaw, seconded by Commissioner McDonald, to approve the budget amendment as presented.

Item 10f “RFP 2016-02 Mosquito Control Adulticides” - A motion was made by Commissioner McDonald, seconded by Commissioner Shaw, to approve the committee’s recommendation. Chairman Goodman asked staff to let the board know what percent increase is this from the previous contract.

Item 10g “RFP 2016-03 Island Landing Gear Overhaul” – The board decided to repost this with clarification because it was the feeling of the committee that there was some misunderstanding of the requirements.

GOOD OF THE ORDER – The board agreed to schedule the April OPEB meeting for 1:00.

MEETING ADJOURNED


There being no further business to come before the meeting was adjourned.

Respectfully submitted,



Michael S. Doyle
Executive Director

Board of Commissioners
Florida Keys Mosquito Control District


Phil Goodman, Chairman
Tom McDonald, Secretary-Treasurer

For more specific information or detail of meeting, please refer to the digital recording of the meeting at www.kevsmosquito.org.