

## **Audit Committee Meeting**

Florida Keys Mosquito Control District  
Marathon Office  
503 107<sup>TH</sup> Street, Marathon, FL

**February 20, 2018**  
**10:00 a.m.**

### **1. Call to Order**

### **2. Roll Call**

### **3. Community Input:**

Community Input shall be heard prior to each specified agenda item.

The Board adheres to, and conducts each meeting in accordance with Robert's Rules of Order. Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to any Commissioner, the Executive Director, Executive Assistant, or any other District employee during a Board meeting will be placed into the record but will not additionally be read into the record at the meeting.

The Board welcomes public input but also must maintain order. Thus, community input is not a time for open dialogue between the Board and the speaker. Speakers should direct their comments to the Board and not to the District Staff or any other audience members. Speakers should not expect Commissioners or staff to answer or respond to questions during community input. If appropriate, the Board may request the issue be added as a discussion item at a future District Board Meeting.

Any person who wishes to be heard shall complete and provide the supplied Community Input Card or inform the Clerk/Executive Assistant to the Board, specifying the agenda item on which he or she wishes to be heard. Once public input begins on an agenda item, there will be no further speaker cards or speakers allowed on that specific agenda item or subject.

### **4. Approval of Agenda**

### **5. Items for Board Discussion:**

a.) Bank Confirmation Procedures – Electronic Signatures

### **6. Items for Board Review and Action:**

### **7. Good of the Order**

### **8. Meeting Adjourned**