

Regular Meeting Minutes

Florida Keys Mosquito Control District
Marathon Office
503 107th Street Marathon, FL 33050

November 13, 2025 2:10 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on November 13, 2025 at the FKMCD Marathon Office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Bette Brown, Secretary/Treasurer; Brandon Pinder, Commissioner; Jill Cranney, Commissioner; Andrea Leal, Executive Director; Hunter O'Connor, Board Attorney; Dirk Smits, Board Attorney.

Employees Present Were: Mikki Coss, Director of Operations; Lauren Bouchard, Director of Finance; Chad Huff, Public Education & Information Officer; Michael Behrend, Director of Human Resources; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer; Rochele Miller, Purchasing Agent/Financial Analyst; Robert Lee, Director of Aerial Operations.

Invited Guests Present: None.

Community Input: None.

Approval of Consent Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the consent agenda, having none, the agenda was approved.

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Treasurer's Report: None.

Attorney's Report: None.

Director's Report: Director Andrea Leal reported that Monroe County has recorded five travel-related dengue cases this year. Weekly coordination continues between the District and the local health department to stay informed and aligned. Overall, Florida has experienced fewer local and travel-related dengue cases compared to previous years, with just over 300 travel-related cases this year versus approximately 1,000 last year, contributing to improved conditions. Adult mosquito populations are stabilizing, particularly in October, with no aerial adulticide missions required and saltmarsh mosquito numbers returning to normal or below historical averages. Truck missions have continued in neighborhoods exceeding treatment thresholds, while service requests were lower than typical for October. Community outreach has been active, including participation in Truck Day at the Key West Co-op, presentations such as the standing-room-only session at the Florida Keys History Center, involvement with Leadership Monroe at Mariners Hospital, and planning for the Spring Open House to coincide with Florida Mosquito Control Awareness Week in April. On the HR side, Open Enrollment is ongoing and concludes on November 18, with assistance available through Michael Behrend. Staff preparations are underway for the upcoming FMCA annual meeting, featuring multiple presentations and a public lands roundtable to discuss mosquito management coordination and potential next steps with the Coordinating Council. Lauren Bouchard, Director of Finance, provided the investment update, reporting that as of the end of October, the average monthly investment yield was 4.233%, and the month-end balance stood at approximately \$8.8 million. The district recently received its first ad valorem deposit, which is expected to increase the balance in the coming weeks. Plans are in place to

initiate a wire transfer in the next month to replenish funds, aligning with the timing of deposits and ongoing expenditures

Items for Board Discussion:

9a.) Performance Measures: Director Leal presented the District's annual performance measures report, which is required by the legislature to be posted on the District's website by December 1st. The report reviews the goals set last year and indicates that most targets were met, with some exceeded, and those not fully met were still very close at 97–99%. One metric related to larvicide operations is still being finalized due to reporting issues, but it is expected to meet the goal before publication. The format of the report is flexible, and staff welcomed feedback prior to finalizing it for the website. Board members expressed approval, particularly noting the transparency of tracking service requests and other operational metrics.

9b.) Mosquito Management Plan, Florida Fish & Wildlife Conservation Commission: Director Leal reviewed the finalized Mosquito Management Plan, highlighting the collaborative efforts with Florida Fish and Wildlife Conservation Commission (FWC) and emphasizing the strong partnership and responsiveness of FWC biologists. Key changes include reduced landing rate thresholds before initiating adulticide treatments in several areas, notably Sugarloaf Key, Islamorada, Tavernier Creek, and Dove Creek, allowing for more effective and timely interventions. New permissions were granted for both truck and aerial adulticide applications in previously restricted areas, while some offshore islands were designated for larvicide use only. The plan also incorporates a formal annual review every March to prioritize and coordinate mosquito control activities. Board members discussed public communication strategies, such as press releases and individual outreach to residents who had previously expressed concerns. Questions were raised about specific locations, including Key Largo and areas managed by state parks or federal agencies, with clarification that Key Largo had minimal restrictions and that other federal sites remain under negotiation. Overall, the board acknowledged the improvements, the thoughtful collaboration with FWC, and the potential for enhanced mosquito control in the upcoming season.

9c.) Commissioner Travel Plans for 2026: Andrea Leal, Executive Director discussed the upcoming events that the district will be attending and asked if any of the Commissioners have interest in attending. The Board discussed each event and decided the following: Chairman Goodman will attend Dodd; Commissioner Zuba will attend AMCA, and Commissioner Brown will attend Tallahassee Days; Commissioner Brown will attend Washington Days, and Chairman Goodman will attend FMCA.

Items for Board Review and Action:

10a.) Financial Reports: Lauren Bouchard, the Director of Finance, reviewed the district's financial activity for October. There were no expenditures from the state fund, while local fund expenditures were slightly higher than usual due to ongoing treatment activities carried over from September and some capital spending not incurred in the prior year. Revenue for the month included a \$300,000 refund from the tax collector for unused prior-year fees, providing an unexpected boost, with ad valorem receipts beginning to come in as expected. Net income was modest, and overall expenditures averaged \$200,000 to \$250,000, primarily driven by chemical and capital costs. The October revenue trend appears lower than typical on some graphs, but this is expected at this time of year and will balance out as the fiscal year progresses. Activity for early November was minimal, with only a few business days to report, and cash disbursements were presented for board review. No significant issues or anomalies were noted. *A motion was made by Commissioner Cranney, seconded by Commissioner Brown, and passed unanimously, confirming the Board received the financial information from October of 2025 and the Board requests it be submitted for audit at the appropriate time.*

10b.) Schedule 2026 Meeting Dates: Andreal Leal, Executive Director discussed the 2026 meeting dates and the Board adjusted meeting dates to their schedules.

10c.) Resolution 2025-31 Vernis & Bowling Contract: A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING A ONE-YEAR EXTENSION TO THE CONTRACT FOR LEGAL SERVICES WITH DIRK M. SMITS, B.C.S. AND VERNIS & BOWLING OF THE FLORIDA KEYS, P.A. DATED NOVEMBER 10, 2020; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Cranney, seconded by Commissioner Zuba and passed unanimously to adopt Resolution 2025-31 as written. After a roll call vote, it was unanimously adopted.*

10d.) Resolution 2025-32 RFP 2025-12 H125 Pilot Refresher Course: A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING THE RECOMMENDATION AND AWARD OF THE RFP 2025-12 EVALUATION COMMITTEE FOR PURCHASE OF H125 PILOT REFRESHER COURSE; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Pinder, seconded by Commissioner Brown and passed unanimously to adopt Resolution 2025-32 as written. After a roll call vote, it was unanimously adopted.*

10e.) Resolution 2025-33 RFP 2025-13 Airbus H125 Retrofit: A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING THE RECOMMENDATION AND AWARD OF THE RFP 2025-13 EVALUATION COMMITTEE FOR PURCHASE OF AN AIRBUS H125 RETROFIT; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Pinder, seconded by Commissioner Cranney and passed unanimously to adopt Resolution 2025-33 as written. After a roll call vote, it was unanimously adopted.*

10f.) Resolution 2025-34 OPEB Subsidy Increase: A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, INCREASING RETIREE CONTRIBUTIONS TOWARD OTHER POST-EMPLOYMENT BENEFITS (OPEB) FOR ELIGIBLE PARTICIPANTS; PROVIDING FOR IMPLEMENTATION AND AN EFFECTIVE DATE. *A motion was made by Chairman Goodman, seconded by Commissioner Zuba and passed unanimously to adopt Resolution 2025-34 as written. After a roll call vote, it was unanimously adopted.*

Good of the Order: Chairman Goodman announced that the next meeting is scheduled for December 19th at 10:00am and will include Regular and Audit Committee Meeting followed by our Holiday Luncheon.

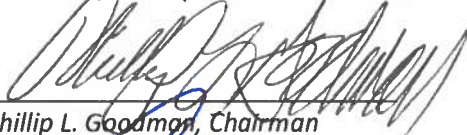
There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,




Andrea Leal
Executive Director

Board of Commissioners
Florida Keys Mosquito Control District



Phillip L. Goodman, Chairman



Bette Brown, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.