

Regular Meeting Minutes

Florida Keys Mosquito Control District
Marathon Office
503 107th Street Marathon, FL 33050

July 15, 2025 1:50 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on July 15, 2025 at the FKMCD Marathon Office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Bette Brown, Secretary/Treasurer; Jill Cranney, Commissioner; Andrea Leal, Executive Director; Hunter O'Connor, Board Attorney. Brandon Pinder, Commissioner was absent.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Chad Huff, Public Education Information Officer; Abigail Smith, Education Coordinator; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None.

Community Input: None.

Approval of Consent Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the consent agenda, having none, the agenda was approved.

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Treasurer's Report: None.

Attorney's Report: Mr. O'Connor reported that discussions with the airport are ongoing regarding the lease previously approved by the Board. There are no significant updates at this time. Michael and Richard are expected to walk the section of the airport near headquarters later in the week to evaluate new ideas. No urgent matters were reported.

Director's Report: Director Leal honored dispatcher Rosalina Rivera as Employee of the Quarter in recognition of her outstanding dedication, patience, and professionalism in handling dispatch operations and customer calls. Although she could not attend the meeting, she will be formally acknowledged at the next meeting. The District continues to monitor mosquito-borne illnesses, with locally transmitted dengue cases reported in Miami-Dade and Broward Counties. Additional counties are now under advisories, including for West Nile virus. While July has been relatively calm, an increase in cases is anticipated soon. From an operational standpoint, the District is experiencing one of the most severe salt marsh mosquito seasons in over ten years, caused by unusual wind patterns, weather conditions, and newly identified breeding sites. Staff have carried out numerous aerial and truck-based missions, though high winds have led to delays. The operations and inspection teams have been working diligently, including nights and weekends, to address the surge.

Board members discussed strategies for managing public complaints and stressed the need for consistent, fact-based communication, especially given the widespread misinformation on social media. Suggestions such as public service announcements and town hall meetings were proposed to enhance public awareness. Additional updates included progress on acquiring a fourth helicopter and ongoing talks with Valent BioSciences to improve WDG packaging. The CDC grant reimbursement has been received. A successful outreach meeting was held with ORCA at Ocean Reef, with plans for a facility tour underway.

Finally, a new collaboration with the National Weather Service is providing customized 10-day forecasts to support better operational planning.

Bruce Holden, Director of Finance, stated that in June, the District's investment account earned an average return of 4.36%. A \$1.2 million withdrawal was made, mainly to fund the down payment on the new helicopter. Despite this withdrawal, the interest income for the month amounted to \$54,616. In July, \$200,000 was added to the account, and further withdrawals are expected later in the week to cover payroll and health claims. Overall, the investment account is performing well, and interest income is projected to stay strong.

Director Leal then acknowledged Steve Degnan for his five years of dedicated service. Steve, an inspector in the Middle Keys, has been doing an outstanding job for us.

Items for Board Discussion: None.

Items for Board Review and Action:

10a.) Financial Reports: Bruce Holden, the Finance Director, explained year-to-date, the District is about \$283,000 more than its historical spend for the month of June, primarily because of extra chemical purchases, capital expenses, and higher salaries. Nevertheless, the financial situation is solid, showing a positive net position of approximately \$2.6 million at the end of June. This outcome matches the forecasts from the budget workshop and aids in future planning, such as decisions regarding the millage rate. The increased expenditures this month are mainly due to helicopter and chemical costs but still fall within the anticipated annual budget limits. *A motion was made by Commissioner Cranney, seconded by Commissioner Brown, and passed unanimously, confirming the Board received the financial information from June of 2025 and the Board requests it be submitted for audit at the appropriate time.*

10b.) Resolution 2025-16 Set Maximum Millage Rate: A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA DETERMINING THE PROPOSED MAXIMUM MILLAGE RATE, THE CURRENT YEAR ROLLED-BACK RATE, AND SETTING THE DATES, TIMES AND PLACES FOR THE FIRST AND SECOND BUDGET PUBLIC HEARINGS AS REQUIRED BY LAW; DIRECTING FINANCE TO FILE SAID SOLUTION WITH THE PROPERTY APPRAISER OF MONROE COUNTY PURSUANT TO THE REQUIREMENTS OF FLORIDA STATUTES AND THE RULES AND REGULATIONS OF THE DEPARTMENT OF REVENUE OF THE STATE OF FLORIDA; AND PROVIDING AN EFFECTIVE DATE. *A motion was made by Commissioner Craney, seconded by Commissioner Zuba and passed unanimously to adopt Resolution 2025-16 as written. After a roll call vote, it was unanimously adopted.*

10c.) Resolution 2025-17 Budget Amendment #3: A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA AMENDING THE DISTRICT'S BUDGET FOR FISCAL YEAR 2024-2025; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Zuba, seconded by Commissioner Cranney and passed unanimously to adopt Resolution 2025-17 as written. After a roll call vote, it was unanimously adopted.*

10d.) Resolution 2025-18 Amending the Position and Pay Structure: A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, AMENDING THE POSITION AND PAY STRUCTURE IN THE DISTRICT'S PERSONNEL MANUAL; ADOPTING REVISIONS TO CERTAIN POLICIES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Cranney, seconded by Commissioner Zuba and passed unanimously to adopt Resolution 2025-18 as written. After a roll call vote, it was unanimously adopted.*

10e.) Resolution 2025-19 Amending Administrative Policy Manual: A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, AMENDING THE DISTRICT'S ADMINISTRATIVE PROCEDURE POLICY MANUAL; ADOPTING REVISIONS TO CERTAIN POLICIES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Zuba, seconded by Commissioner Brown and passed unanimously to adopt Resolution 2025-19 as written. After a roll call vote, it was unanimously adopted.*

10f.) Resolution 2025-20 Approving the Award of ITB 2025-09 Surplus Equipment: A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING THE RECOMMENDATION AND BID AWARDS OF THE ITB 2025-09 EVALUATION COMMITTEE FOR DISPOSITION OF SURPLUS EQUIPMENT; AND PROVIDING FOR AN EFFECTIVE DATE. A motion was made by Commissioner Brown, seconded by Commissioner Zuba and passed unanimously to adopt Resolution 2025-20 as written. After a roll call vote, it was unanimously adopted.

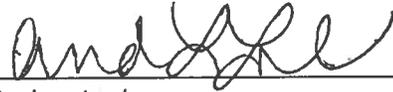
10g.) Resolution 2025-21 Approving the Award of RFP 2025-10 Truck Mount Gas ULV Sprayers: A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING THE RECOMMENDATION AND AWARD OF THE RFP 2025-10 EVALUATION COMMITTEE FOR PURCHASE OF TRUCK MOUNT GAS ULV SPRAYERS; AND PROVIDING FOR AN EFFECTIVE DATE. A motion was made by Commissioner Zuba, seconded by Commissioner Brown and passed unanimously to adopt Resolution 2025-21 as written. After a roll call vote, it was unanimously adopted.

Good of the Order:

- Chairman Goodman advised we will have a Regular Meeting and Budget workshop on August 19th, 2025.

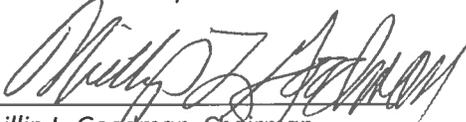
There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,



Andrea Leal
Executive Director

Board of Commissioners
Florida Keys Mosquito Control District


Phillip L. Goodman, Chairman
Bette Brown, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.