

REGULAR MEETING MINUTES

FLORIDA KEYS MOSQUITO CONTROL DISTRICT
MARATHON OFFICE
503 107TH ST, MARATHON, FL

JULY 18, 2017

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on July 18, 2017.

PRESENT WERE: Phillip Goodman, Chairman; Brandon Pinder, Secretary/Treasurer; Tom McDonald, Commissioner; Stan Zuba, Commissioner; Andrea Leal, Executive Director; and Dirk Smits, Board Attorney. Commissioner Cranney-Gage, Vice-Chair was not present.

EMPLOYEES PRESENT WERE: Mikki Coss, Director of Operations; Bruce Holden, Finance Director; Beth Ranson, PEIO; Chrissy Bloxom, Executive Assistant; Tammy Hollander, Fiscal Assistant; Michael Behrend, Human Resources.

INVITED GUESTS PRESENT: Bill Sprague, Larry Bliel

COMMUNITY INPUT: NONE

APPROVAL OF AGENDA: *With no changes, the agenda was approved unanimously.* Chairman Goodman explained that the Budget Workshop minutes will need to be included on the Consent Agenda. *A motion was made by Commissioner Pinder, seconded by Commissioner Zuba and passed unanimously* to include the minutes.

ATTORNEY'S REPORT: Dirk Smits gave an update on the status of the Term Limits statute. Dirk will bring back a draft to the next meeting of the Board.

DIRECTOR'S REPORT: Director Leal announced the Employee of the Quarter was the FKMCD's Dispatch Coordinator, Neil McMichael.

Director Leal addressed the Board on the topics of Zika Updates, FKMCD Operations, and the Research Projects.

Director Leal recognized the retirement of Steve Bradshaw, Middle Keys Supervisor, who has been employed for over 30 years with the FKMCD.

ITEMS FOR BOARD DISCUSSION:

8a.) New Audio System – Chairman Goodman stated that he has received requests from the media for a different quality audio. Beth Ranson described the type of audio equipment FKMCD would be looking to purchase. A proposal will be presented at the next Board Meeting.

8b.) Audit Committee Charter – Commissioner McDonald discussed the proposed changes to the current Audit Committee Charter. Commissioner McDonald will work with Dirk Smits on the proposed changes and bring back to the Board next month for a vote.

8c.) Aerial Spraying during School Bus Stop Time – Commissioner Zuba asked Director Leal if she would explain the chemical used in aerial spraying. Director Leal explained the chemical used by FKMCD, how much is used and how many times it is applied to an area. Director Leal explained the reasons for the time of spraying and the precautions taken by the FKMCD to notify the public and the schools of exactly when the spraying will occur.

ITEMS FOR BOARD REVIEW AND ACTION:

9a.) Strategic Plan – Director Leal added the Action Plan Items to the current proposed Strategic Plan. *A motion was made by Commissioner Zuba, seconded by Commissioner Pinder and passed unanimously to accept the Strategic Plan.*

9b.) Monthly Building Update – Director Leal asked Bill Sprague, Construction Manager, to give the Board an update on the progress. Mr. Sprague mentioned that the savings were \$125,260.88 as of June and that they were currently on schedule. *A motion was made by Commissioner McDonald, seconded by Commissioner Zuba and passed unanimously to accept the Monthly Building Update Report.*

9c.) Millage Rate – Bruce Holden explained the Millage Rate. *A motion was made by Commissioner McDonald, seconded by Chairman Goodman to accept .4727 as the Millage Rate, which failed by a 2-2 vote (Commissioners Pinder and Zuba dissented).* There were further discussions on a suggested Millage Rate, *A motion was made by Commissioner Pinder, seconded by Commissioner Zuba and passed unanimously to accept .4808 as the Maximum Millage Rate for FY2017-2018.*

GOOD OF THE ORDER:

- Chairman Goodman requested an update on the upcoming mobile app. Beth Ranson, PEIO, explained that a beta version of the mobile app would be available by the end of August, as it is still in the design phase. The mobile app will be user friendly. It will include location services that allow users to put in service requests. The user will be able to look at spray schedules and the landing rate counts. The mobile app will also allow users to receive emergency notices of any local disease break out and receive press releases by the FKMCD.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,



Andrea Leal
Executive Director

Board of Commissioners
Florida Keys Mosquito Control District



Phillip L. Goodman, Chairman



Brandon Pinder, Secretary-Treasurer

For more specific information or detail of meeting, please refer to the digital recording of the meeting at www.keysmosquito.org.