

## Regular Meeting Minutes

Florida Keys Mosquito Control District  
Marathon Office  
503 107th Street Marathon, FL 33050

October 21, 2025 2:40 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on October 21, 2025 at the FKMCD Marathon Office.

**Present Were:** Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Bette Brown, Secretary/Treasurer; Brandon Pinder, Commissioner; Andrea Leal, Executive Director; Hunter O'Connor, Board Attorney. Jill Cranney, Commissioner, was absent.

**Employees Present Were:** Mikki Coss, Director of Operations; Lauren Bouchard, Director of Finance; Chad Huff, Public Education & Information Officer; Michael Behrend, Director of Human Resources; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer; Abigail Smith, Education Coordinator; Robert Lee, Director of Aerial Operations.

**Invited Guests Present:** None.

**Community Input:** None.

**Approval of Consent Agenda:** Chairman Goodman asked the Board if there were any corrections or additions to the consent agenda, having none, the agenda was approved.

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**Treasurer's Report:** None.

**Attorney's Report:** Mr. O'Connor provided an update on negotiations with Marathon Airport regarding the lease agreement. An agreement in principle has been reached to slightly adjust the district's access gate to improve vehicle access for fuel and supply trucks. A memorandum of understanding has been prepared and sent to Marathon Airport for review. Once finalized, it will be presented to the Board for approval, followed by a revised lease agreement. This solution avoids relocating the fuel farm, allowing the district to refurbish it in its current location, thereby saving significant costs. Board members expressed appreciation for the efforts made during the negotiations.

**Director's Report:** Director Andrea Leal recognized Joe Sherriff as Employee of the Quarter for his excellent work improving truck workflow and assisting with projects. She also honored Jody Davis for 20 years of service to the District. Mosquito-borne disease activity in the county remains low, with four travel-related dengue cases and no locally acquired cases. September saw above-average adult mosquito activity, prompting numerous aerial and truck-based control missions; however, *Aedes aegypti* populations remained below action thresholds. Granular applications targeting saltmarsh mosquitoes were temporarily increased to manage high larval densities, and service requests declined from over 1,000 in August to fewer than 500 in September. The District completed its Key West Sweep in October which included new door hangers, generating positive feedback and strong social media engagement. Chairman Goodman has conducted multiple presentations to chambers of commerce, Rotary Clubs, and city commissions, emphasizing the importance and value of mosquito control for public health and economic development. Ongoing discussions regarding state-managed lands with the Florida Fish and Wildlife Conservation Commission (FWC), Department of Environmental Protection

(DEP), and the U.S. Fish and Wildlife Service continue, with a roundtable planned to coordinate strategies among districts at the upcoming FMCA meeting.

Legislative engagement also continues to clarify funding and property tax implications. Overall, mosquito activity is returning to normal, community outreach remains strong, and progress is being made on state land and legislative matters. Lauren Bouchard, Director of Finance, provided the investment update, reporting that as of the end of September, the account balance was approximately \$10 million, in line with projections. The average monthly yield was 4.299%, generating \$43,550 in income for the month. Transfers will continue as needed until ad valorem tax revenues are received, which is expected to begin in November and continue over the following months, temporarily reducing the account balance. Overall, the account continues to perform well, and the current interest rate remains at 4.299%.

**Items for Board Discussion:**

**9a.) Retiree OPEB Contributions:** Director Leal recapped the discussion on retiree contributions from the OPEB meeting, highlighting that the existing retiree subsidy of \$50 per month would be raised to \$75. Additionally, the rate for retirees with one dependent or family coverage would increase to \$338. The board agreed to the uniform \$25 increase and decided that no additional discussion was necessary at this point. This issue will be presented to the board for approval at the regular meeting in November.

**Items for Board Review and Action:**

**10a.) Financial Reports:** Lauren Bouchard, the Director of Finance, presented the financial reports for September. State fund expenditures were primarily for chemicals, totaling approximately \$372,000. In the local fund, major expenses included the helicopter lease and insurance, both of which were planned. Overall, the revenues, expenditures, and net income for the year showed a net income of about \$3 million. September reflected a temporary negative balance, which is typical before the receipt of funds in November. The report also included district finances as of October 15, showing \$520,000 in expenditures since September 30, indicating a return to normal spending levels. A detailed list of checks written in September for both state and local accounts was provided, mainly related to capital purchases. *A motion was made by Commissioner Pinder, seconded by Commissioner Zuba, and passed unanimously, confirming the Board received the financial information from September of 2025 and the Board requests it be submitted for audit at the appropriate time.*

**10b.) Resolution 2025-27 Audit Committee Charter:** A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, AMENDING THE DISTRICT'S AUDIT COMMITTEE CHARTER; ADOPTING REVISIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Zuba, seconded by Commissioner Brown and passed unanimously to adopt Resolution 2025-27 as written. After a roll call vote, it was unanimously adopted.*

**10c.) Resolution 2025-28 Budget Amendment #1:** A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA AMENDING THE DISTRICT'S BUDGET FOR FISCAL YEAR 2025-2026; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Brown, seconded by Commissioner Pinder and passed unanimously to adopt Resolution 2025-28 as written. After a roll call vote, it was unanimously adopted.*

**10d.) Resolution 2025-29 Budget Amendment #2:** A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA AMENDING THE DISTRICT'S BUDGET FOR FISCAL YEAR 2025-2026; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Zuba, seconded by Commissioner Pinder and passed unanimously to adopt Resolution 2025-29 as written. After a roll call vote, it was unanimously adopted.*

**10e.) Resolution 2025-30 Ratification of Emergency Purchase:** A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, RATIFYING AND APPROVING THE EXPENDITURE TO GARY THE CARPENTER CONSTRUCTION INC. FOR WATER DAMAGE MITIGATION AND RECONSTRUCTION SERVICES, ATTACHED HERETO AS EXHIBIT "A"; DECLARING AN EMERGENCY PURCHASE AND WAIVER OF COMPETITIVE BIDDING; AUTHORIZING THE EXECUTIVE DIRECTOR TO TAKE NECESSARY AND EXPEDIENT ACTION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Brown, seconded by Commissioner Zuba and passed unanimously to adopt Resolution 2025-30 as written. After a roll call vote, it was unanimously adopted.*

**Good of the Order:** Chairman Goodman announced that the next meeting is scheduled for November 13th and will include Regular and Audit Committee Meetings, as well as a Workshop.

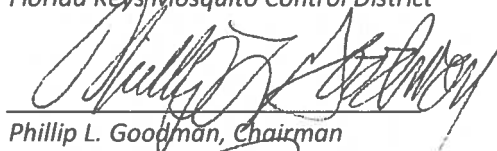
There being no further business to come before the Board the meeting was adjourned.

*Respectfully submitted,*

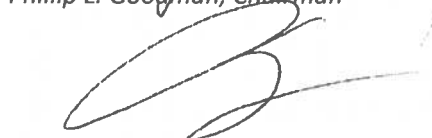


Andrea Leal  
Executive Director

Board of Commissioners  
Florida Keys Mosquito Control District



Phillip L. Goodman, Chairman



Bette Brown, Secretary-Treasurer

*For additional information, please refer to [www.keysmosquito.org](http://www.keysmosquito.org).*