

REGULAR MEETING MINUTES

FLORIDA KEYS MOSQUITO CONTROL DISTRICT

MARATHON OFFICE

503 107th STREET, MARATHON, FL 33050

AUGUST 15, 2017

The Board of Commissioners of the Florida Keys Mosquito Control held a Regular Meeting on August 15, 2017.

Present Were: Phillip Goodman, Chairman; Jill Cranney-Gage, Co-Chair; Brandon Pinder, Secretary/Treasurer; Tom McDonald, Commissioner; Stan Zuba, Commissioner; Andrea Leal, Executive Director; Dale Colburn, Board Attorney.

Employee's Present Were: Mikki Coss, Director of Operations; Bruce Holden, Finance Director; Beth Ranson, PEIO; Chrissy Bloxom, Executive Assistant; Michael Behrend, Human Resources/Insurance.

Invited Guest's Present: Bill Sprague, Chief Terry Abel (Islamorada Fire), Larry Zettwoch (Islamorada Fire), Marlo DeMoss (DeMoss Financial), Tina Wyatt (DeMoss Financial).

Community Input: NONE

Approval of Agenda: Chairman Goodman stated that the agenda would have to be amended by deleting item 9d and moving item 9c to discussion item 8c. Director Leal stated that the Healthcare Renewal needed to be added to the Board Review and Action as item 9c. *A motion was made by Commissioner Cranney-Gage, seconded by Commissioner McDonald and passed unanimously to accept the agenda as amended. A motion was made by Commissioner Cranney-Gage, seconded by Commissioner Pinder and passed unanimously to accept the Consent Agenda.*

Attorney's Report: Dale Colburn discussed the current status of the Term Limits Legislation. Mr. Colburn advised the Board that FKMCD has received a Settlement Offer that he will have to research. Mr. Colburn will report back his findings to the Board.

Director's Report: Director Leal spoke on the FKMCD's Operations, Bee Hive protection and the notification's given to Bee Hive owner's on the FKMCD spray dates. Director Leal spoke on the research projects and the new hire of the FKMCD's Director of Aerial Operations, Joshua Kogut.

Items for Board Discussion:

8a.) Contract with FKMCD, MCSB & Islamorada Fire Dept. – Volunteer Firefighter Larry Zettwoch explained to the Board how the Islamorada Fire Dept. is using the land located at 81850 OSH. Chief Terry Abel described the cleanup that was done on the property and the training that is being performed there by the fire department. The Islamorada Fire Dept. is requesting to renew the lease.

8b.) Christmas Luncheon Date – The Board unanimously agreed to celebrate the holiday luncheon for the FKMCD employees on December 15. The luncheon is courtesy of the Board, Executive Director and Board Attorney. The Board agreed to change the date of the Regular Board Meeting from the December 19th date to December 15 at 10:00am, in order to have both the meeting and luncheon on the same day.

8c.) Audit Charter Committee – Commissioner McDonald discussed the new proposed guidelines for the Audit Charter Committee. Mr. Colburn stated that he will look it over and get back to the Board with his legal opinion. Director Leal suggested staff members also look at it and report back to Commissioner McDonald with their opinions. This item will be brought back to the Board at the next meeting.

Items for Board Review and Action:

9a.) Monthly Building Update – Bill Sprague reported that the cost has not changed from last month and stated that there was currently \$140,000+ in contingency funds. Mr. Sprague reported that the office complex is progressing very well and that they are on schedule. *A motion was made by Commissioner Cranney-Gage, seconded by Commissioner Pinder and passed unanimously* to accept the monthly building update.

9b.) Term Limits Legislation – Dale Colburn spoke on the wording of the Term Limits Legislation. *A motion was made by Commissioner McDonald, seconded by Commissioner Cranney-Gage and passed unanimously* to approve the Term Limits Legislation as written.

9c.) Insurance Renewal – Michael Behrend presented to the Board the current renewal options available to the FKMCD. *A motion was made by Commissioner Cranney-Gage, seconded by Commissioner Zuba and passed unanimously* to accept the annual Cigna renewal increase of 3.7% for the 2018 calendar year.

Good of the Order:

- Commissioner Pinder voiced concern over who the owner of the property was around the Sunset Marina, as vehicles are parking there on a daily basis. Director Leal explained to the Commissioner that the property belongs to the City of Key West.
- Chairman Goodman explained to the Board that due to a scheduling issue he would need to change the time of the meeting on November 21st from 1pm to 11am. The Board unanimously agreed to change the time of the meeting to 11am on November 21, 2017.
- Commissioner McDonald suggested that the FKMCD staff consider a way to put a guest, who is making a presentation to the Board, in a different order on the agenda to avoid the guest having to sit through the whole meeting unnecessarily. Director Leal suggested moving the agenda items around to avoid that from happening in the future. Mr. Colburn stated that there were no restrictions on the law to move the order of agenda items.

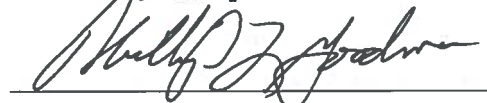
There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,



Andrea Leal
Executive Director

**Board of Commissioners,
Florida Keys Mosquito Control District**



Phillip L. Goodman, Chairman



Brandon Pinder, Secretary-Treasurer

For more specific information or detail of meeting, please refer to the digital recording of the meeting at www.keysmosquito.org.