

REGULAR
MEETING
FEBRUARY 11, 2025



2025 CALENDAR

January-2025						
SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

March-2025						
SUN	MON	TUES	WED	THUR	FRI	SAT
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30	31					

May-2025						
SUN	MON	TUES	WED	THUR	FRI	SAT
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July-2025						
SUN	MON	TUES	WED	THUR	FRI	SAT
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September-2025						
SUN	MON	TUES	WED	THUR	FRI	SAT
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November-2025						
SUN	MON	TUES	WED	THUR	FRI	SAT
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February-2025						
SUN	MON	TUES	WED	THUR	FRI	SAT
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April-2025						
SUN	MON	TUES	WED	THUR	FRI	SAT
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June-2025						
SUN	MON	TUES	WED	THUR	FRI	SAT
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29	30					

August-2025						
SUN	MON	TUES	WED	THUR	FRI	SAT
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24	25	26	27	28	29	30
31						

October-2025						
SUN	MON	TUES	WED	THUR	FRI	SAT
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19	20	21	22	23	24	25
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December-2025						
SUN	MON	TUES	WED	THUR	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Holidays
 Meetings
 Conferences

Regular Meeting Agenda

Florida Keys Mosquito Control District
Marathon Office
503 107TH Street, Marathon, FL

February 11, 2025 1:30 pm (approximate)

1.) Call to Order

2.) Roll Call

3.) Community Input:

Community Input shall be heard prior to each specified agenda item.

The Board adheres to, and conducts each meeting in accordance with, Robert's Rules of Order. Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to any Commissioner, the Executive Director, Executive Assistant, or any other District employee during a Board meeting will be placed into the record but will not additionally be read into the record at the meeting.

The Board welcomes public input but also must maintain order. Thus, community input is not a time for open dialogue between the Board and the speaker. Speakers should direct their comments to the Board and not to District staff or other audience members. Speakers should not expect Commissioners or staff to answer or respond to questions during community input. If appropriate, the Board may request the issue be added as a discussion item at a future District Board meeting. Furthermore, all speakers agree to abide by FKMCD's Code of Conduct Policy and Procedures Governing Meetings, Hearings, and Community Input, as adopted through Resolution 2021-02.

Any person who wishes to make public comment during this meeting may be heard by the Board, through the Board Chair, on any proposition before the Board by either (1) complete and provide the supplied community input card or inform the Clerk/Executive Assistant to the Board, specifying the agenda item; or (2) when remote means for input is allowed by the Board, calling 305-292-7190 or emailing the Clerk/Executive Assistant (currently ddarias@keysmosquito.org) no later than 11:00 am on February 11, 2025. If attending remotely, you must remain available by phone from the hours of 1:00pm to 4:00pm.

4.) Consent Agenda

All items listed as Consent Agenda items are considered routine and non-controversial by the FKMCD Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

- a.) **Minutes** of the January 21, 2025 Regular Meeting **Pgs. 6-7**
- b.) **Minutes** of the January 21, 2025 Audit Committee Meeting **Pgs. 8-9**
- c.) **Minutes** of the January 21, 2025 Mosquito Control Products Workshop **Pgs. 10-11**

5.) Approval of Agenda

6.) Invited Speaker, Matthew Degennaro, Ph.D., Director, Biomolecular Sciences Institute; Associate Professor, Department of Biological Sciences; Investigator, Southeastern CDC CoE in Vector-Borne Diseases; Florida International University

7.) Treasurer's Report

8.) Attorney's Report

9.) Director's Report Pgs. 16-26

10.) Items for Board Discussion

a.) DODD Short Courses (Brown)

11.) Items for Board Review and Action:

a.) Financial Reports (Holden)

I. Budget Analysis Pgs. 29-33

II. District Finances Pg. 34

III. Cash Disbursements through January 2025 Pgs. 35-39

b.) Resolution 2025-02 RFP 2025-01 Main Rotor Blade Replacement for Bell 206L4 Helicopter (Holden) Pgs. 41-45

c.) Resolution 2025-03 RFP 2025-02 Bell 206L4 Helicopter Turbine Section Overhaul (Holden) Pgs. 47-51

d.) Resolution 2025-04 Amending the Uniform Policy in the Districts Personnel Manual (Behrend) Pgs. 52-57

12.) Good of the Order

13.) Meeting Adjourned

Item 4

Consent Agenda

Regular Meeting Minutes

Florida Keys Mosquito Control District
Marathon Office
503 107th Street Marathon, FL 33050

January 21, 2025 3:05 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on January 21, 2025 at the FKMCD Marathon Office.

Swearing in of Commissioner Cranney, Commissioner Pinder and Commissioner Zuba

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Bette Brown, Secretary/Treasurer; Brandon Pinder, Commissioner; Jill Cranney, Commissioner; Andrea Leal, Executive Director; Hunter O'Connor, Board Attorney.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Robert Lee, Director of Aircraft Maintenance; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None

Community Input: None.

Approval of Consent Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the consent agenda, having none, the agenda was approved.

Approval of Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the agenda, having none, the agenda was approved.

Treasurer's Report: None

Attorney's Report: None

Director's Report: The Executive Director, Andrea Leal, declared Stephen Rutherford the recipient of the Employee of the Quarter award. Steven has been an exceptional employee and is always on time and reliable; he also has helped with building maintenance due to the vacancy of the Director of Aerial Operations. She then recognized years of service, including 15 years: Michael Behrend, Chris Law, John Davis, Raycel Godoy, Juliana Waldrop, and Catherine Pruszynski; 10 years: Heidi Murray; and 5 years: Meredith Kruse. Director Leal then gave an update on operations and compared our 2024 numbers to the ten-year average from 2013-2024, which showed a large decrease in adulticide missions, which is the goal for the District. Granular larviciding was as expected, and liquid larviciding, both ground and aerial, showed an increase to help combat the *Aedes aegypti* numbers. Senator Ana Maria Rodriguez will be visiting our facility for a tour on Saturday, January 25th. She then announced that Rob Lee was promoted to Director of Aerial Operations and that the Director of Finance position has recently opened. We are also conducting interviews for the Education Coordinator position. Michael Behrend, Director of Human Resources, advised the board that we will be getting a \$14,000 rebate from our workers' compensation insurance. Director Leal updated the board on strategic planning for the year and talked about the survey that went out to the external stakeholders and the session that will be held on March 27th, 2025, at the Marathon location from 8am to 3pm. Director Leal is reviewing the quotes from the Lobbying firms and will make a decision next week. Bruce Holden, Director of Finance, gave an update on the FLClass account which has \$17.1 million as a balance and made \$56,000 in interest last month.

2025 Election of FKMCD Officers:

Commissioner Brown nominated Chairman Goodman, seconded by Commissioner Cranney, as Board Chair, with no other nominations Chairman Goodman moved that nominations be closed. After a roll call vote, it was unanimously approved.

Chairman Goodman nominated Commissioner Zuba as Vice-Chair, seconded by Commissioner Cranney, with no other nominations, Chairman Goodman moved that nominations be closed. After a roll call vote, it was unanimously approved.

Commissioner Pinder nominated Commissioner Brown as Secretary/ Treasurer, seconded by Commissioner Cranney, with no other nominations, Chairman Goodman moved that nominations be closed. After a roll call vote, it was unanimously approved.

Items for Board Discussion: None

Items for Board Review and Action:

12a.) Financial Reports – Bruce Holden, Director of Finance, discussed the State and Local accounts and advised we are exactly where we need to be and are coming under average for expenses, which allows us to add to our reserve funds. *A motion was made by Commissioner Pinder, seconded by Commissioner Cranney, and passed unanimously,* confirming the Board received the financial information from December of 2024 and the Board requests it be submitted for audit at the appropriate time.

11b.) Resolution 2025-01 RFP 2024-10A Airborne 800 MHZ Radios: A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING THE RECOMMENDATION AND AWARD OF THE RFP 2024-10A EVALUATION COMMITTEE FOR THE PURCHASE AND INSTALLATION OF AIRBORNE 800 MHZ RADIOS; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Cranney, seconded by Commissioner Zuba, and passed unanimously to adopt Resolution 2025-01 as written.* After a roll call vote, it was unanimously adopted.

Good of the Order:

- Chairman Goodman discussed the next meeting of the Board to be held on February 11, 2025 at 1:00pm.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Bette Brown, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.

Audit Committee Meeting Minutes

Florida Keys Mosquito Control District
Marathon Office
503 107th Street Marathon, FL 33050

January 21, 2025 1:45 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held an Audit Committee Meeting on January 21, 2025 at the FKMCD Marathon office.

Present Were: Jill Cranney, Chairman; Phillip Goodman, Commissioner; Dr. Stanley Zuba, Commissioner; Bette Brown, Secretary/Treasurer; Brandon Pinder, Commissioner; Andrea Leal, Executive Director; Hunter O'Connor, Board Attorney.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Robert Lee, Director of Aircraft Maintenance; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None.

Community Input: None.

Approval of Agenda: A motion was made by Commissioner Brown, seconded by Commissioner Pinder and passed unanimously to approve the Agenda.

2025 Election of Officers: Commissioner Pinder nominated Ms. Cranney as the Chairman of the committee. A motion to approve was made by Commissioner Pinder, seconded by Commissioner Brown and passed unanimously to reappoint Chairman Cranney as the Chairman for 2025.

Items for Board Discussion:

6a.) 2023-2024 Audit Presentation – Bruce Holden, the Director of Finance, was asked to give an update by Chairman Cranney. A brief update from Mr. Holden states that the audit is presently in progress and that the auditor will attend our February meeting, and he anticipates that the majority of the audit will be finished. When the state information is made public, Mr. Holden must submit it to the auditor. According to him, the audit is proceeding quite smoothly, and this year we will be ahead of schedule. Chairman Cranney asked that she be added to the auditors' weekly email updates.

Items for Board Review and Action: None.

Good of the Order: Chairman Cranney discussed the next audit committee meeting date, which will be in February.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

Andrea Leal, Executive Director

*Board of Commissioners
Florida Keys Mosquito Control District*

Jill Cranney, Chairman

Bette Brown, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.

DRAFT

Mosquito Control Products Workshop

Florida Keys Mosquito Control District

Marathon Office
503 107th Street
Marathon, FL 33050

January 21, 2025 1:54 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Mosquito Control Products Workshop on January 21, 2025, at the FKMCD Marathon Office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Bette Brown, Secretary/Treasurer; Brandon Pinder, Commissioner; Jill Cranney, Commissioner; Andrea Leal, Executive Director; Hunter O'Connor, Board Attorney.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Robert Lee, Director of Aircraft Maintenance; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer; Dr. Catherine Pruszynski, Research Biologist; Stephanie Faucett, Research Biologist; and Steven Rutherford, Aircraft Support Technician.

Invited Guests Present: None

Approval of Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the agenda, hearing none, the agenda was unanimously approved.

Community Input: None

Chairman Goodman announced that the purpose of this workshop is to discuss the various mosquito control products used throughout the District.

- a. *Bacillus thuringiensis israelensis*
- b. *Bacillus sphaericus*
- c. Spinosad
- d. Methoprene
- e. Larvicide oils
- f. Pyrethroids
- g. Organophosphates

Discussion: Director Andrea Leal advised this educational workshop will be on our products that we use in the district and then introduced Mikki Coss, Director of Operations, to start the presentation. The first product that Ms. Coss covered was *Bacillus thuringiensis israelensis (Bti)*, which is the most used product in the District. She reviewed the formulations used and the delivery methods. Next up were *Bacillus sphaericus (Bs)* and Spinosad and their formulations and delivery methods. The second speaker was Stephanie Faucett, a Research Biologist, who discussed the District's usage of pyrethroids and larvicide oil, as well as the specifics of each product and how to apply it. We utilize four (4) Pyrethroid products, in response to Chairman Goodman's question. Swamps, floodwater areas, storm sewer catch basins and abandoned swimming pools are a few locations where we may apply the oils.

Dr. Catherine Pruszynski, Research Biologist then presented on the Organophosphates and the three (3) products we use which are Naled, Malathion, and Dochlorvos. These products can have negative effects on bees and aquatic invertebrates and fish, which is why we apply these products when bees are less active and avoid directly treating bodies of water. We work closely with the local beekeepers when we are going to be treating areas with any of these products. She

finished the presentation discussing Methoprene, which is used to treat mosquito larvae. This product has been approved by the World Health Organization to be safe in drinking water and is used widely around the world. Director Leal advised the commissioners that we can do presentations in any of their districts to educate the public about these products and answer any questions. A short discussion was held regarding any new and upcoming products on the market for mosquito control.

Good of the Order: We will not have a workshop next month due to having a guest speaker during the regular meeting.

Adjourn: There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Bette Brown, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.

Item 6

Invited Speaker:

**Matthew Degennaro, Ph.D.,
Director, Biomolecular Sciences
Institute; Associate
Professor, Department of
Biological Sciences; Investigator,
Southeastern
CDC CoE in Vector-Borne
Diseases; Florida International
University**

Item 7

Treasurer's Report

Item 8

Attorney's
Report

Item 9

Director's Report

February 2025 Director's Report

Employee Service Milestones

1. 5 Years of Service: Lee Alwood, Lower Keys Inspector

State of Florida Mosquito-Borne Disease Update (as of 2/01/2025)

1. Monroe County (2024)
 - a. Dengue: 3 local, 8 travel-related
 - b. Malaria: 1 travel-related
2. All of Florida
 - a. Dengue:
 - i. 2024: 91 local (2 Broward, 7 Hillsborough, 9 Manatee, 50 Miami-Dade, 3 Monroe, 2 Orange, 3 Palm Beach, 13 Pasco, Polk, Sarasota), 1,010 travel-related
 - ii. 2025: 13 travel-related
 - b. Zika: 0 local, 0 travel-related
 - c. Chikungunya (2024): 0 local, 11 travel-related
 - d. West Nile Virus (2024): 18 human cases, 10 asymptomatic blood donors
 - e. Eastern Equine Encephalitis (2024): 0 human cases
 - f. Oropouche Virus (2024): 0 local, 103 travel-related
 - i. Counties reporting cases were: Broward (3), Collier, Duval, Hillsborough (15), Lee (5), Marion, Miami-Dade (61), Orange (3), Palm Beach (2), Pasco (3), Polk (6), Sarasota, and St. Lucie. **Country of origin was Cuba (103).**
 - g. Malaria (2024): 0 local, 72 travel-related
 - h. Orange and Volusia counties are currently under a mosquito-borne illness advisory. Duval, Hillsborough, Manatee, Miami-Dade, **Monroe**, and Pasco counties are currently under a mosquito-borne illness alert.

Operations Summary

1. Adult Mosquitoes
 - a. Salt Marsh mosquito numbers were higher than the historical average throughout the Keys in January.
 - b. No aerial adulticide missions were conducted in January.
 - c. Nine (9) truck adulticide missions were conducted in January in the Lower and Upper Keys, treating approximately 3,200 acres.
 - d. *Aedes aegypti* numbers did not exceed our adulticide action thresholds in January.
2. Larval Mosquitoes
 - a. Four (4) aerial granular larvicide missions were completed in January, treating approximately 1,200 acres; this is similar to the historical average for January.
 - b. No aerial liquid larvicide missions were conducted in January.
 - c. Five (5) ground liquid larvicide missions were conducted in January, treating approximately 400 acres.
3. Service Requests received (117) were higher than the historical average for January.

Community Outreach/Education

1. Schools/Education
 - a. Plantation Key School Career Day: 2/12/25
 - b. Gerald Adams Elementary School Truck Day: 2/21/25
 - c. Sugarloaf School Safety Day: 3/13/25
2. Community Events/Outreach/Speaking Engagements
 - a. Marathon Chamber of Commerce: 1/21/25
 - b. Ocean Reef Community Recognition: 1/21/25
 - c. Key West Sunset Rotary: 1/28/25

- d. Key West Seafood Festival: 2/15/25 – 2/16/25
- e. Gigantic Nautical Flea Market, Islamorada: 2/22/25 – 2/23/25
- f. Marathon Seafood Festival: 3/8/25 – 3/9/25
- 3. Tours
 - a. Senator Ana Maria Rodriguez: 1/25/25
- 4. Media/News Releases
 - a. Weekly Radio, US 1
- 5. Other
 - a. Website Update Live as of 2/1/25
 - b. Community Survey Update (up to 344 responses)

Human Resources

- 1. Promotions
 - a. James Ozmar, Director of Aircraft Maintenance
- 2. Current Openings
 - a. Education Coordinator: Conducting interviews
 - b. Director of Finance: Accepting applications
- 3. Other
 - a. Director's Evaluation Form will be distributed to Commissioners

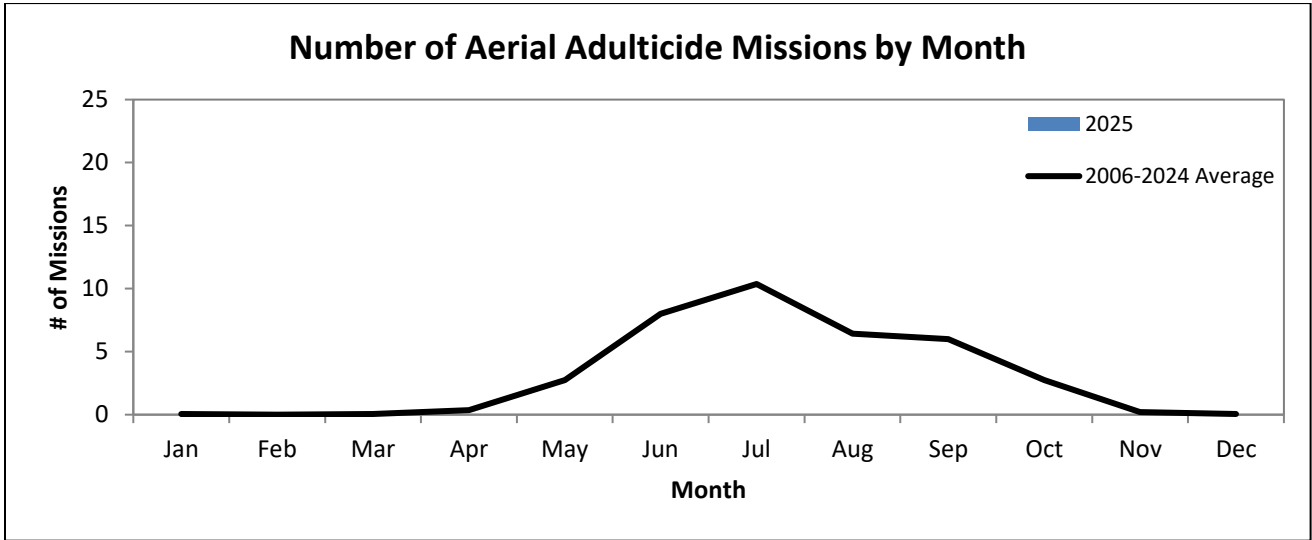
Other Items

- 1. Travel/Training
 - a. Dodd Short Courses (Gainesville, FL): 1/27/25 – 1/31/25
 - b. Airbus Training (Costa Mesa, CA): 2/12/25 – 2/15/25
 - Attending: Rex Hopkins
 - c. AMCA Annual Meeting (San Juan, PR): 3/3/25 – 3/7/25
 - Attending: Commissioner Bette Brown, Andrea Leal, Mikki Coss, Larry Hribar, Heidi Murray, Tony Nunez, Catherine Pruszyński, Chad Huff, Michael Behrend
 - d. Verticon Heli-Expo (Dallas, TX): 3/10/25 – 3/13/25
 - Attending: Rob Lee, John Cook
 - e. FMCA Tallahassee Days (Tallahassee, FL): 3/17/25 – 3/19/25
 - Attending: Chairman Phil Goodman, Andrea Leal, Mikki Coss, Chad Huff
- 2. Ocean Reef Recognition
- 3. ITN for Software Platform
- 4. Meeting w/City of Key West Mayor and City Manager: 2/13/25
- 5. Strategic Planning Save the Date: 3/27/25
- 6. Investment Update
- 7. After Action Items/Future Board Items
 - a. ITN for Banking
 - b. Budgetary Process Annual Review, May 2025
 - c. Audit Committee Charter Annual Review, October 2025
 - d. Administrative Policy Manual Annual Review, December 2025

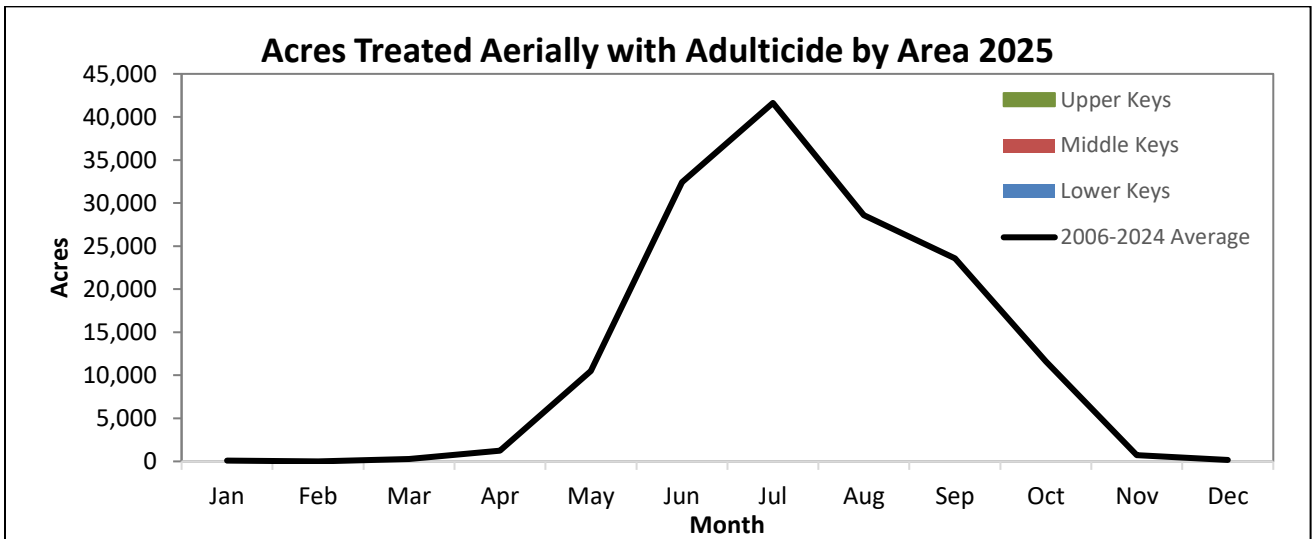
Florida Keys Mosquito Control Operations Report

(Adjusted through January 31, 2025)

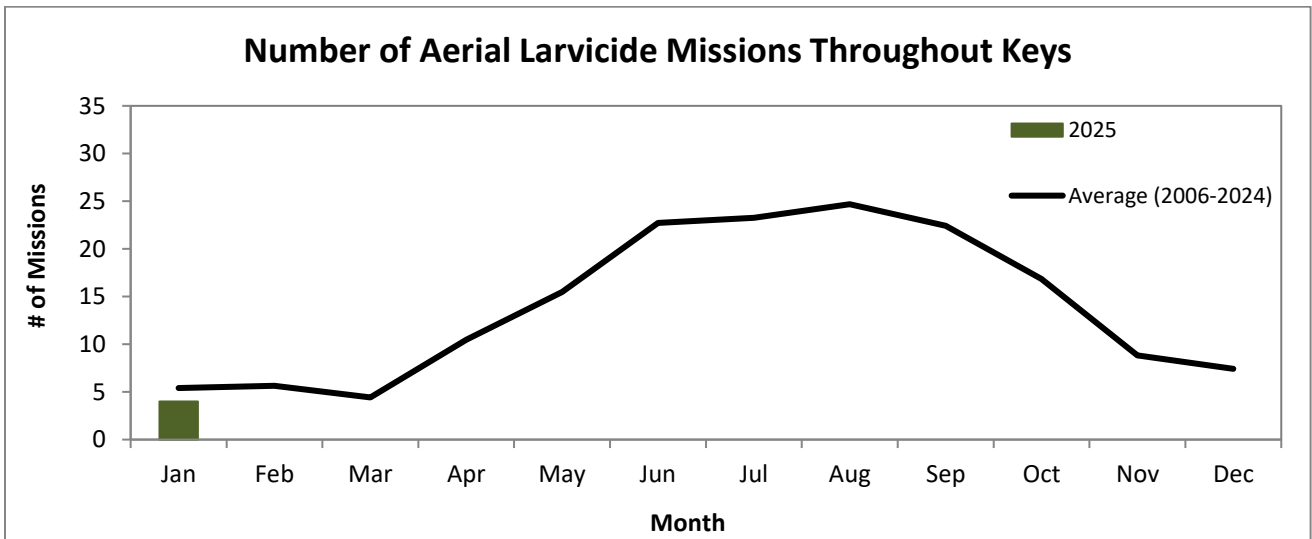
Aerial Adulticiding Missions in January 2025: 0



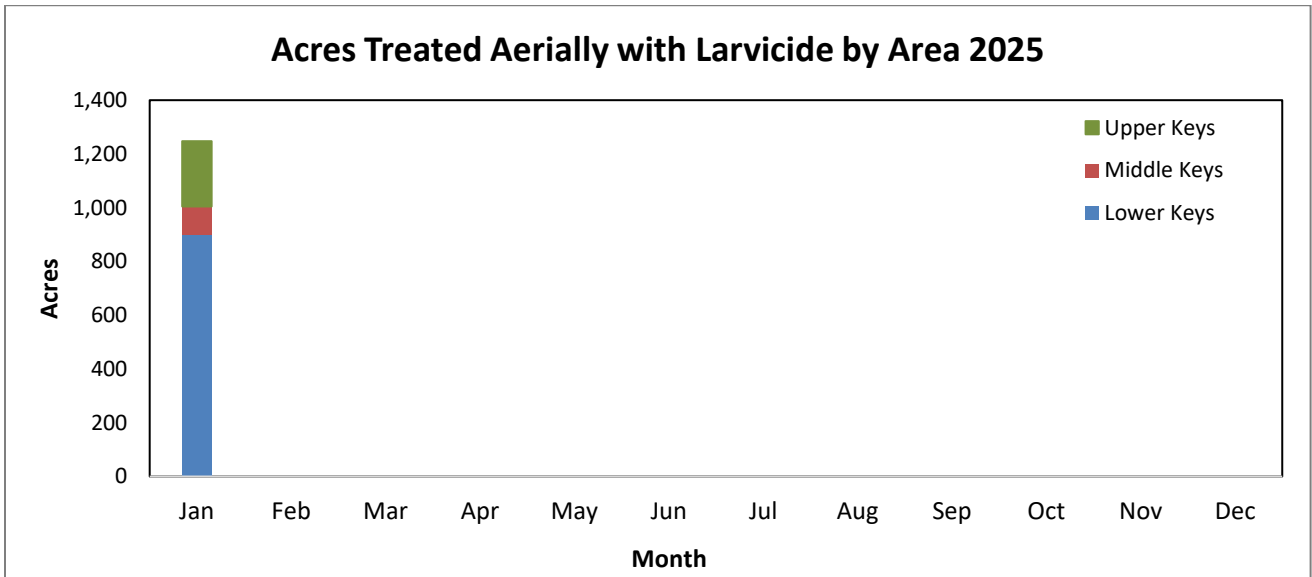
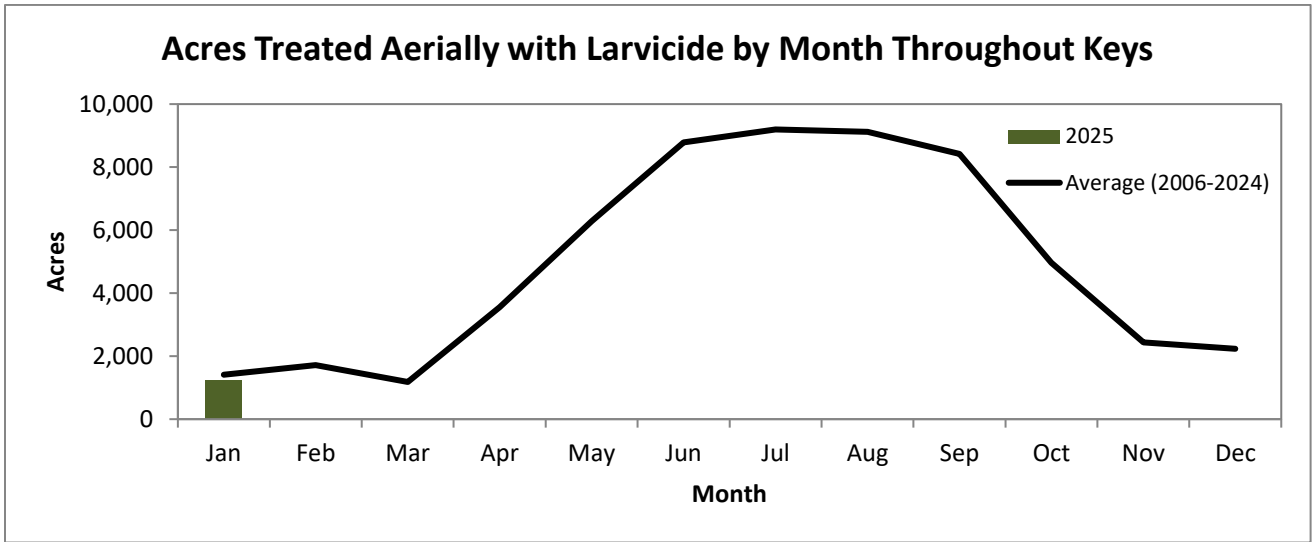
*PM: Aerial Adulticiding Acreage in January 2025: 0



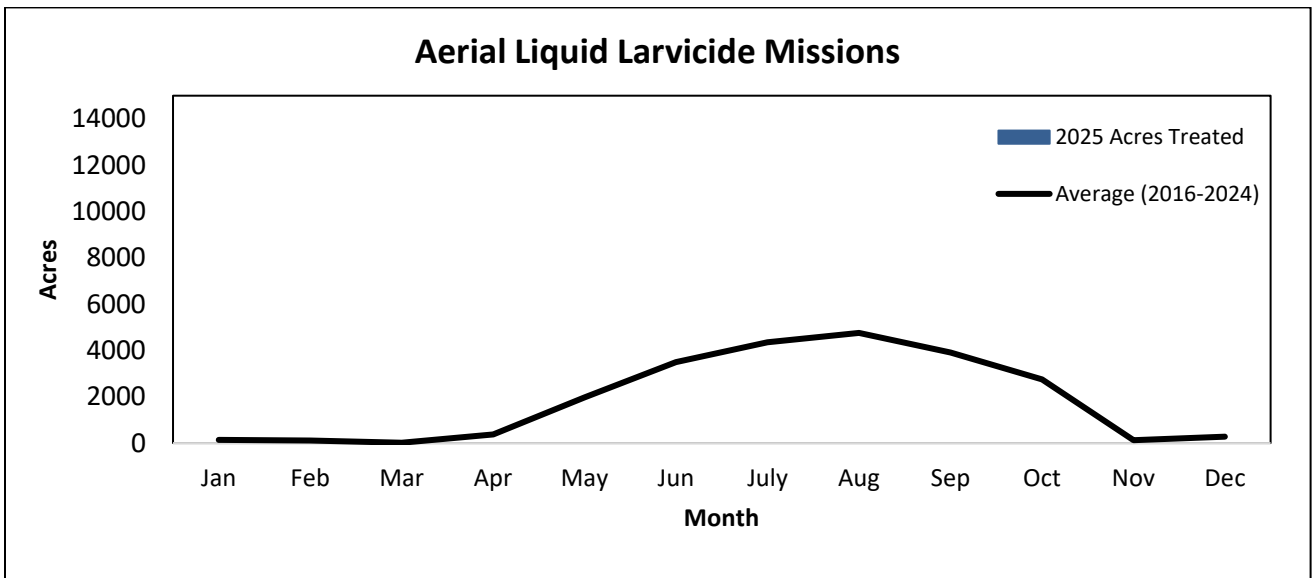
Aerial Granular Larviciding Missions in January 2025: 4



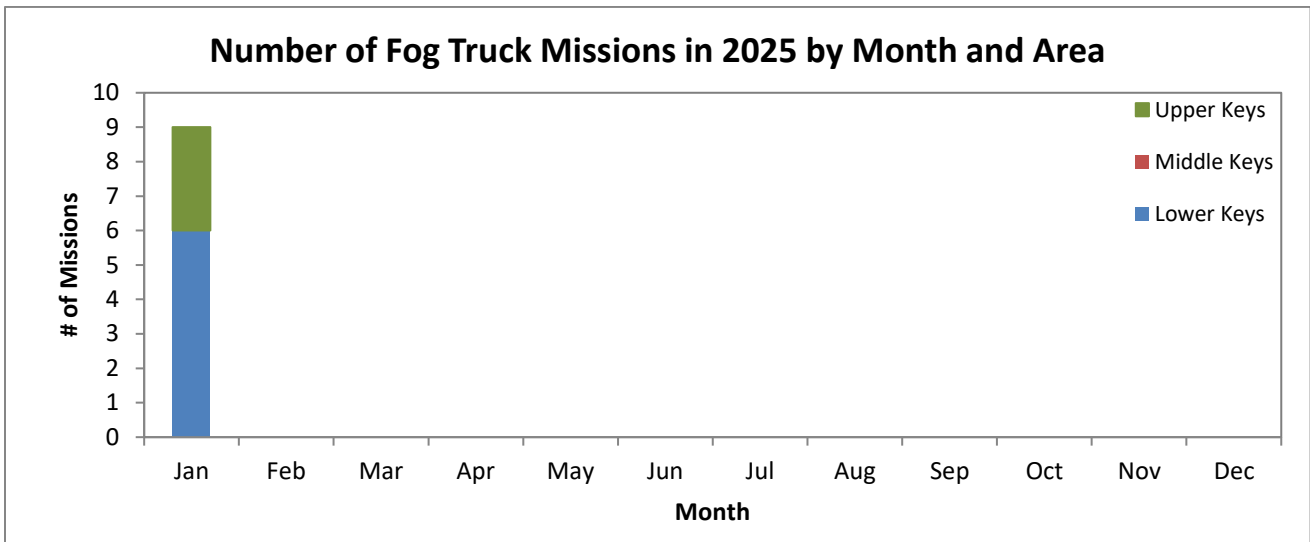
***PM: Aerial Granular Larviciding Acreage in January 2025: 1,247**



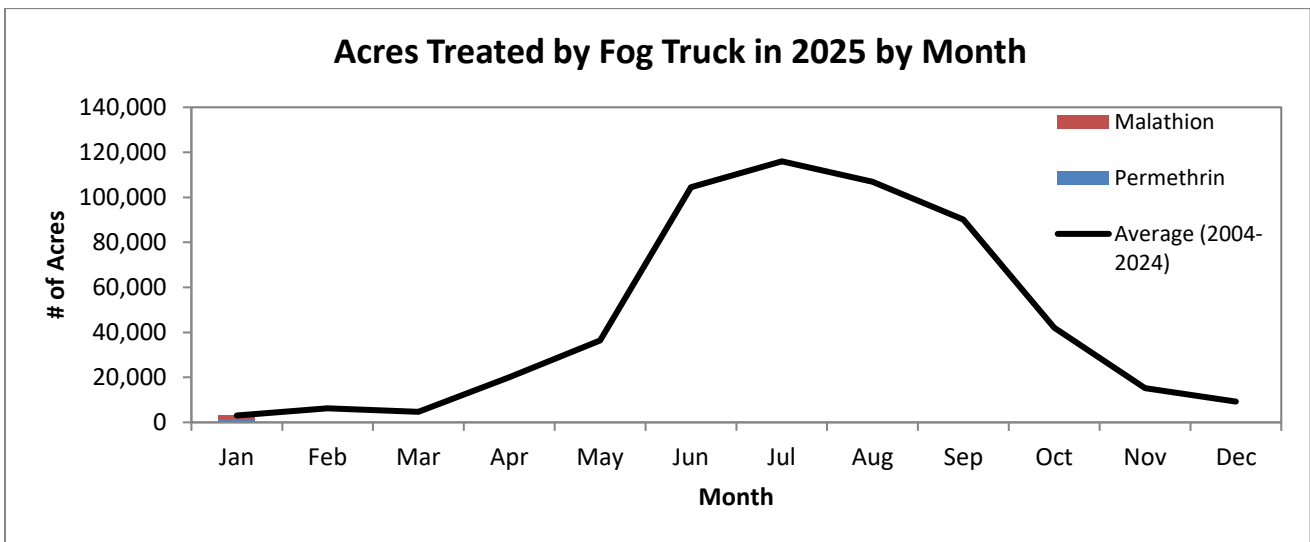
***PM: Number of Aerial Liquid Larviciding Missions in January 2025: 0**



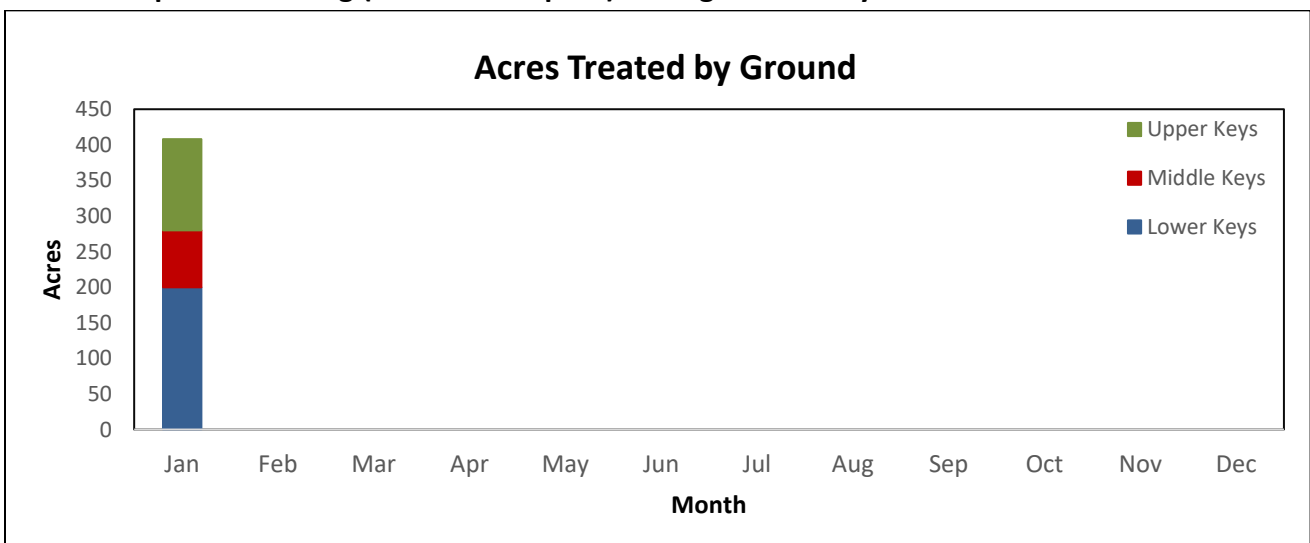
***PM: Ground Adulticiding Missions in January 2025: 9 Trucks with a 65% Population Reduction**



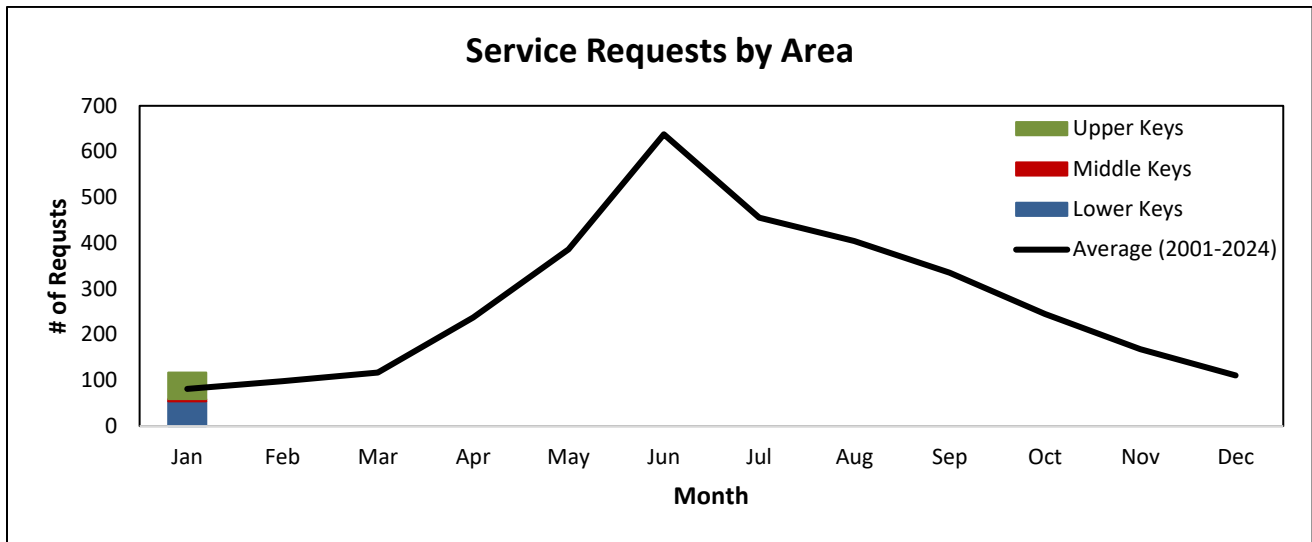
***PM: Ground Adulticiding (Trucks) Acreage in January 2025: 3,287**



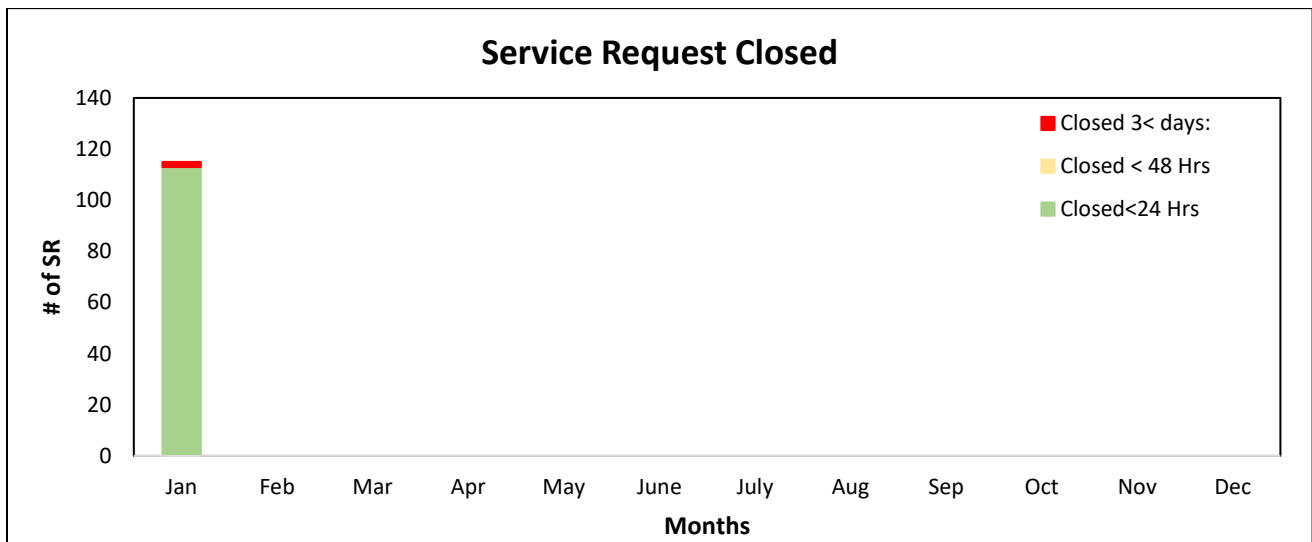
***PM: Ground Liquid Larviciding (Truck & Backpack) Acreage in January 2025: 5**



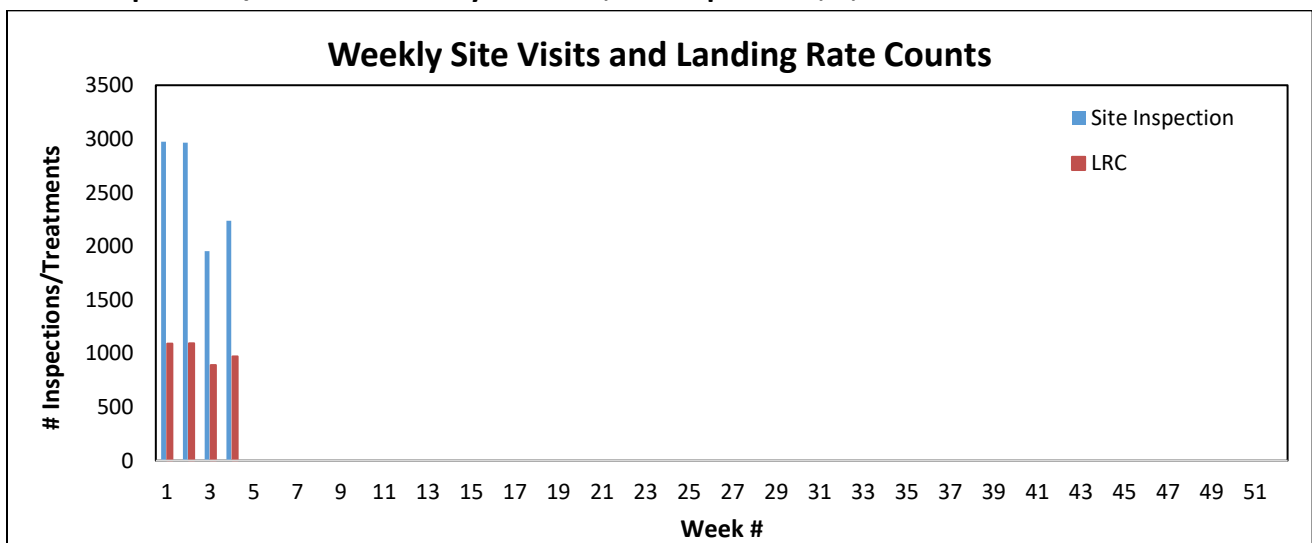
Total Service Requests for January 2025: 117



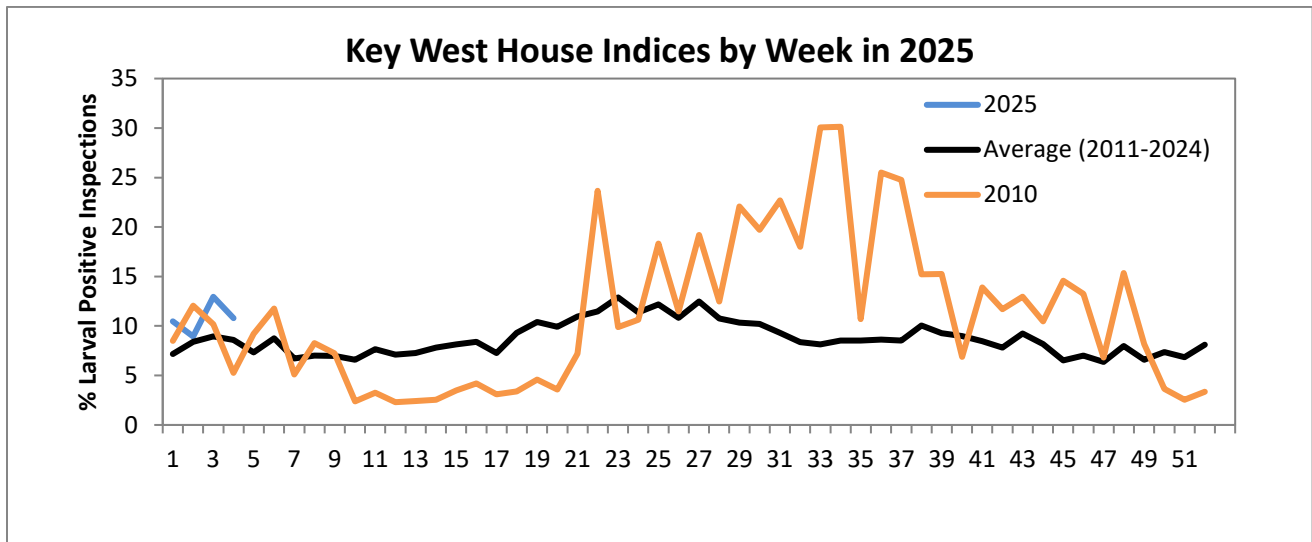
***PM: Service Requests closed within one business day: 98.26%**



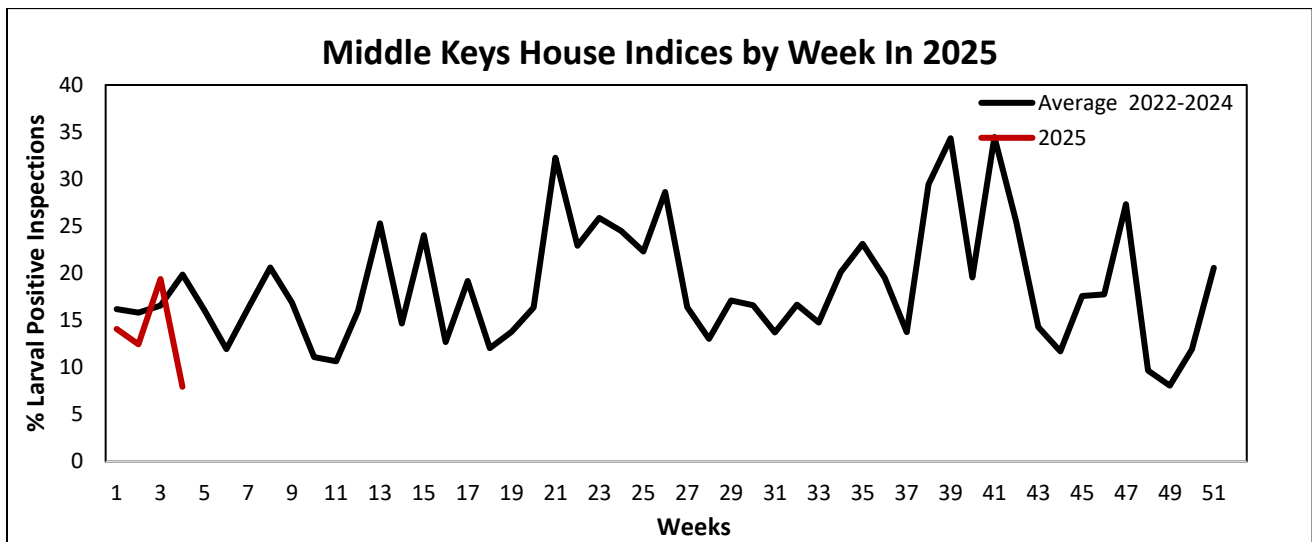
***PM: Total Inspections/LRC's for January 2025: 10,126 Inspections, 4,049 LRC**



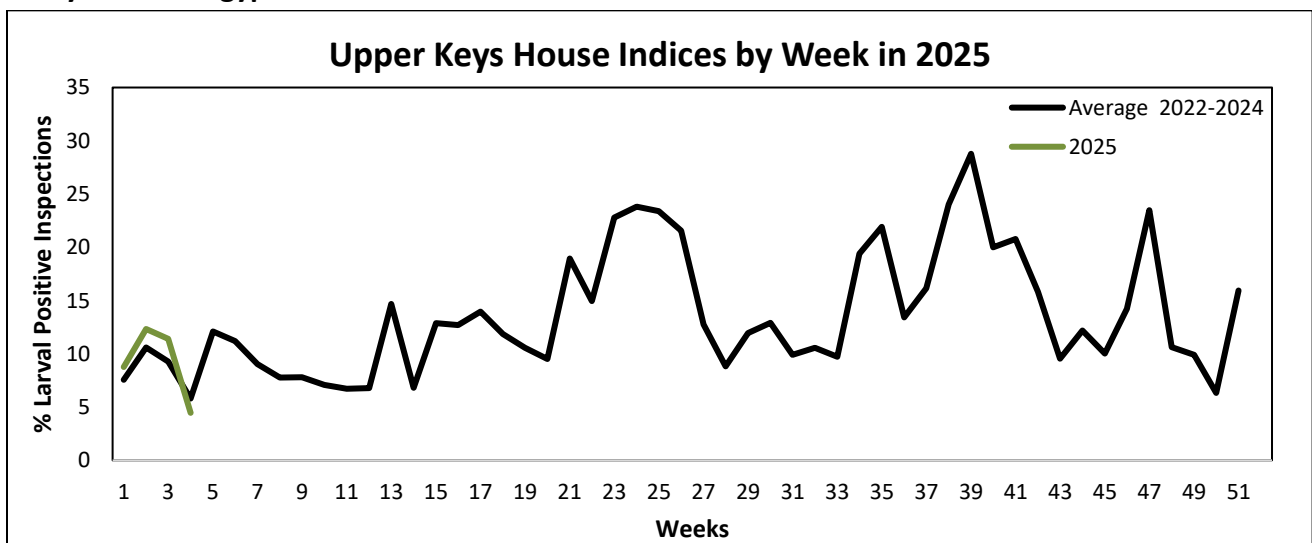
Key West *Aedes aegypti* Larval Information:



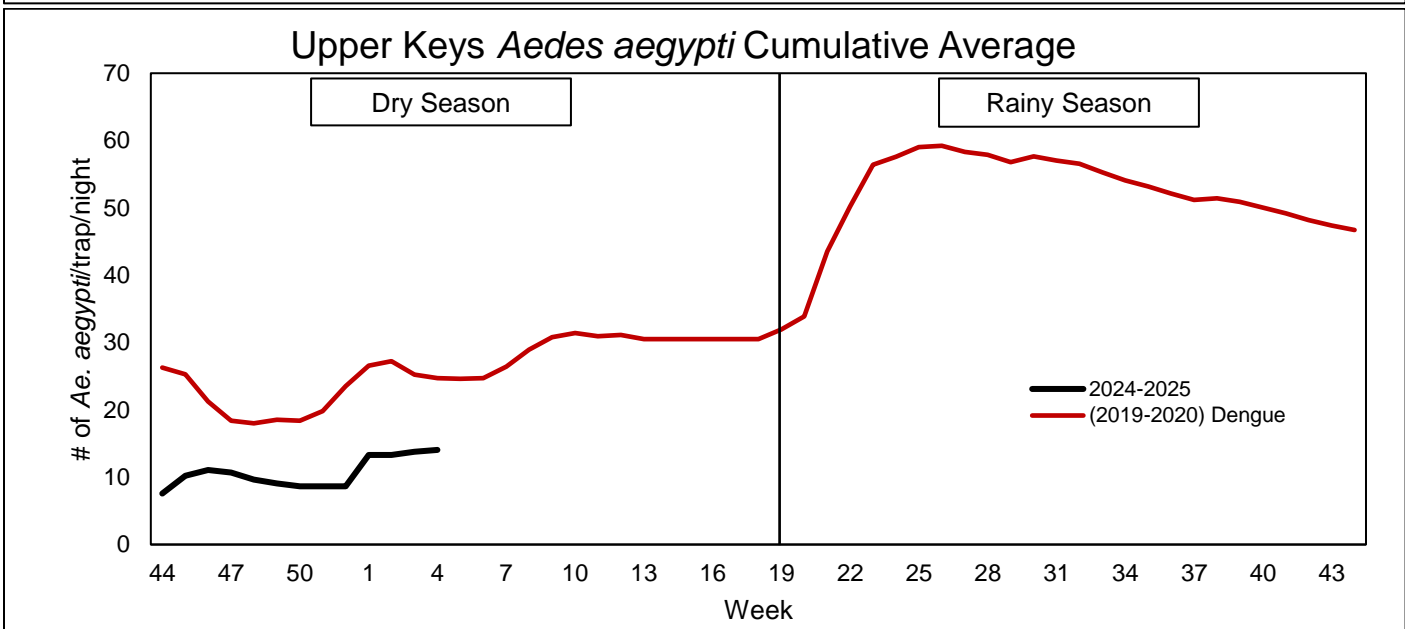
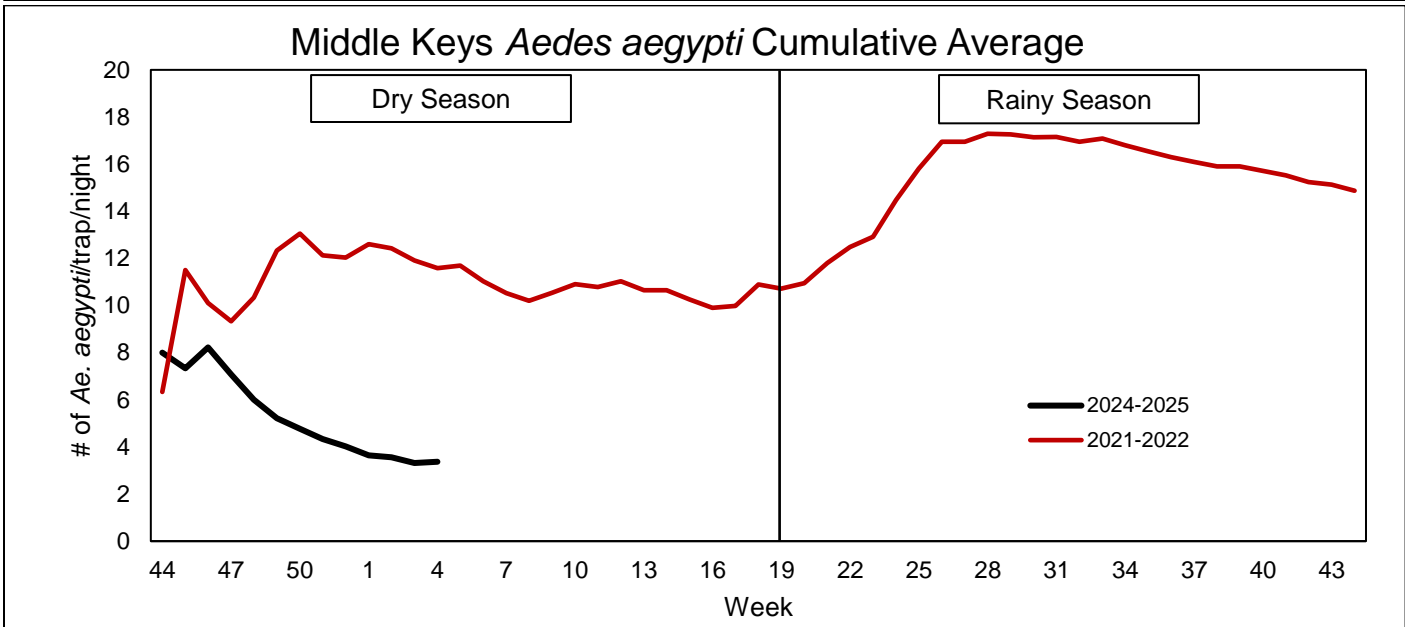
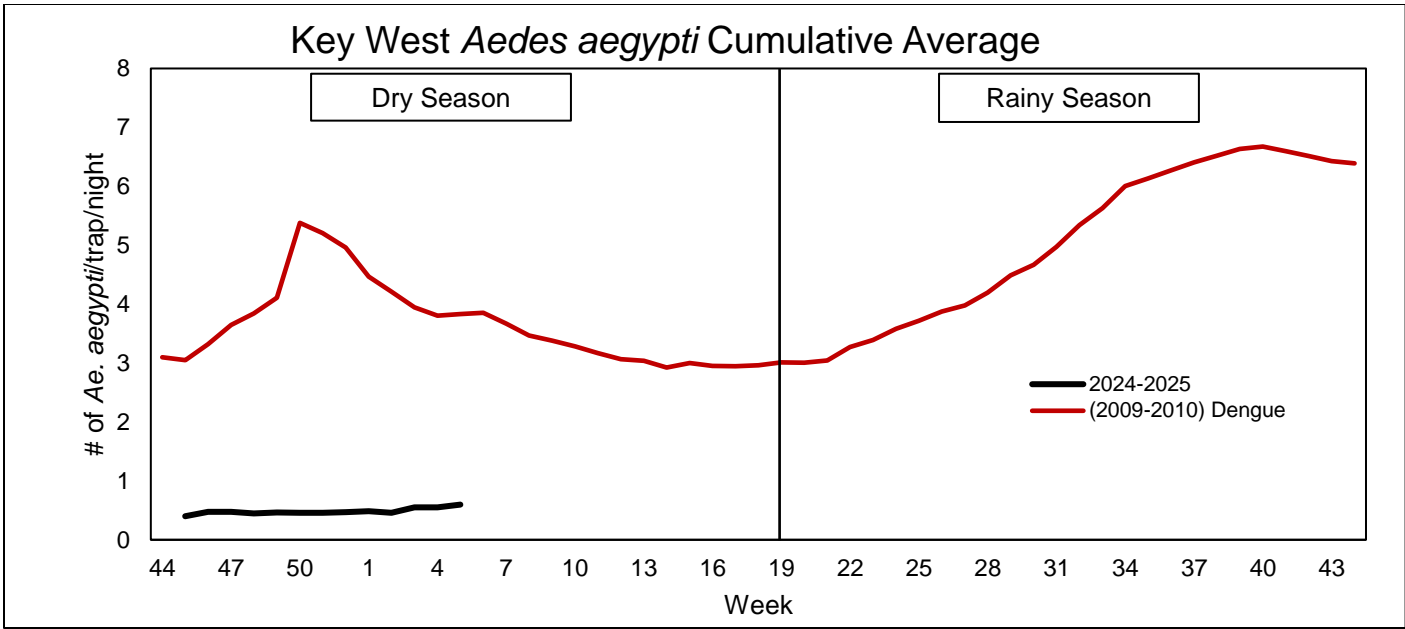
Middle Keys *Aedes aegypti* Larval Information:



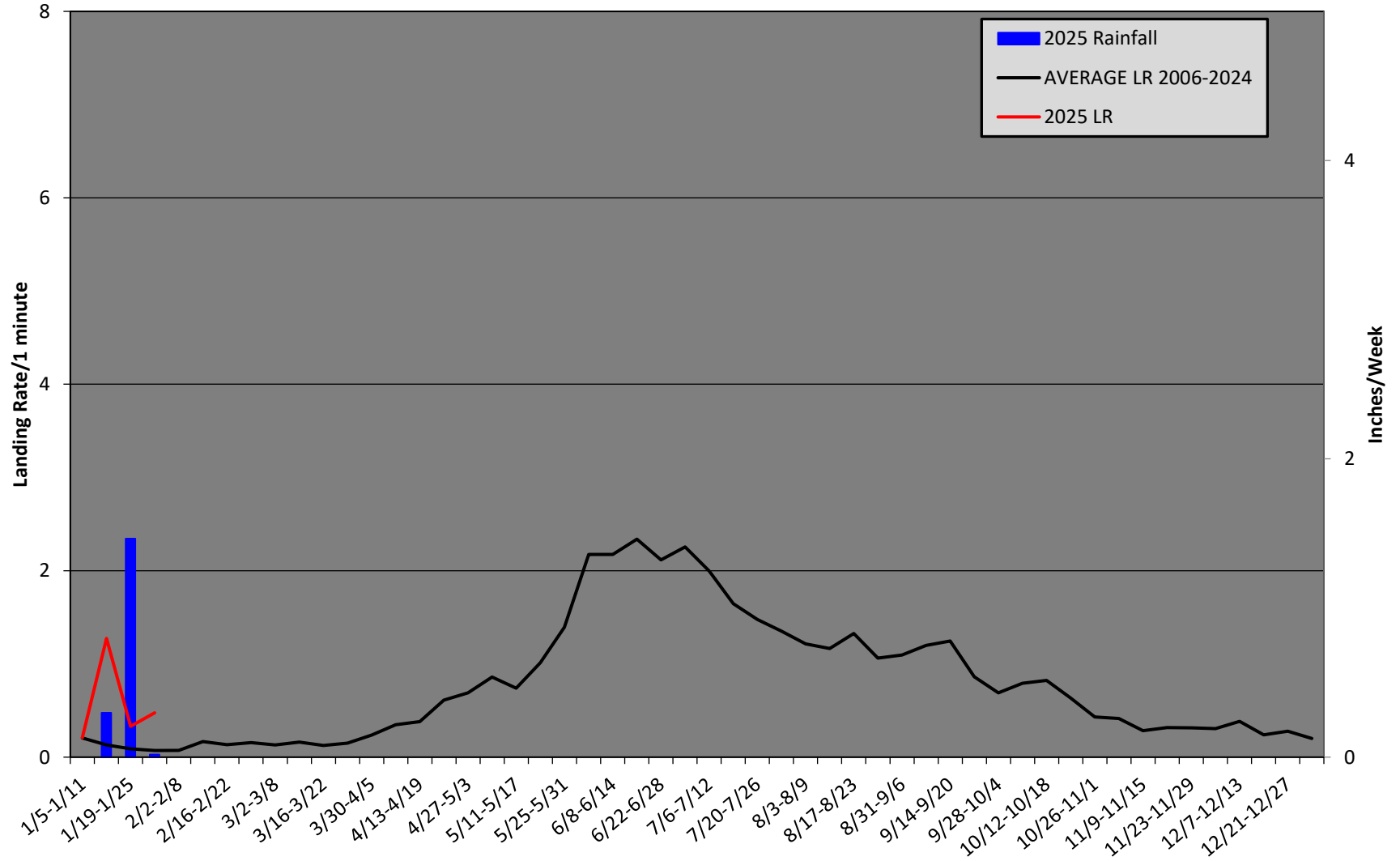
Upper Keys *Aedes aegypti* Larval Information:



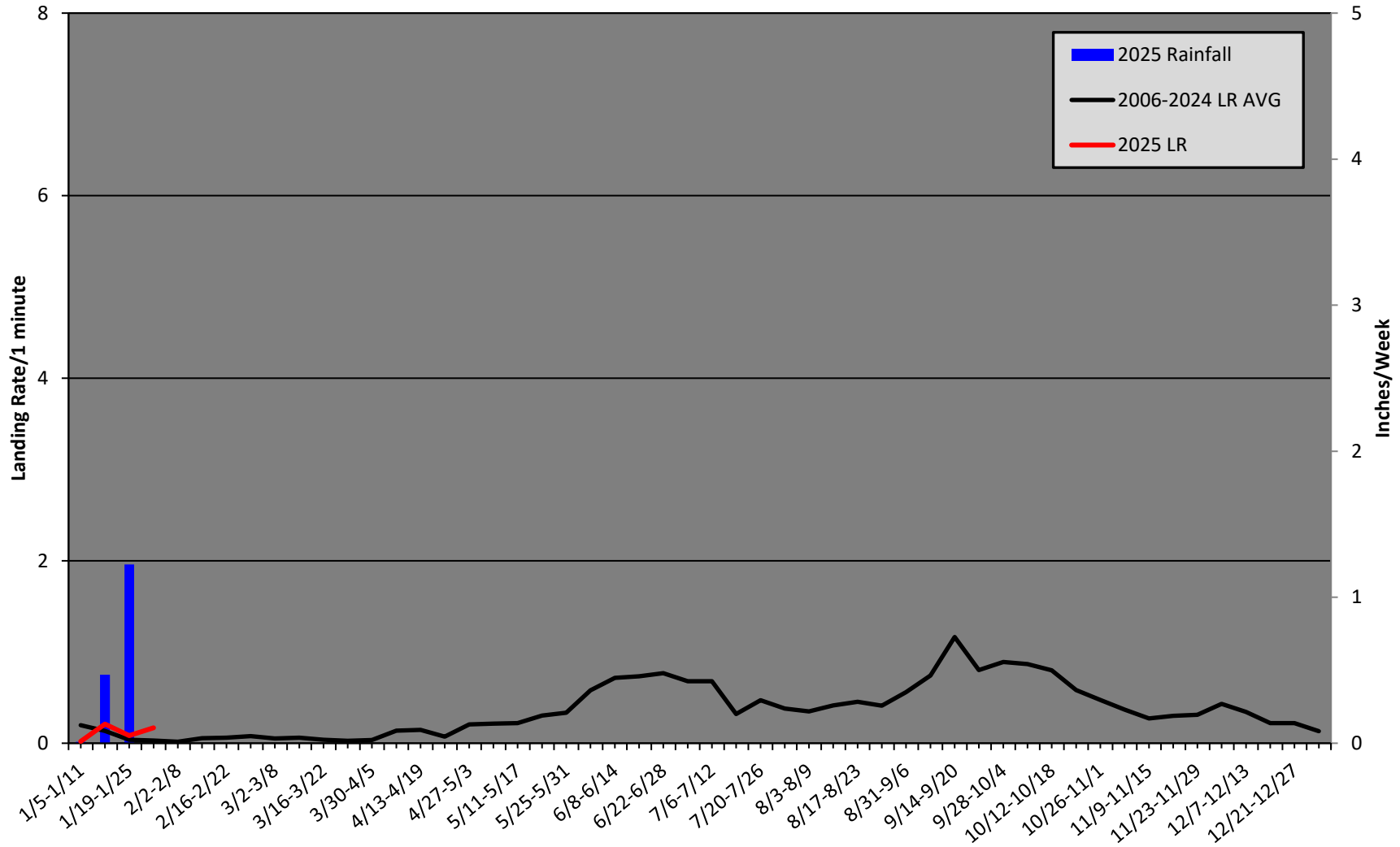
***PM: Indicates Performance Measure**



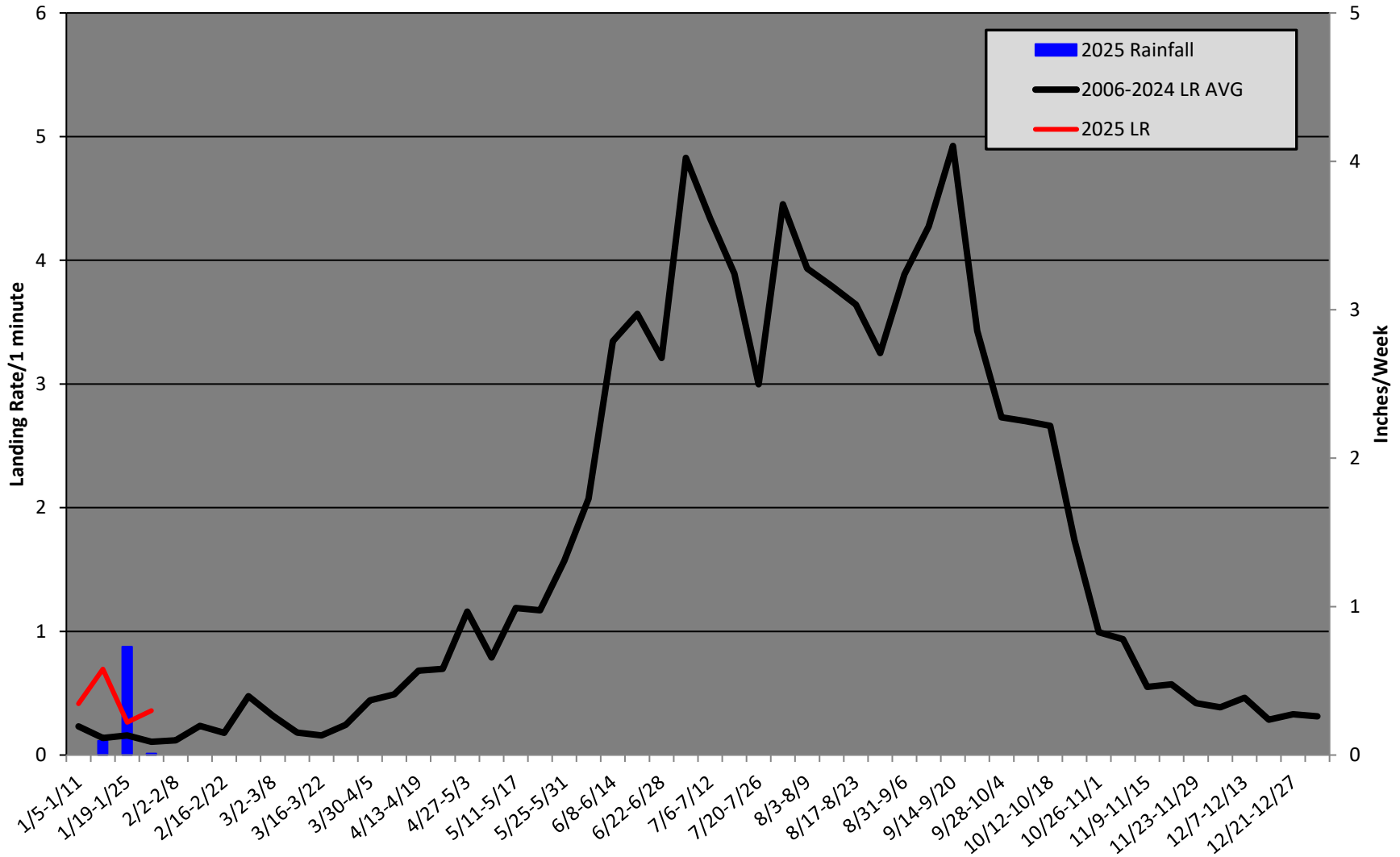
Lower Keys: Saddlebunch to Bahia Honda Average Landing Rate Counts and Rainfall



Middle Keys: Vaca Key to Lower Matecumbe Average Landing Rate Counts and Rainfall



Upper Keys: Upper Matecumbe to Upper Key Largo Average Landing Rate Counts



Item 10a

DODD Short
Courses

Item 11a

Financial Reports

Budget Analysis

District Finances

Cash

Disbursements

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT
MONTHLY BUDGET ANALYSIS
FISCAL YEAR 2024-2025
JANUARY 2025**

STATE FUND

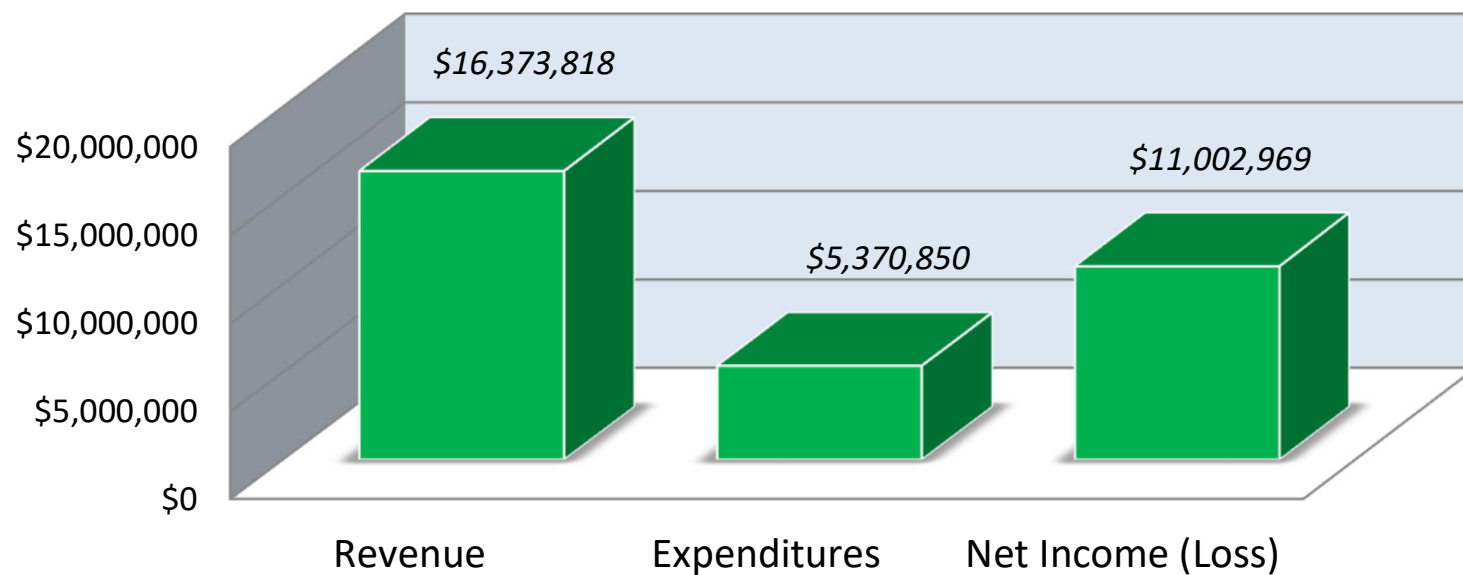
ACCT. NO	ITEM	Annual Budget	Current January Actual	Prior Year Month	Current YTD - Actual	Prior Year YTD Actual	Current Annual: Unexpended	Year on Year Variance
10	Personal Services 11 - 15						0.00	0.00
20	Personal Service Benefits 21 - 25						0.00	0.00
30	Operating Expense 31 - 34						0.00	0.00
40	Travel and Per Diem 40.1 - 40.3	7,392.00	0.00	191.00	0.00	191.00	7,392.00	(191.00)
41	Communication Services						0.00	0.00
42	Freight Services						0.00	0.00
43	Utility Services						0.00	0.00
44	Rentals and Leases						0.00	0.00
45	Insurance						0.00	0.00
46	Repair and Maintenance Service 46.1 - 46.6						0.00	0.00
47	Printing/Binding						0.00	0.00
48	Promotional Activities						0.00	0.00
49	Other Current Charges and Obligations						0.00	0.00
51	Office Supplies/Materials						0.00	0.00
52.1	Gas/Oil/Lube						0.00	0.00
52.2	Chemical/Solvents/Additives	901,139.81	0.00	0.00	118,656.00	0.00	782,483.81	118,656.00
52.3	Clothing and Wearing Apparel						0.00	0.00
52.4	Miscellaneous Supplies and Incidental						0.00	0.00
52.5	Tools and Small Implements						0.00	0.00
54	Books, Publications, Subscriptions, Memberships						0.00	0.00
55	Training	4,607.00	0.00	0.00	3,875.00	3,780.00	732.00	95.00
60	Capital Outlay 61 - 64						0.00	0.00
71	Debt Service-Principal							
72	Debt Service-Interest							
89	Contingency (current year)	90,927.00					90,927.00	
99	Payment of Prior Year Accounts							
0.001	Reserves - Future Capital Outlay							
0.002	Reserves - Self Insurance							
0.004	Reserves - Sick and Annual Leave							
	TOTAL:	1,004,065.81	0.00	191.00	122,531.00	3,971.00	881,534.81	118,560.00

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT
MONTHLY BUDGET ANALYSIS
FISCAL YEAR 2024-2025
JANUARY 2025**

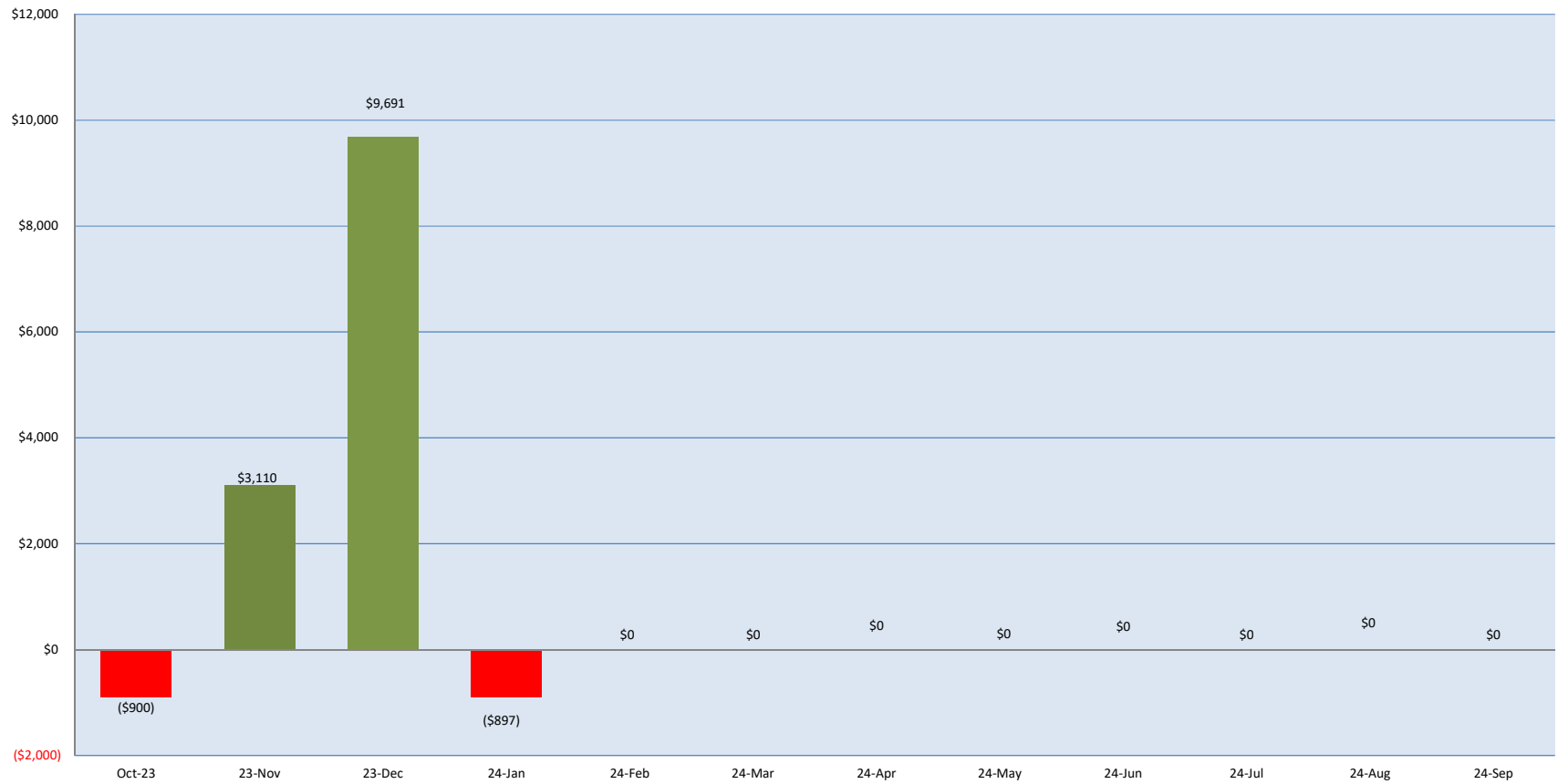
LOCAL FUND

ACCT. NO	ITEM	Annual Budget	Current January Actual	Prior Year Month	Current YTD - Actual	Prior Year YTD Actual	Current Annual: Unexpended	Year on Year Variance
10	Personal Services 11 - 15	6,298,349.00	665,606.13	408,278.30	1,969,830.69	1,762,348.06	4,328,518.31	207,482.63
20	Personal Service Benefits 21 - 25	4,194,636.00	405,273.93	193,941.99	1,448,207.84	1,193,752.52	2,746,428.16	254,455.32
30	Operating Expense 31 - 34	1,413,544.00	138,605.74	45,702.76	738,893.94	595,499.93	674,650.06	143,394.01
40	Travel and Per Diem 40.1 - 40.3	149,330.00	12,700.13	7,874.25	49,295.06	25,836.28	100,034.94	23,458.78
41	Communication Services	100,100.00	7,523.78	7,962.56	30,921.38	31,129.71	69,178.62	(208.33)
42	Freight Services	22,985.00	1,238.87	513.05	2,756.17	4,696.68	20,228.83	(1,940.51)
43	Utility Services	144,100.00	7,308.76	5,462.77	31,527.96	29,999.74	112,572.04	1,528.22
44	Rentals and Leases	977,879.00	20,285.03	14,511.33	83,797.92	63,779.24	894,081.08	20,018.68
45	Insurance	1,264,922.00	0.00	270.00	(35,872.40)	39,400.07	1,300,794.40	(75,272.47)
46	Repair and Maintenance Service 46.1 - 46.6	1,211,726.00	29,864.84	183,391.48	128,479.83	284,528.61	1,083,246.17	(156,048.78)
47	Printing/Binding	11,310.00	0.00	175.85	1,831.35	1,455.85	9,478.65	375.50
48	Promotional Activities	35,400.00	1,025.00	400.00	7,657.23	3,569.00	27,742.77	4,088.23
49	Other Current Charges and Obligations	15,125.00	0.00	1,221.80	1,654.54	4,520.40	13,470.46	(2,865.86)
51	Office Supplies/Materials	71,700.00	1,174.02	3,296.70	8,105.89	10,839.91	63,594.11	(2,734.02)
52.1	Gas/Oil/Lube	284,175.00	20,422.88	13,064.51	46,360.12	45,912.70	237,814.88	447.42
52.2	Chemical/Solvents/Additives	1,903,472.00	651,657.80	47,865.15	742,390.80	273,959.61	1,161,081.20	468,431.19
52.3	Clothing and Wearing Apparel	47,450.00	13,915.53	9,682.29	15,726.81	12,542.51	31,723.19	3,184.30
52.4	Miscellaneous Supplies and Incidental	207,134.00	6,503.07	7,304.06	19,514.19	26,155.48	187,619.81	(6,641.29)
52.5	Tools and Small Implements	20,600.00	199.95	590.40	678.16	9,377.45	19,921.84	(8,699.29)
54	Books, Publications, Subscriptions, Memberships	99,200.00	1,021.06	16,562.47	5,754.39	34,791.72	93,445.61	(29,037.33)
55	Training	118,550.00	5,130.53	2,500.00	5,874.48	2,675.00	112,675.52	3,199.48
60	Capital Outlay 61 - 64	1,271,400.00	25,866.99	0.00	67,463.26	628,762.35	1,203,936.74	(561,299.09)
71	Debt Service-Principal							
72	Debt Service-Interest							
89	Contingency (current year)	2,659,073.00					2,659,073.00	
99	Payment of Prior Year Accounts							
0.001	Reserves - Future Capital Outlay	4,089,221.69					4,089,221.69	
0.002	Reserves - Self Insurance	700,000.00					700,000.00	
0.004	Reserves - Sick and Annual Leave	250,000.00					250,000.00	
	TOTAL:	27,561,381.69	2,015,324.04	970,571.72	5,370,849.61	5,085,532.82	22,190,532.08	285,316.79

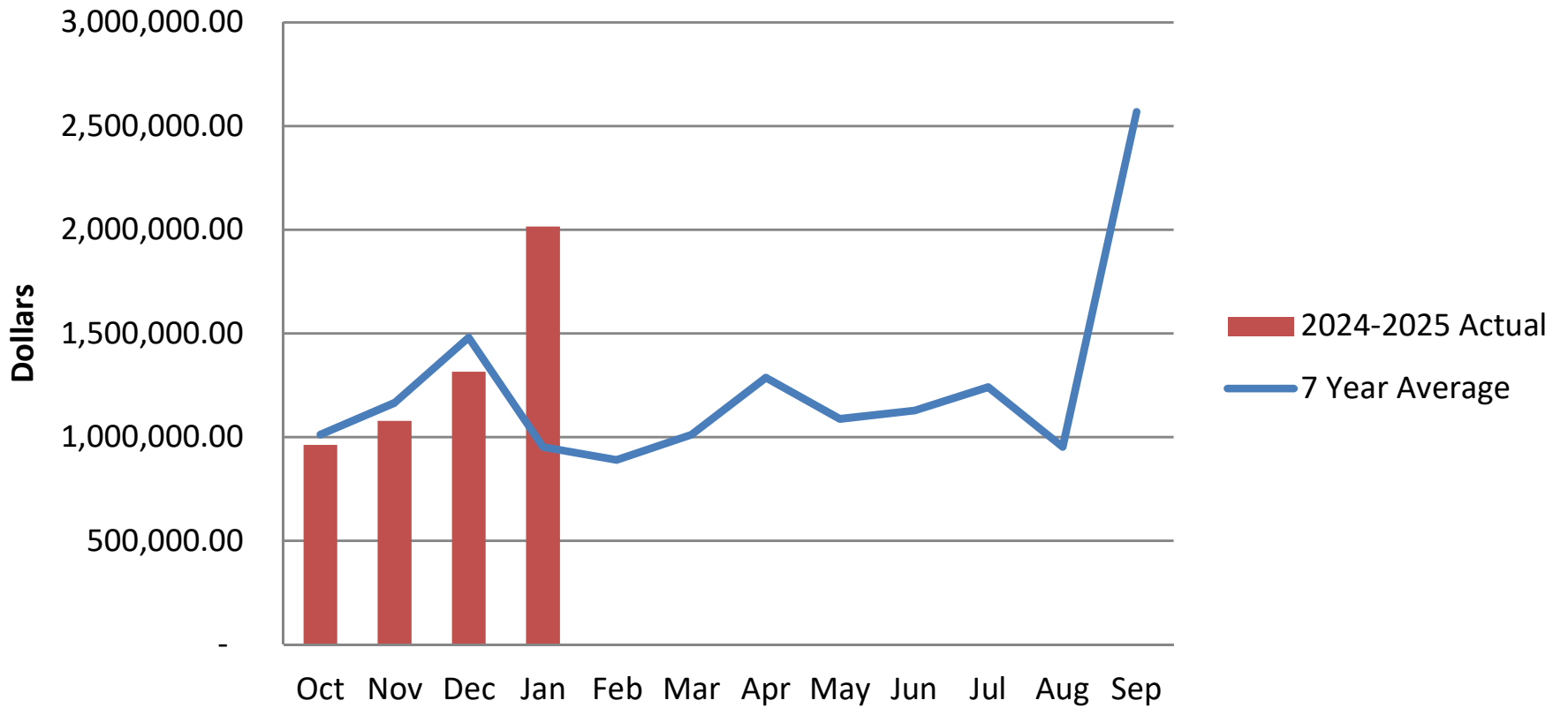
FKMCD Local FY 2024-2025 YTD Cash Basis Net Income (Loss) through January 2025



**FKMCD Local Funds FY 2024-2025 Cash Basis Monthly Net Income (Loss) through
January 2025
(Thousands of Dollars)**



Expenditure of Local Funds 2024-2025 Actual vs. Average of Last 7 Years



Florida Keys Mosquito Control District
District Finances as of
February 6, 2025

LOCAL ACCOUNT FUNDS

CHECKING - OPERATING

Checking Account balance on January 31, 2025:	\$	259,222.40	
Plus funds transferred from FL Class to Operating:		200,000.00	
Plus February 2025 deposits to date:		874,999.76	
Total Operating Checking Account funds available:		1,334,222.16	\$ 1,334,222.16
Less funds transferred from Operating to Payroll:			
Less funds transferred from Operating to Health:		0.00	
Less funds transferred from Operating to FL Class:		0.00	
Less February 2025 expenditures to date:		520.76	
Total Operating Checking Account funds expended/transferred to date:		520.76	520.76
 Balance in Local Checking Account at present:			\$ 1,334,742.92

CHECKING - FL CLASS

Checking Account balance on January 31, 2025:	\$	18,163,749.52	
Plus funds transferred from Operating Checking to FL Class Cash:		0.00	
Total FL Class Cash Account funds available:		18,163,749.52	\$ 18,163,749.52
 Total Net FL Class Cash expenditures to date:		(200,000.00)	
Balance in FL Class Cash Account at present:			\$ 17,963,749.52

CHECKING - PAYROLL

Checking Account balance on January 31, 2025:	\$	0.00	
Plus funds transferred from Operating Checking to Payroll Checking:		0.00	
Total Payroll Checking Account funds available:		0.00	\$ 0.00
 Total Net Payroll Checking expenditures to date:			
Balance in Local Payroll Checking Account at present:			\$ 0.00

HEALTH INSURANCE CLAIMS FUND ACCOUNT

Checking Account balance on January 31, 2025:	\$	129.02	
Plus funds transferred from Operating Checking to Health Checking:		0.00	
Total Health Checking Account funds available:		129.02	\$ 129.02
 Total Net Health Checking expenditures to date:		0.00	
Balance in Local Health Checking Account at present:			\$ 129.02

Plus FSA Account		24,341.46	
Total Local Funds:		\$ 19,322,962.92	

STATE I ACCOUNT FUNDS

CHECKING - OPERATING

January 31, 2025:	\$	539,003.16	
Plus February 2025 deposits to date:		0.00	
Total Checking Account funds available:		539,003.16	\$ 539,003.16
 Less funds transferred to Operating Checking:			
Less February 2025 expenditures to date:		0.00	
Total State I Checking Account funds expended/transferred to date:		0.00	\$ 0.00
Balance in State I Checking Account at present:			\$ 539,003.16

**CASH DISBURSEMENTS
FLORIDA KEYS MOSQUITO CONTROL DISTRICT**

**Honorable Board of Commissioners
Florida Keys Mosquito Control District
Key West, Florida 33040**

Commissioners:

I herewith tender to you Cash Disbursements January 1, 2025 to January 31, 2025:

Check No.	Payment Date	Remit To	Payment Amt.
ACH	1/3/2025	Centennial Bank (Payroll)	148,900.74
ACH	1/6/2025	EFTPS	53,493.76
ACH	1/6/2025	Empower Retirement	5,532.70
ACH	1/6/2025	Empower Retirement	2,077.00
ACH	1/6/2025	Centennial Bank (Payroll)	2,232.47
ACH	1/6/2025	EFTPS	453.40
ACH	1/7/2025	Florida State Disbursement Unit	411.78
ACH	1/7/2025	Florida State Disbursement Unit	278.42
ACH	1/7/2025	Florida State Disbursement Unit	209.19
ACH	1/7/2025	Florida Division of Retirement	82,378.60
ACH	1/17/2025	Centennial Bank (Payroll)	149,884.40
ACH	1/17/2025	EFTPS	53,150.74
ACH	1/17/2025	Florida State Disbursement Unit	411.78
ACH	1/17/2025	Florida State Disbursement Unit	278.42
ACH	1/17/2025	Florida State Disbursement Unit	209.19
ACH	1/17/2025	Empower Retirement	5,820.35
ACH	1/17/2025	Empower Retirement	2,077.00
ACH	1/17/2025	Centennial Bank (Payroll)	2,552.56
ACH	1/17/2025	EFTPS	577.36
ACH	1/20/2025	CIGNA Healthcare	71,941.81
ACH	1/22/2025	Centennial Bank (EOQ)	100.00
ACH	1/22/2025	EFTPS	16.56
ACH	1/24/2025	Centennial Bank	4,210.00
ACH	1/24/2025	Centennial Bank	509.19
ACH	1/24/2025	Centennial Bank	738.00
ACH	1/24/2025	Centennial Bank	360.33
ACH	1/24/2025	Centennial Bank	329.53
ACH	1/24/2025	Centennial Bank	1,176.10
ACH	1/24/2025	Wex Bank	127.04
ACH	1/31/2025	Centennial Bank (Payroll)	160,543.12
ACH	1/31/2025	EFTPS	59,001.84
ACH	1/31/2025	Florida State Disbursement Unit	411.78
ACH	1/31/2025	Florida State Disbursement Unit	278.42
ACH	1/31/2025	Florida State Disbursement Unit	209.19
ACH	1/31/2025	Empower Retirement	10,320.35
ACH	1/31/2025	Empower Retirement	2,077.00
ACH	1/31/2025	Centennial Bank (Payroll)	5,091.24
ACH	1/31/2025	EFTPS	1,457.70

LOCAL ACCOUNT CONTINUED

ACH	1/13/2025	Cigna Dental	6,413.13
121281	1/3/2025	AccuSourceHR	374.98
121282	1/3/2025	Aflac	44.20
121283	1/3/2025	Aflac	2,075.92
121284	1/3/2025	Airgas USA, LLC	3,296.85
121285	1/3/2025	Amazon Capital Services	1,359.33
121286	1/3/2025	AMSOIL INC	1,618.94
121287	1/3/2025	Michael Burton, D.O.	50.00
121288	1/3/2025	John D. Carson (Reimbursement for Work Pants & Boots)	284.37
121289	1/3/2025	Keys Energy Services	682.76
121290	1/3/2025	Colonial Life Insurance	63.24
121291	1/3/2025	Daniel Collins	8,700.00
121292	1/3/2025	DSLX.NET	3,275.00
121293	1/3/2025	Florida Keys Aqueduct Authority	238.61
121294	1/3/2025	Florida Keys Aqueduct Authority	73.53
121295	1/3/2025	Greater Marathon Chamber of Commerce	190.00
121296	1/3/2025	Scott P. Russell County Property Appraiser	79,818.23
121297	1/3/2025	Island Community Church Inc	150.00
121298	1/3/2025	Level 4 Telcom	529.60
121299	1/3/2025	Marie's Cleaning	1,000.00
121300	1/3/2025	Robert McGregor (Reimbursement for Work Boots)	150.00
121301	1/3/2025	Tyler Machamer (Reimbursement for Work Pants & Boots)	348.33
121302	1/3/2025	Danilo Diaz Perez (Per Diem/Travel Reimbursement 12/30-31/2025)	30.00
121303	1/3/2025	Protection Plus	204.00
121304	1/3/2025	Steven Rutherford (Per Diem/Travel Reimbursement 12/30-31/2025)	30.00
121305	1/3/2025	William Ryan (Reimbursement for Work Pants & Boots)	350.00
121306	1/3/2025	Sonetics Corporation	1,402.19
121307	1/3/2025	Patricia J. Sprague (Reimbursement for Work Pants & Boots)	350.00
121308	1/3/2025	Staples Business Credit	359.94
121309	1/3/2025	Sunshine Gasoline Distributors, Inc.	1,284.03
121310	1/3/2025	United Way of the Florida Keys	13.00
121311	1/3/2025	Verizon Wireless	1.84
121312	1/3/2025	Verizon Wireless	3,582.09
121313	1/3/2025	Waste Management of Florida Keys	483.25
121314	1/3/2025	Xerox Corporation	948.11
121315	1/10/2025	A Able Locksmith	200.00
121316	1/10/2025	Carrie Atwood Cerminara (Education Assistance Reimbursement)	2,161.53
121317	1/10/2025	ADSS Global	1,450.00
121318	1/10/2025	Airgas Dry Ice	477.65
121319	1/10/2025	Amazon Capital Services	17.31
121320	1/10/2025	BASIC Benefits	72.42
121321	1/10/2025	Keys Auto Supply	194.63
121322	1/10/2025	Keys Auto Supply	952.25
121323	1/10/2025	Jason Barrette (Relocation Expense Reimbursement)	10,000.00
121324	1/10/2025	Jessica L. Rodriguez (Reimbursement for Work Pants & Boots)	350.00
121325	1/10/2025	Compliance Signs, LLC	331.10
121326	1/10/2025	John Paul Davis (Reimbursement for Work Pants & Boots)	350.00

LOCAL ACCOUNT CONTINUED

121327	1/10/2025	Steven Degnan (Reimbursement for Work Pants & Boots)	300.91
121328	1/10/2025	Dultmeier Sales, LLC	7,498.00
121329	1/10/2025	Enterprise FM Trust	18,703.27
121330	1/10/2025	Garrett's A/C & Refrigeration	280.00
121331	1/10/2025	Genset Services, Inc	1,390.00
121332	1/10/2025	Grainger	834.48
121333	1/10/2025	Joseph P. Hertzog (Reimbursement for Work Pants & Boots)	350.00
121334	1/10/2025	Owen Hamel (Reimbursement for Work Pants & Boots)	350.00
121335	1/10/2025	Home Depot Credit Services	751.17
121336	1/10/2025	Tony Hernandez (Reimbursement for Work Pants & Boots)	343.62
121337	1/10/2025	Matthew Y. Jolley (Reimbursement for Work Pants & Boots)	340.61
121338	1/10/2025	John M. Ellsworth Co., Inc	3,699.79
121339	1/10/2025	Keys Sanitary Service (RCR0208)	227.70
121340	1/10/2025	Keys Automotive Sales & Service	1,221.44
121341	1/10/2025	KLI Shell Lumber & Hardware Headquarters	136.49
121342	1/10/2025	LEAF	69.95
121343	1/10/2025	Victor Lopez (Reimbursement for Work Pants & Boots)	335.40
121344	1/10/2025	Publix Super Markets, Inc.	129.81
121345	1/10/2025	Standard Insurance Co.	8,132.79
121346	1/10/2025	Streamline	1,050.00
121347	1/10/2025	Target Specialty Products	5,743.20
121348	1/10/2025	Alexander J. Weeks (Reimbursement for Work Pants & Boots)	337.51
121349	1/10/2025	UniFirst Corporation	1,657.96
121350	1/17/2025	ABA-CON	1,076.40
121351	1/17/2025	Adapco, Inc.	2,352.00
121352	1/17/2025	Advance Auto Parts	257.79
121353	1/17/2025	Advance Auto Parts	352.66
121354	1/17/2025	Advance Auto Parts	235.51
121355	1/17/2025	Airbus Helicopters, Inc	4,063.37
121356	1/17/2025	Airgas Dry Ice	494.96
121357	1/17/2025	Lee Alwood (Reimbursement for Work Pants & Boots)	135.35
121358	1/17/2025	Amazon Capital Services	41.23
121359	1/17/2025	Roberto Alvarenga (Reimbursement for Work Boots)	150.00
121360	1/17/2025	Roberto Alvarenga (Per Diem/Travel Reimbursement 12/10-1/9/2025)	75.00
121361	1/17/2025	Shalena Abbas (Reimbursement for Work Boots)	150.00
121362	1/17/2025	Blay Publishers LLC	390.00
121363	1/17/2025	Jason Barrette (Reimbursement for Work Boots)	130.72
121364	1/17/2025	Michael Burton, D.O.	100.00
121365	1/17/2025	Campbell Oil Co Inc.	10,689.18
121366	1/17/2025	Mikki Coss (Reimbursement for Work Pants & Boots)	239.24
121367	1/17/2025	Dade Elevator	125.00
121368	1/17/2025	Andres M. Diaz, Jr. (Reimbursement for Work Pants & Boots)	350.00
121369	1/17/2025	Dell Marketing L.P.	10,459.20
121370	1/17/2025	Federal Express	81.66
121371	1/17/2025	John L. Francis (Reimbursement for Work Pants & Boots)	318.21
121372	1/17/2025	Patricia A. Mousseau	139.00
121373	1/17/2025	Lawrence J. Hribar, PhD (Reimbursement for Work Boots)	150.00

LOCAL ACCOUNT CONTINUED

121374	1/17/2025	Wade Hartwick (Reimbursement for Work Pants & Boots)	350.00
121375	1/17/2025	ISOLAIR, Inc.	656.54
121376	1/17/2025	Justin Knowles (Reimbursement for Work Boots)	145.13
121377	1/17/2025	Key West Chamber of Commerce	1,161.00
121378	1/17/2025	LEAF	413.70
121379	1/17/2025	Marathon Garbage Service, Inc.	1,366.21
121380	1/17/2025	Alana Loftus (Reimbursement for Work Pants & Boots)	319.79
121381	1/17/2025	Alberto Ruiz (Reimbursement for Work Pants & Boots)	350.00
121382	1/17/2025	Rosalina Rivera (Reimbursement for Work Pants & Boots)	350.00
121383	1/17/2025	Steven Rutherford (Reimbursement for Work Boots)	150.00
121384	1/17/2025	Safran Helicopter Engines USA, Inc.	3,632.29
121385	1/17/2025	Specialty Hardware Supply, Inc.	75.65
121386	1/17/2025	Robert Svoboda (Reimbursement for Work Boots)	123.61
121387	1/17/2025	Standard Insurance Co.	4,594.15
121388	1/17/2025	Sunshine Gasoline Distributors, Inc.	3,181.57
121389	1/17/2025	Chris Von Molnar (Reimbursement for Work Pants & Boots)	344.34
121390	1/17/2025	Juliana M. Waldrop (Reimbursement for Work Pants & Boots)	350.00
121391	1/17/2025	United Way of the Florida Keys	13.00
121392	1/21/2025	Bette Brown (Per Diem/Travel Reimbursement Mtg 1/21/2025)	76.00
121393	1/21/2025	Jill Cranney-Black (Per Diem/Travel Reimbursement Mtg 1/21/2025)	88.60
121394	1/21/2025	Phillip L. Goodman (Per Diem/Travel Reimbursement Mtg 1/21/2025)	61.30
121395	1/21/2025	Brandon Pinder (Per Diem/Travel Reimbursement Mtg 1/21/2025)	90.84
121396	1/21/2025	Stanley Zuba (Per Diem/Travel Reimbursement Mtg 1/21/2025)	72.92
121397	1/24/2025	Amazon Capital Services	2,997.58
121398	1/24/2025	BASIC Benefits	110.00
121399	1/24/2025	CDW Government, Inc.	3,618.00
121400	1/24/2025	State of Florida	135.25
121401	1/24/2025	Florida Keys Aqueduct Authority	696.60
121402	1/24/2025	Florida Keys Electric Coop Assn Inc	2,866.83
121403	1/24/2025	Jason R. Garcia (Reimbursement for Work Pants & Boots)	336.97
121404	1/24/2025	Reinardo Garcia (Reimbursement for Work Pants & Boots)	311.09
121405	1/24/2025	HemoStat Laboratories	39.00
121406	1/24/2025	Lane Aviation, Inc.	143.85
121407	1/24/2025	Local Awards & Engraving	207.00
121408	1/24/2025	Low Cut Lawn Care LLC	1,600.00
121409	1/24/2025	Tom Loftus (Reimbursement for Work Boots)	150.00
121410	1/24/2025	McKinsey Steel & Supply of Florida, Inc.	1,380.00
121411	1/24/2025	Heidi Murray (Reimbursement for Work Pants & Boots)	350.00
121412	1/24/2025	Jose Nunez (Reimbursement for District Expense)	599.00
121413	1/24/2025	Optamark International Inc	1,439.24
121414	1/24/2025	Catherine Pruszynski (Reimbursement for Work Pants & Boots)	332.23
121415	1/24/2025	Paul Pignataro (Per Diem/Travel Reimbursement 1/12-15/2025)	263.01
121416	1/24/2025	PPLSI	787.32
121417	1/24/2025	Publix Super Markets, Inc.	58.95
121418	1/24/2025	Rubin, Turnbull & Associates Inc	4,166.66
121419	1/24/2025	Ryan Rodriguez (Reimbursement for Work Pants & Boots)	311.17
121420	1/24/2025	Wex Bank	822.24

LOCAL ACCOUNT CONTINUED

121421	1/24/2025	Sigma Consulting and Training, Inc	1,755.00
121422	1/24/2025	Standard Insurance Co.	8,390.15
121423	1/24/2025	Tropic Radio Inc.	2,850.00
121424	1/24/2025	Aflac	44.20
121425	1/24/2025	Airbus Helicopters, Inc	653.32
121426	1/24/2025	Airgas Dry Ice	495.41
121427	1/31/2025	United Way of the Florida Keys	13.00
121428	1/31/2025	Adapco, LLC	642,720.00
121429	1/31/2025	Allen, Norton & Blue, P.A.	1,860.00
121430	1/31/2025	Allen, Norton & Blue, P.A.	1,230.00
121431	1/31/2025	AG-NAV, Inc	750.00
121432	1/31/2025	Airgas Dry Ice	495.86
121433	1/31/2025	Amazon Capital Services	471.80
121434	1/31/2025	Bobby Godwin (Per Diem/Travel Reimbursement 1/12-15/2025)	310.00
121435	1/31/2025	Keys Energy Services	673.27
121436	1/31/2025	John Cook (Reimbursement for Work Boots)	150.00
121437	1/31/2025	Colonial Life Insurance	94.86
121438	1/31/2025	Byron Elliott (Reimbursement for Work Pants & Boots)	350.00
121439	1/31/2025	Christopher Franco (Reimbursement for Work Pants & Boots)	319.76
121440	1/31/2025	Garrett's A/C & Refrigeration	520.00
121441	1/31/2025	Garrett's A/C & Refrigeration	925.00
121442	1/31/2025	Elizabeth R. Frampton (Reimbursement for Work Pants & Boots)	350.00
121443	1/31/2025	Brandon Johnson (Reimbursement for Work Pants & Boots)	317.03
121444	1/31/2025	Meredith Kruse (Reimbursement for Work Pants & Boots)	328.95
121445	1/31/2025	Chris Law (Reimbursement for Work Pants & Boots)	329.56
121446	1/31/2025	Marie's Cleaning	1,000.00
121447	1/31/2025	Christopher P. Malcosky (Reimbursement for Work Pants & Boots)	340.86
121448	1/31/2025	Ron Matie (Reimbursement for Work Pants & Boots)	321.96
121449	1/31/2025	Peter Mudry (Reimbursement for Work Pants & Boots)	350.00
121450	1/31/2025	The N2 Company	200.00
121451	1/31/2025	James Ozmar (Reimbursement for Work Boots)	53.74
121452	1/31/2025	Danilo Diaz Perez (Reimbursement for Work Boots)	137.57
121453	1/31/2025	Regroup Mass Notification	550.00
121454	1/31/2025	Standard Insurance Co.	6,301.72
121455	1/31/2025	Staples Business Credit	169.67
121456	1/31/2025	Streamline	1,050.00
121457	1/31/2025	Sunshine Gasoline Distributors, Inc.	2,648.01
121458	1/31/2025	Target Specialty Products	842.60
121459	1/31/2025	Ugly Fish Apparel & Printing	127.50
		Positive Pay	105.20
		FL Class Transfer	1,200,000.00
		Transfer - Healthcare	178,197.80
Total Local Account Cash Disbursements			\$ 3,153,084.43

Respectfully Submitted,

Bruce Holden

Bruce Holden, Director of Finance
Florida Keys Mosquito Control District

Item 11b

Resolution 2025-02
RFP 2025-01 Main
Rotor Blade
Replacement for
Bell 206L4
Helicopter

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT
RESOLUTION NO. 2025-02**

A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING THE RECOMMENDATION AND AWARD OF THE RFP 2025-01 EVALUATION COMMITTEE FOR THE REPLACEMENT OF THE MAIN ROTOR BLADE FOR THE BELL 206L4 HELICOPTER; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS; the Florida Keys Mosquito Control District of Monroe County, Florida (the “District”) is an independent taxing district located within Monroe County, Florida; and

WHEREAS, the District issued a Request for Proposals, RFP 2025-01 for the replacement of the main rotor blade for the Bell 206L4 helicopter at the Big Coppitt facility for the District’s mosquito control operations; and

WHEREAS, the Executive Director established an Evaluation Committee (the “Committee”) to review the responsive proposals received and to make a recommendation to the Board of Commissioners of the District (the “Board”) for the selection of vendors for the replacement of the main rotor blade for the Bell 206L4 helicopter; and

WHEREAS, the Committee reviewed responsive proposals which were evaluated using the selection criteria and point system detailed in RFP 2025-01; and

WHEREAS, the Committee has recommended to award the bid for the replacement of the main rotor blade for the Bell 206L4 helicopter to Sterling Corporation, as set forth in Exhibit “A” attached hereto; and

WHEREAS, the Board desires to approve the Committee’s recommendation and select the recommended vendor for the replacement of the main rotor blade for the Bell 206L4 helicopter; and

WHEREAS, the Board has determined that the procurement and utilization of these products and services is in the best interest of the District.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and incorporated into this Resolution by this Reference.

Section 2. Approval of Ranking and Recommendation. The Board of Commissioners hereby approves the Committee’s rankings and recommendations for the

EXHIBIT A



FLORIDA KEYS

MOSQUITO CONTROL DISTRICT

Board of Commissioners

Phil Goodman, Chairman
Stanley Zuba, Vice Chairman
Bette Brown, Secretary/Treasurer
Jill Cranney
Brandon Pinder

Executive Director
Andrea Leal

18 Aquamarine Drive
Key West, FL 33040

Telephone: (305) 292-7190
FAX: (305) 292-7199

www.keysmosquito.org

February 4, 2025

To: Board of Commissioners
Florida Keys Mosquito Control District

From: Bruce Holden, Finance Director *Bruce Holden*

Through: Andrea L. Leal, Executive Director

Subject: Bid Opening Committee Recommendations for RFP 2025-01

On January 30, 2025, the FKMCD Bid Opening Committee met to open bids for the replacement of the main rotor blade for the Bell 206L4 helicopter at the Big Coppitt facility. The committee consisted of Executive Director Andrea Leal, Director of Aerial Operations Rob Lee, Director of Maintenance James Ozmar, Purchasing Agent Rochele Miller, and me. Deanna Darias handled recording of the bid opening. Tony Nunez was also in attendance.

RFP 2025-01: Main Rotor Blade Replacement for Bell 206L4 Helicopter

The committee unanimously recommends the award of the bid to Sterling Corporation, which offered a price of \$77,800 plus the cost of economy freight in the amount of \$3,128.35. This was the only bid that was received for this solicitation.

FLORIDA KEYS MOSQUITO CONTROL DISTRICT

BID TABULATION - RFP 2025-01

Thursday, January 30th, 2025, 10:00 AM

PRESENT WERE:

Andrea Leal, Executive Director
Bruce Holden, Director of Finance
Robert Lee, Director of Aerial Operations
James Ozmar, Director of Maintenance
Rochele Miller, Purchasing Agent

Deanna Darias, Recording
Tony Nunez, Chief Technology Officer

RFP 2025-01 Main Rotor Blade Replacement for Bell 206L4 Helicopter

Vendor: Sterling Corporation DBA Sterling Helicopters

Price: 1 New Main Rotor Blade \$77,800.00 + Economy Freight \$3,128.35
 Set of 2 New Main Rotor Blades \$155,600.00 + Economy Freight \$3,273.50

Estimated Delivery: Depends on Bell's Availability

Committee Recommendation:

One (1) bid was received for the Main Rotor Blade Replacement for Bell 206L4 Helicopter. The committee unanimously recommends purchasing one (1) new main rotor blade from Sterling Corporation at a cost of \$77,800.00 plus the cost of economy freight in the amount of \$3,128.35. This is a total cost of \$80,928.35 to the District.

Item 11c

Resolution

2025-03 RFP

2025-02 Bell

206L4 Helicopter

Turbine Section

Overhaul

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT
RESOLUTION NO. 2025-03**

A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING THE RECOMMENDATION AND AWARD OF THE RFP 2025-02 EVALUATION COMMITTEE FOR THE TURBINE SECTION OVERHAUL FOR THE BELL 206L4 HELICOPTER; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS; the Florida Keys Mosquito Control District of Monroe County, Florida (the “District”) is an independent taxing district located within Monroe County, Florida; and

WHEREAS, the District issued a Request for Proposals, RFP 2025-02 for the turbine section overhaul for the Bell 206L4 helicopter at the Big Coppitt facility for the District’s mosquito control operations; and

WHEREAS, the Executive Director established an Evaluation Committee (the “Committee”) to review the responsive proposals received and to make a recommendation to the Board of Commissioners of the District (the “Board”) for the selection of vendors for the turbine section overhaul of the Bell 206L4 helicopter; and

WHEREAS, the Committee reviewed responsive proposals which were evaluated using the selection criteria and point system detailed in RFP 2025-02; and

WHEREAS, the Committee has recommended to award the bid for the for the turbine section overhaul for the Bell 206L4 helicopter to HEROS, Inc., as set forth in Exhibit “A” attached hereto; and

WHEREAS, the Board desires to approve the Committee’s recommendation and select the recommended vendor for the turbine section overhaul for the Bell 206L4 helicopter; and

WHEREAS, the Board has determined that the procurement and utilization of these products and services is in the best interest of the District.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and incorporated into this Resolution by this Reference.

Section 2. Approval of Ranking and Recommendation. The Board of Commissioners hereby approves the Committee’s rankings and recommendations for the turbine section overhaul of the Bell 206L4 helicopter from HEROS, Inc., as set forth in Exhibit “A” attached hereto.

Section 3. Authorization of District Officials. The Executive Director and/or her designee and District staff are authorized to purchase the turbine section overhaul for the Bell 206L4 helicopter from HEROS, Inc., and to take such necessary action to effectuate the intent of this Resolution.

Section 4. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Florida Keys Mosquito Control District at a regular meeting of said Board Officials held on the 11th of February 2025.

District 1 – Commissioner Jill Cranney	Yes_____	No_____
District 2 – Chair Phil Goodman	Yes_____	No_____
District 3 – Commissioner Brandon Pinder	Yes_____	No_____
District 4 – Vice Chair Stanley M. Zuba	Yes_____	No_____
District 5 – Commissioner Bette Brown	Yes_____	No_____

ATTEST:

FLORIDA KEYS MOSQUITO CONTROL DISTRICT

Andrea Leal, Executive Director

Date

Chairman Phil Goodman

Date

EXHIBIT A



FLORIDA KEYS MOSQUITO CONTROL DISTRICT

Board of Commissioners

Phil Goodman, Chairman
Stanley Zuba, Vice Chairman
Bette Brown, Secretary/Treasurer
Jill Cranney
Brandon Pinder

Executive Director
Andrea Leal

18 Aquamarine Drive
Key West, FL 33040

Telephone: (305) 292-7190
FAX: (305) 292-7199

www.keysmosquito.org

February 4, 2025

To: Board of Commissioners
Florida Keys Mosquito Control District

From: Bruce Holden, Finance Director *Bruce Holden*

Through: Andrea L. Leal, Executive Director

Subject: Bid Opening Committee Recommendations for RFP 2025-02

On January 30, 2025, the FKMCD Bid Opening Committee met to open bids for the turbine section overhaul for the Bell 206L4 helicopter at the Big Coppitt facility. The committee consisted of Executive Director Andrea Leal, Director of Aerial Operations Rob Lee, Director of Maintenance James Ozmar, Purchasing Agent Rochele Miller, and me. Deanna Darias handled recording of the bid opening. Tony Nunez was also in attendance. One member of the public, Larry Boettger was present.

RFP 2025-02: Bell 206L4 Helicopter Turbine Section Overhaul

The committee unanimously recommends the award of the bid to HEROS Inc., which offered a price of \$169,867.72. This pricing is for Option C, which includes replacement of all four wheels and economy freight. Of the three bids received, HEROS' price was the lowest price received for Option C. There is a potential credit of \$3,500 per wheel if wheels #3 and/or #4 are serviceable.

FLORIDA KEYS MOSQUITO CONTROL DISTRICT

BID TABULATION - RFP 2025-02

Thursday, January 30th, 2025, 10:15AM

PRESENT WERE:

Andrea Leal, Executive Director
Bruce Holden, Director of Finance
Robert Lee, Director of Aerial Operations
James Ozmar, Director of Maintenance
Rochele Miller, Purchasing Agent

Deanna Darias, Recording
Tony Nunez, Chief Technology Officer

Member of the Public:
Larry Boettger, HEROS Inc.

RFP 2025-02 Bell 206L4 Helicopter Turbine Section Overhaul

Vendor: Sterling Corporation DBA Sterling Helicopter

Specific Work: \$222,542.88
Optional Work A: \$225,643.20
Optional Work B: \$206,862.88
Optional Work C: \$260,851.35

Estimated Completion: 6-12 Months Freight: \$1,000.00 Bill Backs May Apply Except for A-C

Vendor: H.E.R.O.S Inc.

Specific Work: \$127,063.29 (economy freight included)
Optional Work A: \$no exchanges offered
Optional Work B: \$127,063.29 (economy freight included)
Optional Work C: \$169,867.72 (economy freight included)
\$3,500 credit for 3rd & 4th Wheels IF serviceable

Estimated Completion: 60-90 Days ARO, based on parts availability

Vendor: PHI Aviation

Specific Work: \$122,896.83 (freight included)
Optional Work A: \$NO BID
Optional Work B: \$119,100.51 (freight included)
Optional Work C: \$174,415.93 (freight included)
\$3,500 credit for 3rd & 4th Wheels IF serviceable

Estimated Completion: 40-41 days to complete, 120 day lead time for parts

Committee Recommendation:

Three (3) bids were received. The committee unanimously recommends HEROS, Inc, Option C. This is all 4 wheels replaced for a total cost of \$169,867.72 including economy freight. If serviceable, there is potential credit of \$3,500.00 for each serviceable wheel #3 and #4.

Item 11d

Resolution 2025-04
Amending the
Uniform Policy in
the Districts
Personnel Manual

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT
RESOLUTION NO. 2025-04**

A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, AMENDING THE UNIFORM POLICY IN THE DISTRICT'S PERSONNEL MANUAL; ADOPTING REVISIONS TO CERTAIN POLICIES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS; the Florida Keys Mosquito Control District of Monroe County, Florida (the "District") is an independent taxing district located within Monroe County, Florida; and

WHEREAS, the District seeks to amend the uniform policy in the District's Personnel Manual; and

WHEREAS; in June 2023, the Board of Commissioners of the District (the "Board") adopted Resolution 2023-15, thereby repealing, restating, and adopting a new Personnel Manual for District employees; and

WHEREAS; the District desires to change and revise the Personnel Manual by revising the uniform policy; and

WHEREAS; any modifications to the Personnel Manual are adopted by the District by resolution; and

WHEREAS; the Board hereby desires to amend and adopt such revisions to the District Personnel Manual as set forth in Exhibit "A" attached.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, AS FOLLOWS:

Section 1. **Recitals.** The above recitals are true and correct and incorporated into this Resolution by this Reference.

Section 2. **Amendments to Personnel Manual.** The Board hereby approves and adopts the revisions to the District Personnel Manual as set forth in Exhibit "A" attached hereto.

Section 3. **Effective Date.** This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Florida Keys Mosquito Control District at a regular meeting of said Board Officials held on the 11th of February 2025.

District 1 – Commissioner Jill Cranney	Yes _____	No _____
District 2 – Chair Phil Goodman	Yes _____	No _____
District 3 – Commissioner Brandon Pinder	Yes _____	No _____
District 4 – Vice Chair Stanley M. Zuba	Yes _____	No _____
District 5 – Commissioner Bette Brown	Yes _____	No _____

ATTEST:

**FLORIDA KEYS MOSQUITO CONTROL
DISTRICT**

Andrea Leal, Executive Director

Date

Chairman Phil Goodman

Date

EXHIBIT A

The Florida Keys Mosquito Control District (FKMCD) will allocate funds annually for uniform shirts, pants and boots. During the annual budget process, each department will submit to the Executive Director a list of positions to be eligible for a uniform allowance. The uniform allowance will be determined by the Executive Director based on approved annual funding.

Designated employees will be provided uniforms at no cost. The number of pants and shirts issued will be determined by the amount budgeted each fiscal year per employee.

Employees will be assigned a uniform type based on departmental requirements. The District will replace uniforms annually per budgetary allocations.

Employees required to wear uniforms may wear no other pants or shirts of any kind while on duty unless authorized by the Executive Director. Failure to wear the required uniform will result in the employee being sent home to change. Employees will not be paid for such time.

Employees will be personally responsible for laundering and caring for their uniforms. Damaged uniforms will be evaluated on a case-by-case basis to determine if the uniform needs to be replaced. Lost or stolen items may be replaced on a case-by-case basis.

Uniforms are required to be returned to the District upon termination for disposal. Former or non-employees are forbidden from wearing any part of these uniforms, which may imply the District still employs them.

Uniform items requiring reimbursement will be paid by the District annually for employees hired prior to October 1, of the previous year. Employees hired after October 1 of the previous calendar year will not be eligible for uniform reimbursement for the upcoming year.

Uniform Items:

Shirts: The District will provide employee shirts based on available funding or by a third party uniform supply & care company. There will be no reimbursement for shirts without Executive Director approval.

Pants: The District will reimburse or purchase employee pants based on available funding. Pants or jeans should be plain and neutral in color. The District may supply pants through a third party uniform supply & care company.

Boots: Must comply with 29 CFR 1910.136. (See Below*)

Each calendar year, The District may purchase or employees may seek reimbursement for up to two (2) pairs of footwear with a maximum reimbursement per budgetary allocation.

Protective Clothing: The District provides protective clothing according to the District's safety program.

Reimbursement: Positions designated by the Executive Director may be reimbursed by submitting supporting documentation to their supervisor no later than the second Friday of each February.

All new hires in designated positions will have 60 days from their hire date to turn in receipts to their supervisor for reimbursement.

The employee's immediate supervisor will determine eligibility and compliance for reimbursement prior to submitting to the Finance Department.

On-Call Positions:

On-Call personnel are required to wear an FKMCD-provided uniform while conducting District operations. Failure to wear the required uniform will result in the employee being sent home to change. Employees will not be paid for such time.

***29 CFR 1910.136 (Code of Federal Regulations)**

1910.136(a)

General requirements: The employer shall ensure that each affected employee uses protective footwear when working in areas where there is a danger of foot injuries due to falling or rolling objects or objects piercing the sole, or when the use of protective footwear will protect the affected employee from an electrical hazard, such as static discharge or electric-shock hazard, that remains after the employer takes other necessary protective measures.

1910.136(b)

Criteria for protective footwear.

1910.136(b) (1)

Protective footwear must comply with any of the following consensus standards:

191.136(b) (1) (i)

ASTM F-2412-2005, "Standard Test Methods for Foot Protection," and ASTM F-2413-2005, "Standard Specification for Performance Requirements for Protective Footwear," which are incorporated by reference in § 1910.6;

1910.136(b) (1) (iii)

ANSI Z41-1999, "American National Standard for Personal Protection -- Protective Footwear," which is incorporated by reference in § 1910.6; or

1910.136(b) (1) (iii)

ANSI Z41-1991, "American National Standard for Personal Protection -- Protective Footwear," which is incorporated by reference in § 1910.6.

1910.136(b) (2)

Protective footwear that the employer demonstrates is at least as effective as protective footwear that is constructed in accordance with one of the above consensus standards will be deemed to be in compliance with the requirements of this section.