

## REGULAR MEETING MINUTES

### FLORIDA KEYS MOSQUITO CONTROL DISTRICT

MARATHON OFFICE

503 107<sup>th</sup> STREET, MARATHON, FL 33050

SEPTEMBER 28, 2017

The Board of Commissioners of the Florida Keys Mosquito Control held a Regular Meeting on September 28, 2017.

**Present Were:** Phillip Goodman, Chairman; Jill Cranney-Gage, Co-Chair; Brandon Pinder, Secretary/Treasurer; Tom McDonald, Commissioner; Stan Zuba, Commissioner; Andrea Leal, Executive Director; Dale Colburn, Board Attorney.

**Employee's Present Were:** Mikki Coss, Director of Operations; Joshua Kogut, Director of Aerial Operations; Bruce Holden, Finance Director; Beth Ranson, PEIO; Chrissy Bloxom, Executive Assistant; Michael Behrend, Human Resources/Insurance; Christine Thompson, IT Specialist; Robert Lee, Director of Maintenance.

**Invited Guest's Present:** Brian Stanton, Gateway/Acentria Insurance; Mike Williams, Key West Insurance

**Community Input:** NONE

**Approval of Agenda:** Chairman Goodman stated that he would like to amend the agenda to include a Budget Amendment as item 9c. A motion was made by Commissioner Cranney-Gage, seconded by Commissioner Pinder and passed unanimously to accept the agenda as amended. A motion was made by Commissioner McDonald, seconded by Commissioner Cranney-Gage and passed unanimously to approve the amended 2017-2018 tentative budget. A motion was made by Commissioner Cranney-Gage, seconded by Commissioner Zuba and passed unanimously to accept the Consent Agenda.

**Attorney's Report:** Dale Coburn updated the Board on the status of the Term Limits legislation. Dale also recommended to the Board that if they switch the order of agenda items, it should be voted on and the switched item should be placed after Community Input. Dale stated that he will prepare a resolution to be presented to the Board at the Special Meeting. Dale mentioned he received an extension from Trex Properties LLC Settlement. Dale will provide the Board with a report and discuss at the next meeting.

**Director's Report:** Director Leal gave a status update on the FKMCD operations after Hurricane Irma. Director Leal will provide the Board with a written report at the October meeting.

**Items for Board Discussion:** NONE

**Items for Board Review and Action:**

**9a.) New Insurance Policy** – Michael Behrend stated that he was not presenting a new insurance policy to the Board instead he was presenting how the FKMCD is insured. Brian Stanton explained the benefits and the cost of the policy offered to the FKMCD. A motion was made by Commissioner McDonald, seconded by Commissioner Cranney-Gage and passed unanimously to accept the insurance policy by Key West Insurance.

**9b.) Leave payout for employees impacted by Hurricane Irma** – Director Leal discussed the option to allow FKMCD employees, who were affected by Hurricane Irma, to cash out their annual leave and compensatory time in order to assist them in their recovery. A motion was made by Commissioner McDonald, seconded by Commissioner Zuba and passed unanimously to approve the cumulative voluntary payout of annual leave and compensatory time in the amount of \$54,658.71.

**9c.) Budget Amendment** – Bruce Holden explained, that due to the delay in the building payouts, FKMCD was earning more interest than what was expected. This requires a budget amendment to reflect the additional interest earnings. *A motion was made by Commissioner Cranney-Gage, seconded by Commissioner Zuba and passed unanimously* to accept the Budget Amendment.

***Good of the Order:***

- Commissioner Pinder requested that the Commissioners have photo ID cards made, due to the complications of his return to the Florida Keys after Hurricane Irma. Director Leal stated that it would be set up at the next meeting.
- Director Leal mentioned that the FMCA will hold their annual conference in Kissimmee, FL from November 15-17. After some discussion, it was decided that Chairman Goodman, Commissioner McDonald and Commissioner Zuba would attend this event.
- Chairman Goodman asked if there would be any delays in the Big Coppitt building progress due to the hurricane. Director Leal mentioned a possible 2-4 week delay that could be made up by working additional hours. Director Leal will be able to confirm any delays in progress towards the end of October.

There being no further business to come before the Board the meeting was adjourned.

*Respectfully submitted,*



*Andrea Leal*  
*Executive Director*

*Board of Commissioners,*  
*Florida Keys Mosquito Control District*



*Phillip L. Goodman, Chairman*



*Brandon Pinder, Secretary-Treasurer*

For more specific information or detail of meeting, please refer to the digital recording of the meeting at [www.keysmosquito.org](http://www.keysmosquito.org).