

**MINUTES  
FLORIDA KEYS MOSQUITO CONTROL DISTRICT**

**REGULAR MEETING  
FKMCD MARATHON OFFICE  
503 107<sup>TH</sup> ST, MARATHON, FL  
JANUARY 17, 2017**

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on January 17, 2017.

**PRESENT WERE:** Phil Goodman, Chairman; Tom McDonald, Commissioner; Jill Cranney-Gage, Vice-Chair; Brandon Pinder, Secretary/Treasurer; Stan Zuba, Commissioner; Andrea Leal, Executive Director; and Dirk Smits, Board Attorney.

**EMPLOYEES PRESENT WERE:** Bruce Holden, Financial Director; Beth Ranson, PEIO; and Tammy Hollander, Executive Assistant

**INVITED GUESTS PRESENT:** none

**COMMUNITY INPUT:** None

**APPROVAL OF AGENDA:** Chairman Goodman explained that the financial reports were not available for approval at this time, and asked that they be removed from the agenda. *A motion was made by Commissioner Goodman, seconded by Commissioner McDonald and passed unanimously* to approve the agenda, with the revisions.

*A motion was made by Commissioner Cranney-Gage, seconded by Commissioner McDonald and passed unanimously* to approve the consent agenda.

**ATTORNEY'S REPORT:** Dirk Smits stated that the bulk of their work has been on the contract addendum, as well as the Resolution which is item 12b on the agenda.

**DIRECTOR'S REPORT:** Andrea Leal, Executive Director addressed the board on the following topics: Ransomware attack, Zika update, Research projects, recent travel, community outreach and current job openings in the district.

**ELECTION OF 2017 FKMCD BOARD OFFICERS:** Commissioner McDonald nominated Phil Goodman as board Chair, Commissioner Cranney-Gage seconded the nomination, and it was unanimously approved.

Commissioner McDonald nominated Jill Cranney-Gage as Vice Chair, Commissioner Pinder seconded the nomination, and it was unanimously approved.

Commissioner Zuba nominated Commissioner Pinder as Secretary/Treasurer, Commissioner Cranney-Gage seconded the nomination, and it was unanimously approved.

**ELECTION OF 2017 AUDIT COMMITTEE OFFICERS:** Commissioner Cranney-Gage nominated Commissioner McDonald, and Commissioner Pinder seconded the nomination. Chairman Goodman nominated Commissioner Zuba, and Commissioner McDonald seconded the nomination. Both were approved by unanimous vote. It was determined the Commissioner McDonald will be in charge of running the audit committee meetings.

**ITEMS FOR BOARD DISCUSSION:** none

**ITEMS FOR BOARD REVIEW AND ACTION:**

**Item 12a “GMP Addendum”** - A motion was made by Commissioner McDonald, seconded by Commissioner Pinder and passed unanimously to approve the GMP Addendum. In addition, Andrea Leal is given authorization to sign the Notice to Proceed.

**Item 12b “Community Input Wording for Agendas”** - A motion was made by Commissioner McDonald, seconded by Commissioner Pinder and passed unanimously to approve the Resolution 2017-01, with the revision of removing all references to “Regular” meeting.

**Item 12c “Catherine Pruszynski Take Home Vehicle”** - A motion was made by Commissioner McDonald, seconded by Commissioner Cranney-Gage and passed unanimously to allow Catherine Pruszynski to take her vehicle home for the duration of the Big Pine Key research project.

**Item 12d “Updated Organizational Chart”** - A motion was made by Commissioner McDonald, seconded by Commissioner Cranney-Gage and passed unanimously to approve the suggested revisions to the District’s organizational chart.

**Item 12e “2017 Meeting Schedule”** – The board decided to keep the schedule of the 3<sup>rd</sup> Tuesdays for meetings, but to move to a 1:00 start time to accommodate a 5:30 conflict for Commissioner Zuba. In addition, the April and May meetings are moved due to conference schedules. Those meetings will be April 11<sup>th</sup> and May 23<sup>rd</sup>. When workshops are scheduled, those will be held before lunch.

**Item 12f “Commissioner Conference Travel Schedule”** – It was determined that the commissioners would review the upcoming conferences and email Tammy Hollander within a week to state which they would like to attend. Tammy will coordinate with all of them to finalize the schedule.

**GOOD OF THE ORDER** – Commissioner McDonald stated that he is happy with the new board and that he is glad to have the new commissioners on board. Chairman Goodman mentioned that he would like to see more workshops.

There being no further business to come before the meeting was adjourned.

Respectfully submitted,



Andrea Leal  
Executive Director

Board of Commissioners  
Florida Keys Mosquito Control District

  
Phil Goodman, Chairman  
Brandon Pinder, Secretary-Treasurer

For more specific information or detail of meeting, please refer to the digital recording of the meeting at [www.keysmosquito.org](http://www.keysmosquito.org).