

Budget Workshop Minutes

Florida Keys Mosquito Control District

Marathon Office
503 107th Street
Marathon, FL 33050

August 20th, 2024 1:00 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Budget Workshop on August 20th, 2024, at the FKMCD Marathon Office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Bette Brown, Secretary/Treasurer; Jill Cranney, Commissioner; Brandon Pinder, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney; Shauna Morris, Board Attorney.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Chad Huff, Public Education & Information Officer; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: Tina Wyatt, FBMC

Approval of Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the agenda, hearing none, the agenda was unanimously approved.

Community Input: None

Chairman Goodman stated that this workshop has been called to discuss the Budget for the Fiscal Year 2024-2025.

Discussion: Bruce Holden, Director of Finance, presented the Board with a budget of approximately 9.87% over rollback and a maximum millage of .4344. Executive Director, Andrea Leal, explained that she would like to keep the budget at this millage rate, which will enable us to save for the future helicopter that will be purchased in the next fiscal year.

After that, Mr. Holden went over the comprehensive workplan budget, noting any changes since the previous meeting by looking at the green line items. The price he has listed for the U.S. Navy—Boca Chica Treatment is the price that we bid for the contract. We increased the service milestones, decreased the salary adjustment, and moved the additional funds to the performance compensation category. Director Leal requested guidance from the board regarding this year's COLA and merit raises. The board was briefed by Michael Behrend, Director of Human Resources, on what other Monroe County organizations are doing regarding merit increases and COLA. It was determined, after much deliberation, that we would proceed with a 5% COLA for the staff, with the remaining amount going toward merit increases contingent on performance.

The life and health insurance premiums were less than what was initially estimated, and Cigna secured a two-year price extension at cost at our current rates. We reduced employee out-of-district travel by \$25,000. Commissioner Brown inquired as to whether the tax assessor fees might be negotiated, to which Mr. Holden said that it is not possible. Due to unintentional double budgeting, we reduced the amount we had allocated for aircraft in the Repair and Maintenance category to \$236,395, resulting in a significant reduction. With the purchase of ULV sprayers made possible by the grant funds we were awarded over the summer; we were able to avoid paying capital costs of more than \$100,000 in the 2024-2025 budget. Overall, districtwide budget

adjustments and cost-cutting measures resulted in an increase in reserves from \$3.5 million to \$4.3 million for the future helicopter.

All things considered, we are pleased with our current budget situation and have every confidence that we will close the year strongly. Chairman Goodman issued a warning, saying that before the final budget hearing, the amount allocated to capital for the future helicopter could be altered based on a storm or other considerations. Mr. Holden advised the preliminary budget hearing is very early in the month so the numbers will be staying the same for that meeting. The August actuals will be reflected in the final budget hearing. Director Leal took a minute to thank the staff for their tireless efforts during the budgetary season.

Good of the Order: The Tentative Budget Hearing will be on September 3rd at 5:05pm and the Final Budget Hearing will be on September 17th at 5:05pm.

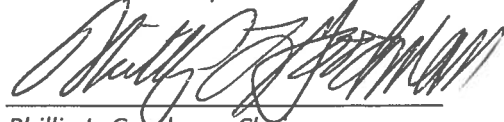
Adjourn: There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,



Andrea Leal
Executive Director

Board of Commissioners
Florida Keys Mosquito Control District



Phillip L. Goodman, Chairman



Bette Brown, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.