

## REGULAR MEETING MINUTES

FLORIDA KEYS MOSQUITO CONTROL DISTRICT  
MARATHON OFFICE  
503 107<sup>TH</sup> ST, MARATHON, FL

JUNE 20, 2017

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on June 20, 2017.

**PRESENT WERE:** Phil Goodman, Chairman; Jill Cranney-Gage, Vice-Chair; Brandon Pinder, Secretary/Treasurer; Tom McDonald, Commissioner; Stan Zuba, Commissioner; Andrea Leal, Executive Director; and Dirk Smits, Board Attorney.

**EMPLOYEES PRESENT WERE:** Bruce Holden, Finance Director; Mikki Coss, Director of Operations; Beth Ranson, PEIO; Chrissy Bloxom, Executive Assistant; Tammy Hollander, Fiscal Assistant

**INVITED GUESTS PRESENT:** Bill Sprague, Larry Bliel

**COMMUNITY INPUT:** Three members of the public addressed the Board on the topic of Term Limits for the FKMCD Commissioners.

**APPROVAL OF AGENDA:** A motion was made by Commissioner Cranney-Gage and seconded by Commissioner Pinder and passed unanimously to accept the agenda.

**ATTORNEY'S REPORT:** Dirk Smits explained to the Board that he wrote the Resolution for Term Limits for today's meeting and the addendum to Bill Sprague's contract. Mr. Smits mentioned that he has been attending all of the building meetings and that they were going very well.

**DIRECTOR'S REPORT:** Andrea Leal, Executive Director addressed the Board on the following topics: Zika Updates, Operations, State Land update, Research Projects, and the Bit Coin transactions.

### **ITEMS FOR BOARD DISCUSSION:**

**8a. Strategic Plan** – Director Leal mentioned to the Board that she has incorporated their suggestions into the Strategic Plan being presented today. Director Leal discussed the goals of each one of the 9 Priority Areas within the Strategic Plan. Director Leal will fill out the appendix and submit it to the Board for final approval at July's meeting. Chairman Goodman thanked Director Leal for a very well thought out plan. Director Leal thanked FKMCD staff for their participation in putting the plan together.

**8b. Audit Committee Guidelines** – Commissioner McDonald handed out a document for discussion. A copy of the document will be included with the minutes. Commissioner McDonald recommended changing the current members of the Audit Committee. Chairman Goodman suggested that Commissioner McDonald and Commissioner Zuba should work with Director Leal and Bruce Holden on changing the Audit Committee Charter. Commissioner McDonald mentioned that he will work with staff and the attorney on the changes and discuss them during the Good of the Order at the June 27<sup>th</sup> Special Meeting.

### **ITEMS FOR BOARD REVIEW AND ACTION:**

**9a. Resolution 2017-04 Term Limits** – After some discussion, A motion was made by Commissioner Pinder, seconded by Commissioner McDonald, and passed by a vote of 4-1 (Commissioner Cranney-

- Chairman Goodman stated that there is a Budget Workshop, along with the Regular Meeting scheduled for July. Director Leal stated that there is also an OPEB Meeting scheduled for July. After some discussion it was decided to hold the OPEB meeting starting at 11am, immediately following the Budget Workshop will be held and the Regular Meeting will immediately follow.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

  
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Andrea Leal  
Executive Director

Board of Commissioners  
Florida Keys Mosquito Control District

  
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Phil Goodman, Chairman

  
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Brandon Pinder, Secretary-Treasurer

For more specific information or detail of meeting, please refer to the digital recording of the meeting at [www.keysmosquito.org](http://www.keysmosquito.org).