

**MINUTES
FLORIDA KEYS MOSQUITO CONTROL DISTRICT**

**REGULAR MEETING
FKMCD MARATHON OFFICE
503 107TH ST, MARATHON, FL
MARCH 21, 2017**

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on March 21, 2017.

PRESENT WERE: Phil Goodman, Chairman; Tom McDonald, Commissioner; Jill Cranney-Gage, Vice-Chair; Brandon Pinder, Secretary/Treasurer; Stan Zuba, Commissioner; Andrea Leal, Executive Director; and Dirk Smits, Board Attorney.

EMPLOYEES PRESENT WERE: Bruce Holden, Financial Director; Beth Ranson, PEIO; and Tammy Hollander, Executive Assistant; Steve Bradshaw, Middle Keys Supervisor; Rob Lee, Director of Aircraft Maintenance.

INVITED GUESTS PRESENT: Bill Sprague

COMMUNITY INPUT: None

APPROVAL OF AGENDA: Chairman Goodman explained that we need an amendment to the agenda to add the minutes of the February 21, 2017 Wolbachia Workshop. *A motion was made by Commissioner McDonald, seconded by Commissioner Cranney-Gage, and passed unanimously to add the minutes. A motion was made by Commissioner Cranney-Gage, seconded by Commissioner Pinder, and passed unanimously to approve the agenda.*

A motion was made by Commissioner Pinder, seconded by Commissioner Zuba, and passed unanimously to approve the consent agenda, with the addition of the minutes.

ATTORNEY'S REPORT: Dirk Smits stated he had nothing to report at this time.

DIRECTOR'S REPORT: Andrea Leal, Executive Director addressed the board on the following topics: Big Coppitt Project Update (given by Bill Sprague), current Operations, research projects, FMCA Tallahassee Days, current job openings in the district, and the schedule for annual evaluations. During Mr. Sprague's update, the commissioners discussed the merits of LEED Certification, as well as the timing of the project completion. The LEED topic is to be added to the April agenda.

ITEMS FOR BOARD DISCUSSION:

None

ITEMS FOR BOARD REVIEW AND ACTION:

9a. RFP 2017-01 "Islander Landing Gear Overhaul" - *A motion was made by Commissioner McDonald, seconded by Commissioner Cranney-Gage, and passed unanimously to accept the Bid Committee's recommendation of Airmark Overhaul, Inc.*

9b. RFP 2017-02 "Mosquito Control Adulticides and Larvicides" - *A motion was made by Commissioner Cranney-Gage, seconded by Commissioner McDonald, and passed unanimously to accept the Bid Committee's recommendations. The list can be found in the meeting materials.*

9c. Surplus Equipment - *A motion was made by Commissioner Cranney-Gage, seconded by Commissioner Zuba, and passed unanimously to approve the disposition of the items on the surplus list.*

GOOD OF THE ORDER

- Chairman Goodman informed the board that he would like to add Term Limits for Commissioners to the April agenda as a discussion item. Commissioner Pinder stated that he had recently spoke to a contact in Representative Raschein's office about this and that he would provide the information he received.
- Commissioner McDonald stated that he would like to have a budget meeting with Commissioner Zuba, since they are on the Audit Committee. Commissioner Zuba said he would prefer this to be done with the full board. After much discussion it was determined that there is some confusion on the roles of the Audit Committee. Bruce Holden offered to meet with any of the commissioners individually to discuss budget items, once it gets closer to that time of year.
- Tammy Hollander asked the board for direction on the timing of the April 11th meetings. We have a workshop, OPEB meeting and Regular meeting. It was decided that the Workshop would begin at 10:30, we would break for lunch, begin the OPEB meeting at 1:00, and follow that with the Regular meeting.
- Tammy Hollander informed the board that we had a conflict for the May 23rd meeting. FKAA has reserved our Marathon board room for that entire week. The board agreed to move the May meeting to Key West.

There being no further business to come before the meeting was adjourned.

Respectfully submitted,




Andrea Leal
Executive Director

Board of Commissioners
Florida Keys Mosquito Control District



Phil Goodman, Chairman



Brandon Pinder, Secretary-Treasurer

For more specific information or detail of meeting, please refer to the digital recording of the meeting at www.keysmosquito.org.