

Regular Meeting Minutes

Florida Keys Mosquito Control District
Marathon Office
503 107th Street Marathon, FL 33050

September 16, 2025 3:30 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on September 16, 2025 at the FKMCD Marathon Office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Bette Brown, Secretary/Treasurer; Brandon Pinder, Commissioner; Jill Cranney, Commissioner; Andrea Leal, Executive Director; Hunter O'Connor, Board Attorney.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Lauren Bouchard, Director of Finance; Michael Behrend, Director of Human Resources; Rochele Miller, Purchasing Agent/Financial Analyst; Deanna Darias, Executive Assistant; Chad Huff, PEIO; Abigail Smith, Education Coordinator; Robert Lee, Director of Aircraft Maintenance; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None.

Community Input: None.

Approval of Consent Agenda: A motion was made by Commissioner Brown, seconded by Commissioner Zuba and passed unanimously to approve the consent agenda.

Approval of Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the agenda, having none, the agenda was approved.

Treasurer's Report: None.

Attorney's Report: Mr. O'Connor reported that he had emailed each board member individually regarding an update on the airport. He stated he was available to discuss the matter or answer any questions but otherwise had nothing further to report.

Director's Report: Director Andrea Leal provided an update on mosquito-borne diseases in Monroe County. Only one travel-related case has been reported, and *Aedes aegypti* populations remain below action thresholds. Several other Florida counties continue to be under Dengue and West Nile advisories. Operationally, the District continues to experience record populations of saltmarsh mosquitoes, particularly in the Middle and Upper Keys. Both aerial and truck missions are well above average. Granular larvicide applications have been increased to 10 pounds per acre to address the high larval density, and staff are working extended hours despite weather interruptions. Service requests remain elevated, and public education efforts are ongoing.

The District is participating in community events, including Women in Aviation Day at Marathon Airport, and has introduced new, simplified door hangers for inspections. It was noted that Bruce Holden, Director of Finance, will retire after 12 years of service. The Board expressed its appreciation for his contributions.

An update was also provided on the Big Coppitt building, where water intrusion issues are being assessed with assistance from the insurance carrier. Staff are working remotely or from Marathon until repairs can be completed.

The District continues to refine its mosquito management plans in collaboration with the Florida Fish and Wildlife Commission and is advocating for greater flexibility in adulticiding thresholds. Additionally, the District is working with county and municipal partners on LIDAR mapping to identify potential breeding sites. The plan is to overlay existing site data with county elevation data to evaluate correlations and determine whether investing in updated mapping would be beneficial. Options include contracting the work or partnering with Lee or Collier counties through a memorandum of understanding (MOU).

Bruce Holden, Director of Finance, provided an update on the FLCLASS account. In August, the District earned \$51,000 in interest income at a 4.35 percent yield, resulting in an ending balance of \$13.2 million. Approximately \$3.2 million is expected to be spent in September, leaving around \$10 million in reserves heading into the next year.

During the final discussion, board members observed a noticeable reduction in mosquito populations in the Upper Keys following increased truck and aerial treatments, although counts remain at action thresholds. Staff confirmed that while numbers are improving, ongoing efforts are still necessary. Questions have been raised regarding the spread of West Nile virus across the United States. Director Leal explained that drought conditions increase transmission in western states by concentrating both birds and mosquitoes around the same water sources. In Florida, most West Nile virus activity occurs in northern and central counties, with historically limited impact in Monroe County.

Items for Board Discussion:

10a.) Audit Committee Charter Review: The Board reviewed the Audit Committee Charter for discussion purposes. No modifications were suggested, and members concurred that the document is still relevant and up to date. The charter will be included on the agenda as an action item at the upcoming meeting for official approval.

Items for Board Review and Action:

11a.) Financial Reports: Bruce Holden, the Director of Finance, reviewed the monthly budget analyses, which showed expenditures approximately \$300,000 higher than the previous year, consistent with expected cost increases and personnel adjustments. Net income for the year stands at roughly \$6 million, and with anticipated September spending of \$3.2 million, the District is projected to finish the fiscal year more than \$2 million ahead. It was noted that despite increased chemical usage this summer, overall expenses remain well managed. A correction was identified on page 35, where the year in the legend should be updated to 2025. No further questions were raised. *A motion was made by Commissioner Cranney, seconded by Commissioner Zuba, and passed unanimously, confirming the Board received the financial information from August of 2025 and the Board requests it be submitted for audit at the appropriate time.*

11b.) Resolution 2025-22 Department of Financial Services Authorized Signatures: A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA, ADOPTING THE DEPARTMENT OF FINANCIAL SERVICES AUTHORIZED SIGNATURE CERTIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE. The Board considered Resolution 2025-22, Department of Financial Services, Authorized Signature, which designates Lauren Bouchard as a signatory on District accounts in place of retiring Director of Finance Bruce Holden. The resolution also affirms that Commissioner Brown and Chairman Goodman will remain as signatories, along with Commissioner Pinder for location purposes. *A motion was made by Commissioner Cranney, seconded by Commissioner Pinder and passed unanimously to adopt Resolution 2025-22 as written effective September 16, 2025. After a roll call vote, it was unanimously adopted.*

11c.) Resolution 2025-23 Audit Committee Evaluation 2023-24: A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, MONROE COUNTY, FLORIDA, ESTABLISHING THAT THE AUDIT COMMITTEE SHALL CONDUCT AN ANNUAL SELF-EVALUATION USING EXHIBIT A, AND SETTING FORTH PROCEDURES FOR SAID EVALUATION. *A motion was made by Commissioner Brown, seconded by Commissioner Pinder and passed unanimously to adopt Resolution 2025-23 as written. After a roll call vote, it was unanimously adopted.*

Good of the Order: Chairman Goodman announced that the next meeting is scheduled for October 21st and will include the Retiree Healthcare Trust, Regular and Audit Committee Meetings, as well as a Workshop.

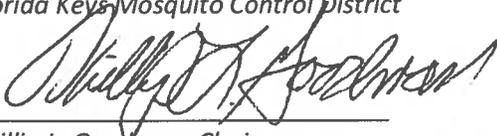
There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,



Andrea Leal
Executive Director

Board of Commissioners
Florida Keys Mosquito Control District



Phillip L. Goodman, Chairman



Bette Brown, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.