

# Florida Keys Mosquito Control District

## INTENT TO AWARD - ITN 2025-03

### **REPLACE EXISTING ENTERPRISE MOSQUITO CONTROL & MANAGEMENT INFORMATION SYSTEM**

After completing the negotiation process, the committee recommends the Board award the District's contract to replace the existing Enterprise Mosquito Control & Management Information System to Chetu. The estimated cost for this project is \$155,000.00 with a six (6) month timeline for completion. Chetu offered the lower total price with a shorter time frame for implementation, which were the driving factors in making this recommendation, although both vendors were capable of doing the job.

This is not an Award. The Board of Commissioners will vote at their regular meeting on Tuesday, April 15, 2025.



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Andrea Leal  
Executive Director

### **BID PROTEST PROCEDURES**

After the posting of a notice of intended award on the District's website, any bidder or proposer who is aggrieved in connection with the pending award or other element of the process leading to the award of a contract, may protest to the Finance Director/Comptroller or his/her designee.

- A. A notice of protest must be submitted within three (3) business days after posting of the recommendation of award at the location where bids or proposals are submitted. The protest must be in writing, via e-mail, letter of FAX and must identify the protester and the solicitation and shall include a factual summary of the basis of the protest. Such protest is considered filed when it is received by the District prior to 5:00 p.m. on the 3rd business day.

- B. A formal written protest shall be filed within ten (10) business days. A formal written protest is considered filed with the District when it is delivered to and received by the Finance Director/Comptroller and must be received prior to 5:00 p.m. on the tenth business day after the posting of the recommendation of award.
- C. The formal written protest shall: Identify the protester and the solicitation involved; a concise and clear statement of the grounds on which the protest is based; refer to the Florida Statutes(s), laws, ordinances or other legal authority which the protester deems applicable to such grounds; and, specifically request the relief to which the protester deems themselves entitled by application of such authorities to such grounds.
- D. Nothing in this bid protest procedure should be deemed as subjecting the District to the requirements of Florida Statute 120, et seq. or Florida Statute 287, et seq., except 287.055. Bidders should note that the District, as a special taxing district, is exempt from most competitive bidding requirements and the Administrative Procedures Act.
- E. The Finance Director/Comptroller will determine the timeliness of the bid protest. Bids submitted in a timely manner will be submitted to the Board as an agenda item for discussion and/or action by the Board. The Board may make a determination on the validity of the protest or refer the protest to an informal or formal hearing.