

Regular Meeting Minutes

Florida Keys Mosquito Control District
Marathon Office
503 107th Street Marathon, FL 33050

July 23rd, 2024 2:10 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on July 23rd, 2024 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Bette Brown, Secretary/Treasurer; Jill Cranney, Commissioner; Brandon Pinder, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney. Dr. Stanley Zuba, Vice-Chair, was absent.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Edgar Delacerda, Director of Aerial Operations; Chad Huff, Public Education & Information Officer; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None

Community Input: None

Approval of Consent Agenda: *Chairman Goodman asked the Board if there were any corrections or additions to the agenda, hearing none, the agenda was unanimously approved.*

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Treasurer's Report: Bette Brown, Secretary/Treasurer, stated she had nothing to report.

Attorney's Report: Dirk Smits, Board Attorney, advised of a housing project going on in Monroe County called "Project Trumbo," and essential personnel will have the first opportunity to apply for housing. They are considering creating a category for government workers, which would benefit our staff.

Director's Report: First, Director Leal recognized fleet mechanic technician Robert McGregor for five years of exceptional service and gave him a Certificate of Achievement. He has set the standard for how we should be taking care of our vehicles and does a great job! Meredith Kruse, Field Inspector, who was chosen as FKMCD's employee of the quarter, was acknowledged by Director Leal. He has been with the district since 2020. He is very dedicated to his job, has a very difficult area, and consistently covers other areas when people are out. He went on the weekly radio show earlier this year and talked about what it's like to be an inspector.

Director Leal gave an update on mosquito-borne diseases, stating that in Monroe County, we have had two (2) confirmed local cases of Dengue and one (1) travel-related case. Miami-Dade has seen two (2) additional locally acquired cases this week, so the virus is still circulating. We have been sweeping the area of the Dengue on a weekly basis, and we have seen the trap numbers coming down. We are adulticiding and larviciding the area and applying liquid larvicide on a weekly basis. She then provided an operations summary, stating that we had a very busy June, including six (6) aerial adulticide missions and one hundred and twenty-three (123) truck adulticide missions throughout the Keys. We had 1,186 service requests, which is the most we have ever received in one month. This was a result of heavy rains followed by high winds, limiting our ability to treat the areas. She gave an update on the CDC Grant, and we have received reimbursement for the A-1 mist sprayers and WDG so far. The NAS KW bid solicitation has opened, and we are working on preparing our bid for the August 12th deadline. Director Leal then gave an update on the Wolbachia project that is ongoing. Michael Behrend, Director of Human Resources, updated the Board

about a meeting he had with the City of Key West and the housing programs they offer in Key West. They do offer a few options for Monroe County residents, and we will continue exploring options for employee housing. After that, Bruce Holden provided an update on our FLClass account, showing we earned just over \$52,000 in interest income for the month of June, with an average yield of 5.38%. We did utilize \$600,000 for operations and expect to continue utilizing funds for the remainder of the fiscal year, with no further deposits going into the account. The account balance is currently around \$11.4 million.

Items for Board Discussion:

9a.) 75th Anniversary Update – The public education and information officer, Chad Huff, provided an update on the 75th anniversary events and mentioned that he will be soliciting current and former employees to get stories of their experiences with FKMCD, which he will add to the timeline. He did receive the large inflatable mosquito, which turned out great. They discussed the date of the open house and decided to move the October 8th Board meeting to 12 p.m. and have the FKMCD 75th Anniversary open house the same day from 4 p.m. to 7 p.m.

9b.) Salary Review – Michael Behrend, Director of Human Resources, gave a detailed evaluation of the Salary Review he provided to the board. He started by reviewing the district's pay plan, Monroe County demographics, and the Alice Report. The last time we updated our salaries was in September 2021. He compared our salaries to those of our competition with other mosquito control agencies and other local agencies. Our current entry-level salary for field inspectors is \$46,737 per year, or \$22.47 per hour. After a long discussion, the board asked Michael to present his suggestions for the salary changes next month at the board meeting for them to vote on. Chairman Goodman asked Michael to obtain the 2024 Key West Chamber of Commerce Wage and Benefits Report and utilize that as a tool when preparing his recommendations to bring back to the Board.

9c.) Performance Measures – Director Leal presented the Performance Measures that the district will be required to put on our website due to recent legislative updates. She wanted to discuss these items before presenting them to the board next month to be approved. It will need to be posted on our website by October 1st, 2024. These performance measures lay out the baseline of what we use to make our operational decisions.

Items for Board Review and Action:

10a.) Financial Reports – The Director of Finance, Bruce Holden, highlighted the larger variances in our year-over-year report. We are basically \$2 million ahead of where we were last year, and he feels we should be good the rest of the year, depending on rain. A motion was made by Commissioner Brown, seconded by Commissioner Cranney, and passed unanimously, confirming the Board received the financial information from June of 2024 and the Board requests it be submitted for audit at the appropriate time.


10b.) Resolution 2024-16: Set Maximum Millage Rate - A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA DETERMINING THE PROPOSED MAXIMUM MILLAGE RATE, THE CURRENT YEAR ROLLED-BACK RATE, AND SETTING THE DATES, TIMES AND PLACES FOR THE FIRST AND SECOND BUDGET PUBLIC HEARINGS AS REQUIRED BY LAW; DIRECTING FINANCE TO FILE SAID RESOLUTION WITH THE PROPERTY APPRAISER OF MONROE COUNTY PURSUANT TO THE REQUIREMENTS OF FLORIDA STATUTES AND THE RULES AND REGULATIONS OF THE DEPARTMENT OF REVENUE OF THE STATE OF FLORIDA; AND PROVIDING AN EFFECTIVE DATE. A motion was made by Commissioner Cranney, seconded by Commissioner Pinder, and passed unanimously to adopt Resolution 2024-16 as stated.

Good of the Order:

Chairman Goodman discussed the next meeting of the Board to be held on August 20th, 2024, at 1 p.m. and advised the board that there would be a Salary Review Workshop, Budget Workshop and Regular Meeting.

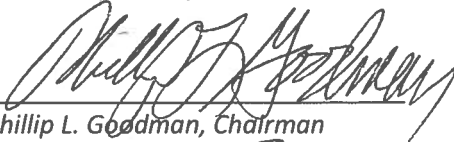
There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,




Andrea Leal
Executive Director

*Board of Commissioners
Florida Keys Mosquito Control District*



Phillip L. Goodman, Chairman



Bette Brown, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.