

Regular Meeting Minutes

Florida Keys Mosquito Control District
Marathon Office
503 107th Street Marathon, FL 33050

December 13, 2024 10:10 am

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on December 13, 2024 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Commissioner; Bette Brown, Commissioner; Brandon Pinder, Commissioner; Hunter O'Connor, Board Attorney; Dirk Smits, Board Attorney; Andrea Leal, Executive Director. Jill Cranney, Commissioner, was absent.

Employees Present Were: Bruce Holden, Director of Finance; Chad Huff, Public Education & Information Officer; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None

Community Input: None

Approval of Consent Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the consent agenda, having none, the agenda was approved.

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Treasurer's Report: None

Attorney's Report: The Board Attorney, Hunter O'Connor, informed the Board that some news reports about the pay and bonuses of the Anastatia Mosquito Control District have been making the news. Mr. O'Connor clarified the distinction between the Florida Keys and Anastatia Mosquito Control Districts as well as how our enabling legislation permits the board to determine its own compensation.

Director's Report: Rochele Miller was honored by Executive Director Andrea Leal for her 15 years of service with the district. Subsequently, she provided an update on diseases spread by mosquitoes and mentioned that there were three more occurrences of dengue in the Keys tied to travel. Only one fog truck mission and seven aerial granular larvicide missions were conducted in November, indicating low levels of salt marsh and *Aedes aegypti*. The staff members attended meetings in the last month, such as the NAAA conference, the International BEACONS Meeting, and Medical Entomology for the Public Health Practitioner and Clinician meeting. Our Strategic Planning adviser met with Director Leal, and preparations are underway for the meeting, which is tentatively set for March. It will involve distributing a survey to our external partners to gather their thoughts on our priorities and the District's future course.

According to Director of Finance Bruce Holden's review of the FLCLASS account summary and statement, we generated roughly \$24,000 in interest revenue in November, with an average yield of 4.83%. There is presently about \$6 million in the account balance. After the two December deposits, the account balance reached \$17 million.

Items for Board Discussion:

9a.) FKMCD Administrative Policies Manual – Director Leal explained that this is an annual exercise brought to the board to review the manual to see if they would like to amend or add anything to the current FKMCD Administrative Policies Manual. After reviewing a few sections, it was decided that no changes are needed for this year; however, the requirement to provide a written request prior to a board meeting if a commissioner wishes to participate electronically will be enforced.

9b.) Legislative Update for Mosquito Control in Florida – Chairman Goodman presented the board with a summary of Florida's mosquito control districts and their ensuing budgets. Regarding the significance of employing a lobbyist in the past and his opinions on hiring one in the coming year, he offered advice. He doesn't think FKMCD needs a full-time lobbyist in 2025 because we are members of the Florida Association of Special Districts and the FMCA and are represented by them. Director Leal agreed with Chairman Goodman and suggested hiring a lobbyist to help with bill monitoring and appointment scheduling in Tallahassee.

Items for Board Review and Action:

10a.) Financial Reports – Bruce Holden, the Director of Finance, provided an update on the local and state accounts. He advised we are exactly where we want to be for the fiscal year with expenses and are \$100,000 ahead of where we were last year. Director Leal mentioned in the first quarter of this year we will be making a large chemical purchase; however, these funds will be reimbursed from the grant funding. A motion was made by Commissioner Pinder, seconded by Commissioner Zuba, and passed unanimously, confirming the Board received the financial information from November of 2024 and the Board requests it be submitted for audit at the appropriate time.

10b.) Resolution 2024-31 RFP 2024-09 Lobbyist: A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING THE RECOMMENDATION AND AWARD OF THE RFP 2024-09 EVALUATION COMMITTEE FOR LOBBYING SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE. A motion to reject all lobbyist bids was made by Commissioner Brown, seconded by Commissioner Zuba, and passed unanimously to reject all lobbyist bids and Resolution 2024-31 as written. After a roll call vote, it was unanimously accepted.


10c.) Resolution 2024-33 RFP 2024-11 Marathon Building Seal and Paint: A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING THE RECOMMENDATION AND AWARD OF THE RFP 2024-11 EVALUATION COMMITTEE FOR MARATHON BUILDING SEAL AND PAINT; AND PROVIDING FOR AN EFFECTIVE DATE. A motion was made by Commissioner Pinder, seconded by Commissioner Zuba, and passed unanimously to adopt Resolution 2024-33 as written. After a roll call vote, it was unanimously accepted.

Good of the Order:

Chairman Goodman spoke about the upcoming Board meeting on January 21st, which will include the Audit Committee, Regular Meeting, Retiree Healthcare Trust Meeting, and Workshop. Director Leal said she sent the Board an email with the Florida Association of Special Districts quarterly and annual meeting schedule, and if anyone is interested in attending, please let us know so we can arrange transportation.

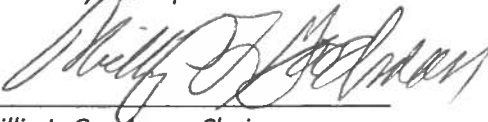
There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,



Andrea Leal
Executive Director

*Board of Commissioners
Florida Keys Mosquito Control District*



Phillip L. Goodman, Chairman



Bette Brown, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.